

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	David Thornton	Manager/Secretary:	Jenna Seesholtz
Vice Chairman:	John Ford	Roadmaster:	Neil Stoltzfus
Member:	Harold Keppley, Jr.	Police Chief:	Eric Higgins
Member:	Keith Kauffman		

Member Dale Wissler was absent.

Others present: Brenden Curry-LNP, Karen Stauffer-151 Pleasant Valley Road.

Call to Order

Chairman Thornton called the March 28, 2022 regular meeting to order at 7:04 p.m.

Chairman Thornton announced that the Board was in executive session prior to the regular meeting to discuss a personnel performance matter with the Township's Attorney.

Approval of Minutes

March 14, 2022 Meeting Minutes – Moved by Vice Chairman Ford, second by Member Kauffman to approve the March 14, 2022 meeting minutes. Motion approved unanimously.

Public Comment

None

Special Business

1. **Small Project Stormwater Management Agreement** – Daniel & Susie Ann King, 143 Turtle Hill Road. Moved by Member Kauffman, second by Vice Chairman Ford to sign the small project stormwater management agreement for Daniel & Susie Ann King, 143 Turtle Hill Road. Motion approved unanimously.

Subdivision/Land Development Review

1. **Denmar Financial Security Reduction** – Moved by Member Keppley, second by Vice Chairman Ford to reduce the Denmar Financial Security to \$112,633. Motion approved unanimously.

Correspondence/Communications

None

Old Business

None

New Business

1. **West Gate Paving bid award** – Moved by Vice Chairman Ford, second by Member Keppley to award the West Gate paving bid to New Enterprise in the amount of \$375,040. Motion approved unanimously.
2. **DCED Audit Approval** – Moved by Vice Chairman Ford, second by Member Keppley to accept the DCED Audit. Motion approved unanimously.
3. **Authorization for Code Enforcement Officer to enforce §149-11** – Moved by Member Kauffman, second by Chairman Thornton to authorize the Code Enforcement Officer to enforce §149-11 of the Stormwater Management Ordinance. Motion approved unanimously.
4. **Short Term Rentals** – Manager Seesholtz said she would like to get the Board's thoughts on adding short term rental regulations to the Township's Zoning Ordinance. The Board requested some examples to review. Manager Seesholtz will pull together some examples for the Board's review at the next meeting.
5. **PPL Agreements** – Moved by Member Kauffman, second by Member Keppley to add the PPL Agreements as an agenda item. Motion approved unanimously. Moved by Vice Chairman Ford, second by Member Kauffman to authorize the Chairman or Vice Chairman to sign the PPL Agreements contingent upon the Township's Attorney's review and approval of the agreements. Motion approved unanimously.

Financials

1. **Payment of Bills** – Moved by Member Kauffman, second by Vice Chairman Ford to pay the bills as presented. Motion passed with a 3 to 0 vote with Member Keppley abstaining due to personal interest.
2. **Budget vs. Actual** – Provided for the Board's review.
3. **Treasurer's Report** – Moved by Vice Chairman Ford, second by Member Kauffman to accept the Treasurer's Report. Motion approved unanimously.

Reports

1. **Zoning Officer's Report** – Will be provided at the next meeting.
2. **Manager's Report** – Nothing additional to report.
3. **Code Enforcement Officer's Report** – Not present at meeting.
4. **Police Chief's Report** – Nothing additional to report.
5. **Roadmaster's Report**
 - Main Street Project update – The project is going well and is ahead of schedule.
 - Provided a list of the items sold on Municibid for the Board's review.
 - The Township's paver is no longer operational. Discussion followed about how often the paver was used, and the possibility of borrowing one from another municipality.
 - An Eagleview Estates resident has requested that a portable toilet be installed at the public park in Eagleview Estates. The Roadmaster said it would cost \$71 per month. Moved by Vice Chairman Ford, second by Member Keppley to install a portable toilet at the Eagleview Estates Park. Motion approved unanimously.

Public Comment

Brenden Curry, LNP – Mr. Curry asked where the Westgate Development is located. Vice Chairman Ford said it is located adjacent to the Brownstown Post Office. Mr. Curry asked where in the Township the short-term rental regulations would be applied. Manager Seesholtz stated that they would be in effect for the whole Township.

Supervisors' Comments

Keith Kauffman – Member Kauffman received a complaint from a Township resident about trash along Old Akron Road that's blowing up against the farmers' field. He said he thinks it's coming from the Good's Disposal property on Oregon Pike. Member Kauffman said that Frontier communications will be doing some digging & boring during their upcoming project, but, it appears that they will be using their existing pedestals and not installing new ones.

Action Items

- Send the PPL Agreements to the Attorney for review.
- Pull together some short-term rental examples for the Board to review at the next meeting.

Manager Seesholtz requested an executive session at the end of the regular meeting to discuss a real estate matter.

The Board entered executive session at 7:57 p.m. The returned to their regular session at 8:11 p.m.

Adjournment

Moved by Vice Chairman Ford, second by Member Kauffman to adjourn the March 28, 2022 regular meeting at 8:11 p.m. Motion approved unanimously.

Respectfully Submitted by:

Sara Service
Zoning Officer