

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	David Thornton	Manager/Secretary:	Jenna Seesholtz
Vice Chairman:	John Ford	Roadmaster:	Neil Stoltzfus
Member:	Harold Keppley, Jr.	Police Chief:	Eric Higgins
Member:	Keith Kauffman		

Member Dale Wissler was absent.

Others present: Brenden Curry-LNP, John Stauffer-151 Pleasant Valley Road, Jay David Stauffer-1870 Diamond Station Road.

Call to Order

Chairman Thornton called the April 11, 2022 regular meeting to order at 7:00 p.m.

Approval of Minutes

March 28, 2022 Meeting Minutes – Moved by Vice Chairman Ford, second by Member Kauffman to approve the March 28, 2022 meeting minutes. Motion approved unanimously.

Public Comment

John Stauffer and Jay David Stauffer – Voiced concerns about the Blessings of Hope fundraiser that was discussed at previous meetings. The Stauffers asked why Blessings of Hope was not sent to the Zoning Hearing Board to approve the fundraiser. Member Keppley said there have been many similar events occurring throughout the Township over the years and the Board of Supervisors has not required any approvals of the events in the past. Member Keppley stated that moving forward the Board plans to clean up the Zoning Ordinance and provide clarification for special events.

Special Business

1. **Resolution 2022-16 Alternate Solicitor Appointment** – Moved by Vice Chairman Ford, second by Member Keppley to adopt Resolution 2022-16 and appoint Apple, Yost & Zee, LLP as an alternate solicitor for stormwater enforcement. Motion approved unanimously.

Subdivision/Land Development Review

1. **Marlee Properties, LLC Financial Security Reduction** – Moved by Vice Chairman Ford, second by Member Kauffman to reduce the financial security for Marlee Properties, LLC to \$55,634.95. Motion approved unanimously.
2. **South Fairmount Church Financial Security Reduction** – Moved by Vice Chairman Ford, second by Member Keppley to reduce the South Fairmount Church Financial Security to \$2,015.28.

Correspondence/Communications

None

Old Business

1. **Short Term Rentals** – Manager Seesholtz reached out to the Lancaster County Planning Commission and some Municipalities for some sample language for a short-term rentals ordinance. She provided copies to the Board Members for their review. The Board asked the Manager to contact LASA to find out how they view short term rentals as it relates to sewer EDUs.
2. **East Main Street Project Update** – Roadmaster Stoltzfus reported that the project is still ahead of schedule, and they will be starting the second phase of the project next week.

New Business

1. **Police Department Server** – Manager Seesholtz presented a quote from Executive Image to get add storage to the Police Department's server. Moved by Vice Chairman Ford, second by Member Kauffman to postpone the vote until Chief Higgins arrives at the meeting. Motion approved unanimously.

Financials

1. **Payment of Bills** – Moved by Member Kauffman, second by Vice Chairman Ford to pay the bills as presented. Motion passed with a 3 to 0 vote with Member Keppley abstaining due to personal interest.
2. **Budget vs. Actual** – Provided for the Board's review.
3. **Treasurer's Report** – None.

Reports

1. **Zoning Officer's Report** – Written report provided for review. Nothing additional to report.
2. **Manager's Report** – Nothing additional to report.
3. **Code Enforcement Officer's Report** – Written report provided for review.
4. **Roadmaster's Report** - The part-time spring/summer staff are working. Sylvan Fisher is filling in for Gary Levering temporarily.

Public Comment

Brenden Curry, LNP – Mr. Curry asked about the East Main Street Project. Roadmaster Stoltzfus said the sidewalks are finished on one side and they will be moving to the other side next week. The project is set to be finished by September of this year.

Supervisors' Comments

Harold Keppley – Member Keppley said he was surprised to see the Zoning Hearing Board approvals on the last couple hearings. Specifically, the Leola Produce Auction and Nolt's Produce. Member Keppley discussed some of the complaints that he has gotten, including truck traffic concerns, from residents and said the Board should probably communicate better with the Zoning Hearing Board. Member Keppley also mentioned the Mark Martin Motors property. He said he feels the property should be brought into compliance before the Land Development Plan is approved. Member Keppley would like to have Mark Martin Motors come and meet with Township staff & one of the Supervisors. Additionally, the Township Solicitor should weigh in on the sewer hookup matter.

New Business – continued

Police Department Server – Vice Chairman Ford asked Chief Higgins how old the server is. The Chief said it's about a year old. Vice Chairman Ford asked where the approximately \$3,800 would come from in the budget. The Chief said he has not looked into that yet. Manager Seesholtz said the Township could absorb some of the cost. Moved by Vice Chairman Ford, second by Member Kauffman to authorize spending \$3,815 for storage addition to the Police Department's server. Motion approved unanimously.

Supervisors' Comments – continued

Harold Keppley – Asked the Manager when Eagle Disposal's contract with the Township is up. The Manager said it is up at the end of 2022. Member Keppley said the Township should start putting together the bid package earlier rather than later. Member Keppley would like to see LCSWMA come in and let the Township know what's going on with recycling. Discussion followed relating to the possibility of the Township getting out of the trash business. The Board asked the Manager to find out what other Township's offer trash/recycling collection to their residents.

Action Items

- Check with LASA about short term rentals and EDUs
- Check with the Township's Solicitor about back billing Mark Martin Motors for sewer.
- Reach out to other Municipalities regarding trash/recycling collection.

Moved by Vice Chairman Ford, second by Member Keppley to bring the matter of cancelling the next Supervisors meeting, due to it being scheduled during the PSATS Convention, to the agenda. Motion approved unanimously.

Moved by Chairman Thornton, second by Member Kauffman to cancel the April 25, 2022 Board of Supervisors regular meeting and to authorize the Chairman, Vice Chairman, Members of the West Earl Township Board of Supervisors, Manager and Treasurer to sign checks and pay bills before a meeting whereby they would normally be approved for payment. This is done for discount purposes; to avoid penalties; and to facilitate the disbursement process. Two signatures are required on each check. Motion approved unanimously.

Adjournment

Moved by Vice Chairman Ford, second by Member Keppley to adjourn the April 11, 2022 regular meeting at 8:12 p.m. Motion approved unanimously.

Respectfully Submitted by:

Sara Service
Zoning Officer