

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	David Thornton	Member:	Harold Keppley, Jr.
Vice Chairman:	John Ford	Member:	Dale Wissler
Member:	Keith Kauffman	Manager/Secretary:	Jenna Seesholtz

Others present: John Stauffer-151 Pleasant Valley Road, Brenden Curry-LNP.

Call to Order

Chairman Thornton called the June 13, 2022 regular meeting to order at 7:00 p.m.

Approval of Minutes

- **May 9, 2022 Meeting Minutes** – Moved by Vice Chairman Ford, second by Member Wissler to approve the May 23, 2022 meeting minutes. Motion approved unanimously.
- **June 6, 2022 WEWA Joint Meeting Minutes** – Vice Chairman Ford noted that the meeting adjourned at 9:04 p.m. and that should be added to the minutes. Moved by Vice Chairman Ford, second by Member Keppley to approve the June 6, 2022 Joint meeting minutes as corrected. Motion approved unanimously.

Public Comment

Brenden Curry, LNP – Mr. Curry asked if any action was taken at the joint Board of Supervisors/Water Authority meeting. The Board stated that it was just a workshop meeting, and no action was taken.

Special Business

1. **Act 537 Sewage Facilities Plan** – Moved by Member Keppley, second by Member Wissler to move forward with the Act 537 Plan. Motion approved unanimously.
2. **Resolution 2022-23 Appoint alternate solicitor** – Moved by Vice Chairman Ford, second by Member Kauffman to adopt Resolution 2022-23. Motion approved unanimously.
3. **Resolution 2022-24 Insurance Security Policy** – HIPPA of 1996. Moved by Vice Chairman Ford, second by Member Wissler to adopt Resolution 2022-24. Motion approved unanimously.

Subdivision/Land Development Review

1. **South Fairmount Church financial security release** – Moved by Vice Chairman Ford, second by Member Keppley to release the remainder of the financial security for the South Fairmount Church project less any outstanding bills. Motion approved unanimously.
2. **Leon Stoltzfus small project escrow release** – Moved by Member Wissler, second by Member Kauffman to release the small project escrow in the amount of \$569.25 contingent upon verifying the amount with the Township's Financial Assistant. Motion approved unanimously.

Old Business

1. **East Main Street Project update** – Paving started today and will continue through Tuesday. Milling and overlay is scheduled for next week.
2. **Trash Contract** – Manager Seesholtz provided a list of haulers to the Board for their review. She said it would be \$258 a year per household if the contract was extended for one year. She has not heard whether they would be willing to extend the contract for one year. The Township's other option would be to bid a new contract. Member Keppley said he would like to know what the administrative cost for the Township. Vice Chairman Ford asked the Manager to find out what it would cost for Eagle to do the billing and handle all the customer phone calls.
3. **Debt Service Discussion** – Manager Seesholtz suggested leaving the debt service as it is until the Township know where it's at with upcoming projects. The Board agreed.
4. **Zoning Hearing Decision Appeal** – Moved by Vice Chairman Ford, second by Member Keppley to appeal the Zoning Hearing Decision for Case number 2022-02 for April Kopenhagen. Motion approved unanimously.

New Business

1. **Water Department**
 - Well panel replacement – Moved by Member Wissler, second by Member Kauffman to approve the

purchase of a new well panel in the amount of \$9,625. Motion approved unanimously.

- SCADA system replacement – Moved by Member Wissler, second by Member Kauffman to approve the purchase of a new SCADA system in the amount of \$47,816.06. Motion approved unanimously.
 - Akron Hill Tank rehabilitation – The work is going well. Only a few calls received from residents about pulsating water pressure.
2. **Acceptance of employee resignation** – Moved by Vice Chairman Ford, second by Member Kauffman to accept the resignation of Craig Johnson from the Police Department. Motion approved unanimously.
 3. **WESA Audit Authorization** – Moved by Vice Chairman Ford, second by Member Wissler to authorize the final audit of the West Earl Sewer Authority. Motion approved unanimously.
 4. **DEP 902 Grant** – Moved by Member Wissler, second by Member Kauffman to authorize the Chairman of the Board of Supervisors to sign the DEP 902 Grant documents. Motion approved unanimously.

Financials

1. **Payment of Bills** – Moved by Member Wissler, second by Chairman Thornton to pay the bills as presented. Motion approved unanimously.
2. **Budget vs. Actual** – Provided for the Board's review.
3. **Treasurer's Report** – None

Reports

1. **Zoning Officer's Report** – Written report provided for the Board's review. Nothing additional to report.
2. **Manager's Report** – Nothing additional to report.
3. **Code Enforcement Officer's Report** – Report provided for the Board's review.

Public Comment

Brenden Curry, LNP – Mr. Curry asked if the Act 537 Plan was part of the LASA sale. Chairman Thornton stated yes.

Supervisors' Comments

Harold Keppley – Member Keppley referred to a letter from Representative Smucker regarding the Brownstown Post Office. Discussion followed about the Brownstown Post Office not offering deliver and the fact that residents of Brownstown have to pay to rent P.O. boxes. Also discussed was the delivery of mail from the Ephrata and Leola post offices to residents in Brownstown and the resulting mis-delivered mail. Member Keppley feels it's the Township's duty to help clear this up. He said someone should reply to Representative Smucker.

Action Items

- Contact Eagle Disposal and ask if they would honor a 1-year contract extension.
- Ask Eagle Disposal how much it would cost for them to handle billing and customer phone calls.
- Calculate the Township's administrative costs involved with providing trash collection services to residents.
- Ask the Solicitor to draft the zoning hearing appeal for Case 2022-02 Koppenhaver.

Adjournment

Moved by Vice Chairman Ford, second by Chairman Thornton to adjourn the June 13, 2022 regular meeting at 7:58 p.m. Motion approved unanimously.

Respectfully Submitted by:

Sara Service
Zoning Officer