

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Manager/Secretary:	Jenna Seesholtz
Member:	Butch Keppley	Roadmaster:	Neil Stoltzfus
Member:	Jennifer Prunoske	Police Chief:	Eric Higgins

Vice Chairman Keith Kauffman and Member David Thornton were absent.

Others present: Dale Peachey-136 Cornerstone Way, Brenden Curry-LNP News.

Call to Order

Chairman Ford called the February 27, 2023 regular meeting to order at 7:00 p.m.

Approval of Minutes

- **February 13, 2023 meeting minutes** – Chairman Ford noted that the adjournment time was missing. The February 13, 2023 meeting adjourned at 9:10 p.m. Moved by Member Prunoske, second by Chairman Ford to approve the January 23, 2023 meeting minutes as corrected. Motion approved unanimously.

Public Comment

None

Old Business

1. **Inframark Proposal** – Manager Seesholtz spoke to Penn Township and Lititz Borough. She said Penn Township has glowing remarks for Inframark. Lititz Borough said Inframark is good overall. The only issue they had with them is they didn't update the prices on the capital expenditures list they provided to the Borough. Member Keppley asked if Inframark would attend Water Authority meetings. He said they may be able to help separate the Water Authority and Water Department responsibilities. Manager Seesholtz said she's sure they would attend an Authority meeting if needed. Chairman Ford noted that the price of the contract is based on the consumer price index but it doesn't specify which price index. He also said that the contract does not account for possible deflation. He asked the Manager to check with Inframark about those items. Manager Seesholtz said that the Solicitor and the Water Authority's Engineer are both reviewing the contract and will be providing comments. Manager Seesholtz requested that the Board conditionally approve the signing of the contract. Moved by Chairman Ford, second by Member Keppley to conditionally approve the Inframark contract, based on the Solicitor's and Water Authority Engineer's comments, and to authorize the Chairman or Vice Chairman to sign and execute the agreement by May 1, 2023. Motion approved unanimously.
2. **East Main Street update** – Manager Seesholtz reported that Rettew will be submitting the Highway Occupancy Permit application to PennDot on Friday. She said she will be scheduling a meeting with the East Main Street residents as was done with the previous phase of the project. Mailbox placement and Post Office mail delivery was discussed. Member Keppley said the Township has no jurisdiction over the Post Offices and residents should work directly with the Post Office to resolve any mail delivery issues. Discussion followed relating to the Post Offices and their disagreement with each other on the mail delivery issues.

New Business

1. **Farmersville Fire Company fundraising event** – Moved by Member Keppley, second by Member Prunoske acknowledge the following, additional fundraising event dates
 - March 10, 2023 – Ladies Auxiliary food trailer at the public auction at Weiser's Market in Akron.
 - March 15, 2023 – Ladies Auxiliary food sales at public auction at the Farmersville Fire Station.
 - April 15, 2023 – Bluegrass Music Night at the Farmersville Fire Station.
 - May 20, 2023 – Chicken BBQ

Motion approved unanimously.

2. **United Veterans Council of New Holland** – Moved by Member Keppley, second by Chairman Ford to donate to the United Veterans Council of New Holland the same amount as was donated in 2022. Motion approved unanimously.
3. **North Hershey Road widening discussion** – Roadmaster Stoltzfus discussed with the Board the possibility of widening North Hershey Avenue in conjunction with some development that will be happening in the near future. The Board would like to discuss this again when all Board members are present. Manager Seesholtz will add it to the next meeting agenda.
4. **Detective Position Stipend Discussion** – Moved by Member Keppley, second by Member Prunoske to approve assigning Officer Mertz to the Detective position and authorize the \$1,000 per year stipend. Motion approved unanimously.
5. **Police Vehicle Purchase** – The 2023 budget included the lease of a new police vehicle. Manager Seesholtz checked different financing options and it would cost an addition \$6,000 to lease the vehicle. Manager Seesholtz proposed using the \$17,000 that was budgeted and pay the additional cost out of the ARPA funds. The total cost of the vehicle, including the upfit, is \$54,137.
6. **Resolution 2023-14 Police Vehicle Purchase** – Moved by Member Keppley, second by Member Prunoske to adopt Resolution 2023-14 to purchase a new Police vehicle for \$54,137. Motion approved unanimously.

Financials

1. **Payment of Bills** – Member Keppley mentioned the credit card fee and asked if it was for a late payment. Member Keppley suggested paying the credit card every 2 weeks rather than once a month. Manager Seesholtz said that she will ask Amy to start paying the credit card every 2 weeks. Moved by Member Keppley, second by Member Prunoske to pay the bills as presented. Motion approved unanimously.
2. **Budget vs. Actual** – Provided for the Board's review.
3. **Treasurer's Report** – Moved by Chairman Ford, second by Member Keppley to accept the January 2023 treasurer's report. Motion approved unanimously.

Reports

1. **Zoning Officer's Report** – None
2. **Manager's Report** – Manager Seesholtz thanked Township staff for working on Saturday to exchange compost cards for key fobs. She said she is very grateful to the staff.
3. **Code Enforcement Officer's Report** – None
4. **Police Chief's Report**
 - Chief Higgins and two other officers went to the West Earl Fire Company Breakfast on Saturday, February 25th.
 - March 10th is the "Coffee with a Cop" event.
 - The remainder of the policies for accreditation will be available at the next meeting.
5. **Roadmaster's Report**
 - The new gate system at the Compost Site has been installed and is working well.
 - Double grinding at the compost site is complete.

Public Comment

None

Supervisors' Comments

- **Jennifer Prunoske** – Member Prunoske asked the Manager if she would provide the East Main Street highway occupancy permit plans for Township staff to review before Rettew sends them to PennDot.
- **John Ford** – Chairman Ford thanked Township staff for working on Saturday to switch out compost cards for fobs.

Action Items

- Inframark contract – ask about the consumer price index as requested by Chairman Ford.
- Add North Hershey Avenue to next meeting's agenda.

Adjournment

Moved by Member Keppley, second by Member Prunoske to adjourn the February 27, 2023 regular meeting at 8:16 p.m..
Motion approved unanimously.

Respectfully Submitted by:

Sara Service
Zoning Officer