

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman: David Thornton
Vice Chairman: John Ford
Member: Harold Keppley, Jr.

Member: Dale Wissler
Manager/Secretary: Jenna Seesholtz
Chief of Police: Eric Higgins

Member Keith Kauffman was absent.

Others present: Karen Stauffer-151 Pleasant Valley Road, Brenden Curry-LNP, Richard & Bertha Hurst-154 E Farmersville Road, April Koppenhaver-19/21 N Mulberry Street Lancaster,

Call to Order

Chairman Thornton called the August 22, 2022 regular meeting to order at 7:00 p.m.

Approval of Minutes

August 8, 2022 Meeting Minutes – Vice Chairman Ford noted a change to the short-term rentals paragraph and a correction to the adjournment time. Moved by Vice Chairman Ford, second by Chairman Thornton to approve the August 8, 2022 meeting minutes as corrected. Motion approved unanimously.

Public Comment

Brian Spohn, 138 E Main Street – Mr. Spohn voiced concerns about the following:

- Repair of his front steps after the sidewalk project
- When will the landscaping will be completed on East Main Street
- Speeding cars on East Main Street

April Koppenhaver – Ms. Koppenhaver would like to have an open dialog with the Board of Supervisors regarding her zoning hearing decision and the Township's appeal of that decision. Chairman Thornton thanked Ms. Koppenhaver for her comment.

Special Business

1. **Resolution 2022-25 Non-Uniform Pension Plan MMO** – Moved by Vice Chairman Ford, second by Member Wissler to adopt Resolution 2022-25 Non-Uniform Pension Plan MMO. Motion approved unanimously.
2. **Resolution 2022-26 Police Pension Plan MMO** – Moved by Member Wissler, second by Member Keppley to adopt Resolution 2022-26 Police Pension Plan MMO. Motion approved unanimously.
3. **Agreement to purchase real estate** – 3.75 acre property adjacent to the Township building. Moved by Member Keppley, second by Member Wissler to sign the Agreement to purchase the 3.75 acre property located adjacent to the Township building. Motion approved unanimously.
4. **Resolution 2022-27** – Authorizing condemnation of fee simple title to tract of land. Moved by Vice Chairman Ford, second by Member Keppley to adopt Resolution 2022-27. Motion approved unanimously.
5. **Police Department Conditional Offer of Employment #1** – Moved by Member Wissler, second by Vice Chairman Ford to approve the conditional offer of employment #1. Motion approved unanimously.
6. **Police Department Conditional Offer of Employment #2** – Moved by Vice Chairman Ford, second by Member Wissler to approve the conditional offer of employment #2. Motion approved unanimously.

Subdivision/Land Development Review

1. **MM Weaver Time Extension Approval** – Moved by Vice Chairman Ford, second by Member Keppley to accept the time extension with the understanding that the Board will vote on the plan at the end of this extension. Motion approved unanimously.

Correspondence/Communications

None

Old Business

None

New Business

1. **EMA Coordinator stipend** – The Township’s EMA Coordinator, Bill Howard, is requesting a \$500 stipend to use for expenses related to his emergency management coordinator duties. Moved by Vice Chairman Ford, second by Member Wissler to provide a \$500 stipend to the Township EMA Coordinator for related expenses. Motion approved unanimously. Chairman Thornton said he would like Mr. Howard to retain receipts.
2. **Turtle Hill Streambank Restoration Project** – Scope of work change order. Moved by Member Wissler, second by Vice Chairman Ford to approve the scope of work change order for the Turtle Hill Streambank Restoration Project. Motion approved unanimously.
3. **Oregon Pike/North Church Street revised HOP** – Included is a change to the left turn arrow for traffic turning left onto North Church Street from Oregon Pike. PennDOT requires a traffic study for this change. Member Keppley said he’s not in favor of spending money for a new traffic study. Discussion followed about the Township’s Intersection Improvement Fund and what that money can be used for. Manager Seesholtz will check with the Township’s Attorney to see if those funds can be used for a traffic study.
4. **Compost Yard Gate** – Grant funds will be used for the new gate system with a Township match of 10%. Moved by Chairman Thornton, second by Vice Chairman Ford to authorize the new gate system for the compost yard. Motion approved unanimously.
5. **LCCTC Memorandum of Understanding** – Moved by Vice Chairman Ford, second by Member Keppley to sign the Memorandum of Understanding with the Lancaster County Career and Technology Center. Motion approved unanimously.
6. **2023 Budget Meetings** – Budget meetings are scheduled for October 12th, 13th, 26th and November 9th at 6:00 p.m.

Financials

1. **Payment of bills** – Moved by Member Wissler, second by Member Keppley to pay the bills as presented. Motion approved unanimously.
2. **Budget vs. Actual** – Chairman Thornton asked several questions about the budget vs. actual report.
3. **Treasurer’s Report** – Moved by Chairman Thornton, second by Member Wissler to accept the Treasurer’s Report. Motion approved unanimously.

Reports

1. **Zoning Officer’s Report** – next meeting
2. **Manager’s Report** – nothing additional
3. **Code Enforcement Officer’s Report** – none
4. **Police Chief’s Report**
 - Upcoming event – “Cool off with a Cop” will be this Wednesday from 4:00 p.m. until 6:00 p.m.
 - Liaison meeting – September 6th at 6:00 p.m. at the West Earl Township building.
5. **Roadmaster’s Report** – Written report provided.

Public Comment

April Koppenhaver – Ms. Koppenhaver again said she would like to keep an open dialog with the Board and asked to meet with them at the property (154 E. Farmersville Road) to discuss and resolve the zoning decision appeal filed by the Township. Vice Chairman Ford stated the matter is in litigation and the Board is not comfortable discussing this without the Township’s attorney present. Ms. Koppenhaver stated that everyone will know about this soon and the Board doesn’t know who they are talking to. Vice Chairman Ford stated that he is not sure what Ms. Koppenhaver is referring to and that this is a public meeting. Ms. Koppenhaver stated that the LNP reporter has left. Vice Chairman Ford said that legal records, meeting minutes, are kept of all public meetings. Chairman Thornton thanked Ms. Koppenhaver for her comments.

Supervisors' Comments

John Ford – Vice Chairman Ford asked the Chief if he could put the speed monitor on East Main Street.

Action Items

- Contact the Township's Attorney about the Intersection Improvement Fund.
- Email the Board members the dates for the budget meetings.
- Ask the Financial Director about an item on the Budget vs. Actual report.

Adjournment

Moved by Vice Chairman Ford, second by Member Wissler to adjourn the August 22, 2022 regular meeting at 8:19 p.m.
Motion approved unanimously.

Respectfully Submitted by:

Sara Service
Zoning Officer