

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Manager/Secretary:	Jenna Seesholtz
Vice Chairman:	Keith Kauffman	Roadmaster:	Neil Stoltzfus
Member:	David Thornton	Police Chief:	Chief Eric Higgins
Member:	Jennifer Prunoske		

Member Harold Keppley was absent.

Others present: Jay Buch-107 Turtle Hill Road, Dale Peachey-136 Cornerstone Way, Kevin Zimmerman-Lititz, Steve Gergely-Harbor Engineering.

Call to Order

Chairman Ford called the June 12, 2023 regular meeting to order at 7:00 p.m.

Approval of Minutes

May 22, 2023 Meeting minutes – Moved by Member Thornton, second by Member Prunoske to approve the May 22, 2023 regular meeting minutes as presented. Motion approved unanimously.

Public Comment

None

Special Business

None

Subdivision/Land Development

1. **Kevin Zimmerman, 108 S Conestoga View Drive** – Stormwater management modification request. Mr. Zimmerman is building a single-family dwelling for his father and is requesting a modification of the stormwater management regulations to prepare a small stormwater plan rather than a large site plan. Steve Gergely from Harbor Engineering presented an overview of the plan. The new impervious area for the project will be under the 5,000 sq. ft. threshold but, the earth disturbance will not. Moved by Member Prunoske, second by Vice Chairman Kauffman to approve a modification of 149-52.A of the stormwater ordinance to allow the project to be processed as a small stormwater plan based upon the June 5, 2023 letter from the Township Engineer. Motion approved unanimously.
2. **County Watershed-Based Stormwater Management Plan** – Lancaster County has requested a letter of support for the Watershed-based Stormwater Management Plan Update. Manager Seesholtz said the Township is already compliant with 2022 DEP Model Stormwater Ordinance. After a brief discussion the Board directed the Manager to respond to the County with a letter stating that the Township is interested in the discussions and planning process for the update but would like further information before supporting the plan. Manager Seesholtz will draft a letter to the County.

Old Business

1. **Act 172 Volunteer Service Credit** – Manager Seesholtz said the Attorney needs to know whether the Board would like to do an Earned Income Tax (EIT) credit or real estate tax credit for the Act 172 volunteer service credit. Manager Seesholtz recommended the EIT tax credit based on the percentage of calls taken. She said this would be the easiest option for Township staff to keep a record of and would capture the greatest number of volunteers. She said there are likely more volunteers that have jobs as opposed to owning property. Chairman Ford said he would like to know which option the Fire Companies prefer. Moved by Member Thornton, second by Vice Chairman Kauffman to approve the Earned Income Tax credit based on the percentage of calls. Motion approved unanimously.

New Business

1. **PennDOT Cooperative Agreement** – East Main Street culvert removal. Roadmaster Stoltzfus said PennDot will be providing all materials for this job except concrete. He said the Roadcrew will be doing all the work. The job will take about a month and will start in July. Moved by Vice Chairman Kauffman, second by Member Prunoske to sign the Cooperative Agreement with PennDot for the East Main Street culvert removal. Motion approved unanimously.
2. **PennDOT Cooperative Agreement Resolution 2023-21** – Moved by Member Thornton, second by Vice Chairman Kauffman to adopt Resolution 2023-21. Motion approved unanimously.
3. **Resolution 2023-22** – Burn ban enforcement by Code Enforcement Officer. Moved by Member Thornton, second by Vice Chairman Kauffman to adopt Resolution 2023-22. Motion approved unanimously.
4. **Lions Club Signage** – Roadmaster Stoltzfus said the Lions Club has requested the Roadcrew's help installing 3 new signs throughout the Township. Moved by Member Thornton, second by Member Prunoske to approve the Lions Club request for assistance from the Roadcrew to install new signs. Motion approved unanimously.
5. **F550 Repair Discussion** – Roadmaster Stoltzfus reported that the F550 truck needs repaired. He took it to Dutchie's Garage in Leola and was told it is either the injection tubes or injection pump. Discussion followed about issues the truck has had in the past. Roadmaster Stoltzfus asked the Board if he should leave the truck at Dutchie's and have them repair it. There was a consensus among the Board members to have Dutchie's repair the truck.
6. **Garage Windows Replacement** – Garage window replacement is in the budget for 2023. Roadmaster Stoltzfus said the lowest quote was from Ronafa Window & Door. Moved by Vice Chairman Kauffman, second by Member Thornton to authorize spending \$7,180 for Ronafa Window & Door to replace the windows in the garage. Motion approved unanimously.
7. **Municipal Building Roof Repair & Storage Room Window** – Moved by Member Thornton, second by Member Prunoske to authorize spending \$15,672 for the Municipal building roof repair and to remove and fill in the large window in the second-floor storage room over the garage. Motion approved unanimously.

Financials

1. **Payment of bills** – Moved by Member Thornton, second by Member Prunoske to pay the bills as presented. Motion approved unanimously.
2. **Budget vs. Actual** – For the Board's review.
3. **Treasurer's Report** – None

Reports

1. **Zoning Officer's Report** – Written report provided for the Board's review. Nothing additional.
2. **Manager's Report** – Inframark did pressure testing on the water system last week. They had difficulty opening up the painted hydrants. Manager Seesholtz said that she will get the word out to stop painting the hydrants.
3. **Code Enforcement Officer's Report** – None
4. **Police Chief's Report**
 - National Night Out will be on August 1, 2023.
 - There will be a mock assessment for accreditation on Friday, June 16th.
 - Full accreditation assessment will be on July 12th.
5. **Roadmaster's Report** – The water pipe has failed to sell. The Roadmaster will contact some plumbers and contractors to try and sell.

Moved by Chairman Ford, second by Member Thornton to add electric supply price discussion to the agenda. Motion approved unanimously.

Electric supply price discussion – Manager Seesholtz said she was able to find a price of 7.862 cents through Constellation Energy with a 48-month contract. Moved by Chairman Ford, second by Vice Chairman Kauffman to authorize the Township Manager to execute an agreement with Constellation Energy for 48 months at 7.862 cents. Motion approved unanimously.

Public Comment

None

Supervisors' Comments

John Ford – Chairman Ford suggested having a short meeting about the Police negotiations prior to the next Supervisors meeting on June 26th from 6:45 – 7pm. The Manager will coordinate with the Police Officers. Chairman Ford reported that settlement for the property next door that the Township purchased occurred last Thursday.

Action Items

- Send letter to the County about the watershed-based stormwater management plan.
- Ask the Attorney to draft the agreement for the Act 172 Volunteer Service Credit with the Fire Companies.
- Coordinate the Police Contract negotiations meeting for June 26th from 6:45pm until 7pm.

Adjournment

Moved by Member Thornton, second by Member Prunoske to adjourn the May 22, 2023 regular meeting at 8:00 p.m.
Motion approved unanimously.

Respectfully Submitted by:

Sara Service
Zoning Officer