

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	David Thornton	Manager/Secretary:	Jenna Seesholtz
Vice Chairman:	John Ford	Chief of Police:	Eric Higgins
Member:	Harold Keppley, Jr.	Roadmaster:	Neil Stoltzfus
Member:	Keith Kauffman		

Others present: Dale Peachey-136 Cornerstone Way, Mike Lehman-LASA, Ben Voran-19 Charles Place, Randy Zimmerman-106 Zooks Mill Road, Brian Spohn-138 E Main Street, Mike Kyle-LASA, Brenden Curry-LNP, Jennifer Prunoske-131 E Main Street, Anthony Bauman-157 Center Square Road, Galen Fisher-177 E Farmersville Road, Ray Zimmerman.

Call to Order

Chairman Thornton called the December 19, 2022 regular meeting to order at 7:00 p.m.

Approval of Minutes

1. **December 5, 2022 regular meeting** – The second bullet point under the Zoning Officer’s report should read “To prevent the contribution to light pollution in the area”. Under the Police Chief’s Report Jordyn Byrnes’ last name was misspelled. Moved by Vice Chairman Ford, second by Member Kauffman to approve the December 5, 2022 regular meeting minutes as corrected. Motion approved unanimously.

Public Comment

Brian Spohn, 138 E Main Street – Mr. Spohn expressed concern about the speeding on East Main Street, the placement of the new mailbox posts, and the need for more speed limit signs.

Special Business

1. **Acceptance of Supervisor Wissler Resignation** – Moved by Member Keppley, second by Vice Chairman Ford to accept the resignation of Supervisor Dale Wissler. Motion approved unanimously.
2. **LASA Discussion ARPA Funds** – Mike Lehman and Mike Kyle from LASA were present at the meeting to discuss possible funding contribution from the Township using ARPA funds. Chairman Thornton said the Board would like to see the ARPA funds benefit Township residents. Mike Lehman from LASA discussed the number of current connections required by the Act 537 Plan and possible future connections. There is a potential for a total of 626 connections. Mr. Lehman went over the cost of connecting to the sewer system. The possibility of setting up a grant program to help residents with the cost of connection was discussed. Manager Seesholtz will contact the Township’s Solicitor to see what would be possible. Mr. Lehman said the LASA solicitor and Township Solicitor could work together.
3. **Adoption of 2023 Budget** – Chairman Thornton thanked everyone for another year of hard work. Moved by Chairman Thornton, second by Vice Chairman Ford to adopt the 2023 Budget. Motion approved unanimously.
4. **Ordinance 364 Amending Chapter 170** – Moved by Vice Chairman Ford, second by Member Kauffman to adopt Ordinance 364 amending Chapter 170 Vehicles and Traffic to include Burkholder Drive. Motion approved unanimously.
5. **Resolution 2022-33** – 2023 Special Hydrant Assessment. Moved by Member Keppley, second by Member Kauffman to adopt Resolution 2022-33 establishing the 2023 Special Hydrant Assessment rate. Motion approved unanimously.
6. **Resolution 2022-34** – 2023 Street Light Assessment. Moved by Vice Chairman Ford, second by Member Keppley to adopt Resolution 2022-34 establishing the 2023 Street Light Assessment rate. Motion approved unanimously.
7. **Resolution 2022-35** – 2023 Water Rates. Moved by Member Keppley, second by Member Kauffman to adopt Resolution 2022-35 establishing the 2023 water rates. Motion approved unanimously.
8. **Resolution** for the 2023 Fee Schedule was tabled. Moved by Vice Chairman Ford, second by Member Kauffman to table the 2023 Fee Schedule resolution until the January 3, 2023 meeting. Motion passed with a 3 to 1 vote with Chairman Thornton voting no.
9. **Resolution 2022-36** – 2023 Tax Rate. Moved by Vice Chairman Ford, second by Member Keppley to adopt Resolution 2022-36 establishing the 2023 tax rate. Motion approved unanimously.

10. **Resolution 2022-37** – Tax Collection Committee Delegate Appointment. Moved by Vice Chairman Ford, second by Member Keppley to adopt Resolution 2022-37 appointing the Tax Collection Committee Delegate. Motion approved unanimously.

Subdivision/Land Development Review

None

Correspondence/Communications

None

Old Business

None

New Business

None

Financials

1. **Payment of Bills** – Moved by Member Keppley, second by Chairman Thornton to pay the bills as presented. Motion approved unanimously.
2. **Budget vs Actual** – Provided for the Board's review.
3. **Treasurer's Report** – Moved by Member Keppley, second by Vice Chairman Ford to accept the Treasurer's report. Motion approved unanimously.

Reports

1. **Zoning Officer's Report** – None
2. **Manager's Report** – Nothing further to report.
3. **Code Enforcement Officer's Report** – None
4. **Police Chief's Report** – Chief Higgins reported the following:
 - The Police Department's part-time officer quit.
 - The Farmersville Meet & Greet is tomorrow from 6 p.m. until 8 p.m.
 - Reviewed the report from the speed sign that was set up on East Main Street. He said the average speed was under the speed limit.
5. **Roadmaster's Report** – Nothing to report.

Public Comment

- **Brenden Curry, LNP** – Mr. Curry asked how many years are left on Dale Wissler's term. Chairman Thornton said that there are 3 years left.
- **Ben Voran, West Earl Fire Company** – Mr. Voran thanked the Board for the additional funding source for the Fire Departments. A brief discussion followed about first due response.

Supervisors' Comments

John Ford – Vice Chairman Ford asked the Manager if she had an update on the brake retarder issue that was discussed at the last meeting. Manager Seesholtz said she spoke to Ben Craddock about doing a traffic study and he said that Code Enforcement Officer Brandt could do the traffic study.

David Thornton – Chairman Thornton requested an executive session at the end of the regular meeting to discuss a personnel matter relating to a staffing issue.

Action Items

- Contact Josele Cleary regarding the possible LASA funding.

The Board took a short recess at 8:10 p.m. and entered executive session at 8:15 p.m. The Board returned to their regular session at 8:50 p.m.

Adjournment

Moved by Chairman Thornton, second by Member Kauffman to adjourn the December 19, 2022 regular meeting at 8:50 p.m. Motion approved unanimously.

Respectfully Submitted by:

Sara Service
Zoning Officer