

Attendance:

Jeff Zimmerman Phil Machonis
Dave Hornberger Bob Youndt
Bill Ditzler

Dale Kopp, Engineer
Josele Cleary, Authority Solicitor
Jim Houser, Public Works Director
Patrick Barrett, Township Manager

Call to Order

The April 5, 2010, meeting of the West Earl Water Authority was called to order by Chairman Zimmerman at 7:00 p.m.

Approval of Minutes

Moved by Member Hornberger, second by Member Youndt to accept the March 1, 2010, minutes as presented. Motion approved unanimously.

The engineer discussed the Oregon Pike BPS bills. Moved by Member Hornberger, second by Member Machonis to approve change order request #1 to the electrical contract in the amount of \$833.48. Motion approved unanimously.

Moved by Member Hornberger, second by Member Machonis to approve pay application No. 4 submitted by Pro Electric in the amount of \$7,741.92 and to approve final payment to Pro Electric in the amount of \$1,942.88. Motion approved unanimously.

Moved by Member Youndt, second by Member Machonis to approve pay application No. 1 submitted by Heisey Construction in the amount of \$94,715.00. Motion approved unanimously.

Public Comment

Carl Scillia and Bill Scott from Rio Supply gave the Authority a presentation on a proposed project to replace the old water meters with Neptune radio read meters. The Authority requested that Mr. Scillia provide them with some references from other Townships that have installed the radio read meters. The Authority will review the material handed out by Mr. Scillia.

Solicitor's Report

Ms. Cleary reviewed the Right to Know Law with the Authority. According to the law, the Authority needs to implement a written a policy on open records, and the Authority needs to appoint an open records officer. She also recommended that the Authority copy the Township on all emails so Authority members do not need to retain emails on their personal computers. Moved by Member Machonis, second by Member Ditzler to adopt an open records policy prepared by Ms. Cleary and to appoint Patrick Barrett open records officer. Motion approved unanimously.

Engineer's Report

Mr. Kopp distributed mapping to the Authority on LGH project that was requested by DEP in connection with the water allocation permit. He asked Mr. Barrett to have the Sewer Authority

engineer review the proposed sewer main mapping for accuracy.

Payment of Bills

Moved by Member Youndt, second by Member Machonis to pay the bills. Motion approved unanimously.

Chairman Zimmerman said that he closed out a Sovereign Bank CD in the amount of \$99,923.98 and gave the check to Mr. Barrett for deposit in the PNC Bank checking account.

Mr. Houser said that 3 Conestoga View still has not connected to public water. The Authority said the resident should get a letter telling them they need to be connected.

Adjournment

Moved by Member Youndt, second by Member Machonis to adjourn the April 5, 2010, Regular Meeting of the West Earl Water Authority at 9:13 p.m. Motion approved unanimously.