

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	David Thornton	Roadmaster:	Neil Stoltzfus
Vice Chairman:	John Ford	Police Chief:	Eric Higgins
Member:	Keith Kauffman	Manager/Secretary:	Jenna Seesholtz
Member:	Harold Keppley, Jr.		

Others present: Karen Stauffer-151 Pleasant Valley Road

Call to Order

Chairman Thornton called the July 11, 2022 regular meeting to order at 7:00 p.m.

Approval of Minutes

June 27, 2022 Meeting Minutes – Vice Chairman Ford noted two corrections. Moved by Member Kauffman, second by Vice Chairman Ford to approve the June 27, 2022 regular meeting minutes as amended. Motion approved unanimously.

Public Comment

None

Subdivision/Land Development Review

1. **Warren H. Nolt Preliminary/Final Subdivision/Land Development Plan Time Extension:** Moved by Member Keppley, second by Vice Chairman Ford to approve the 90-day time extension as requested for the Warren H. Nolt Preliminary/Final Subdivision/Land Development Plan. Motion approved unanimously.

Old Business

1. **Trash Contract** – Manager Seesholtz reported that Eagle Disposal's contract expires December 31, 2022. Eagle would agree to a one-year extension of the current contract at a new rate of \$21.50 per unit; the current 3-year contract was a rate of \$19.33 per unit. The one-year extension would give the contract a new expiration date of December 31, 2023. Eagle has agreed to take all phone calls about service starting January 1, 2023. A motion by Vice Chairman Ford, second by Kauffman to approve the 1-year extension on the current Eagle Disposal contract with the stipulation that Eagle take all calls about service. Motion approved unanimously.

New Business

1. **Zoning Revisions** – Manager Seesholtz stated the Township's current zoning ordinance has areas that should be clarified to make enforce of the ordinance easier and some areas of the current ordinance need to be updated. The current ordinance is from 1970. In 2018, the Board of Supervisors contracted with Hanover Engineering to revise the zoning ordinance and a draft copy was submitted for review by Township staff. Seesholtz would like to work on updates that require immediate action as soon as possible and work on getting the complete revision shortly after that. Seesholtz will work on getting draft copies of the immediate items to the Board as soon as possible.
2. **95 Saw Mill – Financial Security Release:** Moved by Member Kauffman, second by Vice Chairman Ford to approve the release of the remaining funds being held for financial security for 95 Saw Mill. Motion approved unanimously.
3. **Grinder for Compost Yard Bid Award:** The Township advertised for bids to purchase a grinder for the compost yard. The Township only received one bid which was from Stephenson Equipment in the amount of \$186,159.00. Moved by Member Kauffman, second by Keppley to award the bid for the grinder to Stephenson Equipment in the amount of \$186,159.00. Motion approved unanimously. The Township received a grant from DEP to offset the cost of the grinder. The grant will pay for 90% of the of grinder.

Financials

1. **Payment of Bills** – Moved by Member Keppley, second by Chairman Thornton to pay the bills as presented. Motion approved unanimously.

Reports

1. **Zoning Officer's Report** – None
2. **Manager's Report** – None.
3. **Code Enforcement Officer's Report** – None
4. **Police Chief's Report**
 - Chief Higgins noted that National Night Out (NNO) will be held on August 2 at the Broad Street Park in Akron Borough. NNO will be held in West Earl in 2023.
5. **Roadmaster's Report** –
 - Roadmaster Stoltzfus noted that paving in Westgate is underway.
 - The East Main Street project will be on pause for the next 2 weeks to allow the roadcrew to focus on the Westgate paving project and bank mowing.

Public Comment

Karen Stauffer – Mrs. Stauffer advised Chief Higgins that her father-in-law may be willing to offer a wagon rides for the NNO event.

Supervisors' Comments

Member Keppley

- Keppley has asked residents to contact Rep. Smucker's office regarding the post office issue. The Post Office should not be charging Brownstown residents for post office boxes.
- Keppley commended Manager Seesholtz for her role in Mark Martin Motor's increasing their required stormwater management by an additional 25% to help with the stormwater issues in the area. Keppley also noted that Seesholtz has reached out to Bobcat, the property next to Mark Martin Motors, to ask with their assistant in mitigating their stormwater run-off which affects property located the other side of 222.

Action Items

- Manager Seesholtz to compile a list of Zoning Ordinances that need addressed immediately and give to Board at next meeting.

Adjournment

Moved by Vice Chairman Ford, second by Member Kauffman to adjourn the July 11, 2022 regular meeting at 7:37 p.m.
Motion approved unanimously.

Respectfully Submitted by:

Jenna Seesholtz
Township Manager/Secretary