

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Member:	Jennifer Prunoske
Vice Chairman:	Keith Kauffman	Manager/Secretary:	Jenna Seesholtz
Member:	Butch Keppley	Roadmaster:	Neil Stoltzfus
Member:	David Thornton	Police Chief:	Chief Eric Higgins

Others present: Dale Peachey-136 Cornerstone Way, Larry Zimmerman-11 W Farmersville Road.

Call to Order

Chairman Ford called the April 10, 2023 regular meeting to order at 7:00 p.m.

Approval of Minutes

- **March 27, 2023 meeting minutes** – Chairman Ford noted that the attachment should be removed from the meeting minutes. Moved by Member Thornton, second by Member Prunoske to approve the March 27, 2023 meeting minutes as corrected. Motion approved unanimously.

Public Comment

None

Special Business

1. **Liquid Fuels Bid Award and Approval to Execute Documents**

- Bituminous seal chip ½ & ¼ \$40,674.24
- Bituminous seal coat single ½” \$69,424.33
- Fog seal \$9,934.80

Moved by Member Thornton, second by Vice Chairman Kauffman to award the liquid fuels bid in the amount of \$123,033.37 and execute the bid documents. Motion approved unanimously.

2. **Resolution 2023-17** – Sale of Township equipment. Moved by Member Keppley, second by Member Thornton to adopt Resolution 2023-17. Motion approved unanimously.

Subdivision/Land Development

1. **Stormwater Management Agreement** – Small stormwater project for Michael Zimmerman, 16 W Farmersville Road. Moved by Member Keppley, second by Member Thornton to sign the stormwater management agreement for the Michael Zimmerman small stormwater project. Motion approved unanimously.
2. **Warren Nolt Subdivision Plan time extension** – Moved by Member Keppley, second by Member Thornton to accept the 90-day extension for the Warren Nolt subdivision plan. Motion approved unanimously.
3. **Leola Produce Auction Land Development Plan time extension** – Moved by Member Thornton, second by Member Keppley to accept the 90-day extension for the Leola Produce Auction Subdivision/Land Development Plan. Motion approved unanimously.

Old Business

1. **Brake retarders update** – Chief Higgins said he’s received complaints from W. Main Street residents. He said PennDot will not approve brake retarder restriction in that area of W. Main Street because of the grade of the roadway. He said the Police Department is doing all it can to address citizens’ concerns.

New Business

None

Financials

1. **Payment of bills** – Moved by Member Thornton, second by Member Keppley to pay the bills as presented. Motion approved unanimously.
2. **Budget vs Actual** – Provided for the Board's review.
3. **Treasurer's Report** – None

Reports

1. **Zoning Officer's Report** – Will provide a written report for the next meeting.
2. **Manager's Report**
  - Township staff will be attending the PSATS conference April 24-26.
  - The Manager will be attending the Command & Leadership Program with Chief Higgins beginning in August. The Program will run through November 2023.
3. **Code Enforcement Officer's Report** – Will provide a written report for the next meeting.
4. **Police Chief's Report**
  - The next Police Liaison meeting is on Wednesday, April 12<sup>th</sup> at 6pm at the Akron Borough building.
  - The speed board has been set up on W. Main Street. Chairman Ford asked the Chief if he would put it closer to the top of the hill on W. Main Street.
5. **Roadmaster's Report** – The Roadmaster reported that one of the part-time summer help guys is out sick right now.

Public Comment

**Dale Peachey, 136 Cornerstone Way** – Mr. Peachey said he read a nice article written about Chief Higgins in the Pennysaver.

Supervisors' Comments

**Keith Kauffman** – Vice Chairman Kauffman spoke to one of his neighbors. Frontier is installing fiber optic cables in the development and leaving the yards a mess. Discussion followed relating to work done in the Township right-of-way.

**Jennifer Prunoske** – Thanked Chief Higgins for the additional Police presence on E. Main Street.

**David Thornton** – The next meeting is on April 24<sup>th</sup>, the same day that the PSATS conference starts. Member Thornton said he hopes the agenda for that night is light. Member Thornton said he thinks the budget workshop was productive and suggested scheduling one prior to the 2<sup>nd</sup> meeting in June and one prior to the 2<sup>nd</sup> meeting in August.

Action Items

- Advertise upcoming budget workshops.
- Add special event ordinance to the next agenda.

Adjournment

Moved by Vice Chairman Kauffman, second by Member Thornton to adjourn the March 27, 2023 regular meeting at 9:39 p.m. Motion approved unanimously.

Respectfully Submitted by:

Sara Service  
Zoning Officer