

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	David Thornton	Manager/Secretary:	Jenna Seesholtz
Vice Chairman:	John Ford	Roadmaster:	Neil Stoltzfus
Member:	Harold Keppley, Jr.	Police Chief:	Eric Higgins
Member:	Keith Kauffman	Township Engineer:	Ben Craddock
Member:	Dale Wissler		

Others present: John Stauffer-151 Pleasant Valley Road, Jay David Stauffer-1870 Diamond Station Road.

Call to Order

Chairman Thornton called the May 9, 2022 regular meeting to order at 7:00 p.m.

Approval of Minutes

April 11, 2022 Meeting Minutes – Moved by Vice Chairman Ford, second by Member Keppley to approve the April 11, 2022 meeting minutes. Motion approved unanimously.

Public Comment

None

Special Business

1. **Resolution 2022-17 Quarterly Water Billing** – Moved by Vice Chairman Ford, second by Member Kauffman to adopt Resolution 2022-17 for quarterly water billing. Motion approved unanimously.
2. **Resolution 2022-18 Fee Schedule Resolution (Updating Quarterly Water and Trash Fees)** – Moved by Member Wissler, second by Member Kauffman to adopt Resolution 2022-18 to update the fee schedule. Motion approved unanimously.
3. **Resolution 2022-19 America250** – Moved by Vice Chairman Ford, second by Member Keppley to adopt Resolution 2022-19 and opt-in to America250. Motion approved unanimously.
4. **Resolution 2022-20 Adopting Privacy Policy Regarding Medical and Rx Plans and HRA** – Moved by Member Wissler, second by Member Keppley to adopt Resolution 2022-20. Motion approved unanimously.
5. **Resolution 2022-21 Police Policy** – Manager Seesholtz said this Resolution is not ready for the Board's consideration yet. Moved by Vice Chairman Ford, second by Member Wissler to table Resolution 2022-21. Motion approved unanimously.

Subdivision/Land Development Review

1. **Mark Martin Motors Plan Extension** – Moved by Member Wissler, second by Member Keppley to accept the extension for the Mark Martin Motors Plan. Motion approved unanimously.
2. **Lucy Hoover Plan Deferment** – Moved by Member Keppley, second by Member Wissler to defer the Lucy Hoover Plan to Ephrata Township. Motion approved unanimously.
3. **2021-6 Nolt's Produce Plan** – There was no one present at the meeting to present this plan. Moved by Vice Chairman Ford, second by Member Kauffman to table the Nolt's Produce Plan. Motion approved unanimously. Ben Craddock said he will step out and call the engineer for the project.

Correspondence/Communications

None

Old Business

1. **East Main Street Project Update** – Roadmaster Stoltzfus reported that the project is on schedule. Concrete curbing will be poured next Monday & Tuesday. Member Keppley asked about the curbs that are not being replaced. He said the old curbs are not level with the new curbing. Roadmaster Stoltzfus said it would cost the Township approximately \$6,000 to incorporate these few curbs into the East Main Street Project. There was a consensus among the Board members that the remaining curbing should be incorporated into the East Main project so all the sidewalks will be consistent.

New Business

1. **Grant Announcements and Agreement Execution Approval** – The Township was awarded a \$331,767 grant for the Turtle Hill Streambank Restoration Project from the Lancaster Clean Water Partners. Moved by Member Kauffman, second by Member Wissler to execute the grant agreement. Motion approved unanimously.
2. **Pressure Sealer/Folder Purchase Approval** – Moved by Vice Chairman Ford, second by Member Kauffman to authorize the Manager to purchase a new pressure sealer/folder not to exceed \$4,000. Motion approved unanimously.
3. **Well House Control Panel Replacement** – The Board discussed having a joint meeting with the Water Authority and meeting with DS Waters before approving the purchase of a new control panel for the well house. Moved by Vice Chairman Ford, second by Member Kauffman to table the well house control panel replacement matter. Motion approved unanimously.
4. **Crossing Guard Pay Increase** – Moved by Member Kauffman, second by Member Keppley to approve the crossing guard pay increase as budgeted. Motion approved unanimously.
5. **Employee Contract Amendment** - Moved by Vice Chairman Ford, second by Member Kauffman to ask the Township's Solicitor to draft an amendment to the Police Chief's contract to allow for overtime work that will be paid by grant funds, but to give the other officers the first opportunity for the overtime. Motion approved unanimously.
6. **DEP Grant Extension Approval** – Moved by Member Kauffman, second by Member Wissler to authorize the Roadmaster to request a 3-month extension on the DEP Grant that is being used to purchase a new loader for the Township. Motion approved unanimously.
7. **New Agenda Item** – Moved by Vice Chairman Ford, second by Member Keppley to bring to the agenda the purchase of a grapple rake at an increased price. Motion approved unanimously. Moved by Vice Chairman Ford, second by Member Kauffman to authorize the purchase of a grapple rake in the amount of \$38,883. Motion approved unanimously.
8. **Code Enforcement - Civil Complaint discussion** – Moved by Chairman Thornton, second by Vice Chairman Ford to authorize the filing of an order of execution for unpaid trash and recycling bills as presented to the Board. Motion approved unanimously.

Financials

1. **Payment of Bills** – Moved by Chairman Thornton, second by Member Keppley to pay the bills as presented. Motion approved unanimously.
2. **Budget vs. Actual** – Provided for the Board's review.
3. **Treasurer's Report** – Moved by Vice Chairman Ford, second by Member Kauffman to acknowledge receipt of the Treasurer's Report.

Reports

1. **Zoning Officer's Report** – Written report provided for review. Nothing additional to report.
2. **Manager's Report** – The ARPA report was completed and submitted.
3. **Code Enforcement Officer's Report** – Written report provided for the Board's review.
4. **Roadmaster's Report** – Written report provided for the Board's review.

Public Comment

None

Supervisors' Comments

Keith Kauffman – Member Kauffman said he received a complaint about Comcast not restoring a resident's yard. He said that Brian Brandt is following up on the matter.

Harold Keppley

- Member Keppley mentioned the Trash/Recycling contract. He said he's curious what LCSWMA says about recycling. Discussion followed about possibly getting out of the trash/recycling collection business. Member Keppley said he would like to get an idea of the what the cost of a new contract would be. He said the Board needs to discuss the pros and cons of not renewing the trash/recycling contract. Vice Chairman Ford said it would be nice to get a representative from LCSWMA to attend the next Board meeting. Manager Seesholtz said she will reach out to them.
- Member Keppley said that he, the Roadmaster, PennDot, and Representative Keith Greiner met at the Farmersville/Turtle Hill Road bridge to inspect and discuss the recent damage to the guard rail. PennDot will be working on fixing it.

Dave Thornton – Chairman Thornton requested an executive session at the end of the regular meeting to discuss a real estate purchase matter.

Subdivision/Land Development Review - continued

1. **Marcus Nolt Plan** – Mr. Craddock was unable to get the Engineer or the Applicant on the phone. Mr. Craddock said the time for reviewing the plan expires on May 13th and recommended that the Board issue an extension contingent upon the Nolts submitting a time extension letter. Moved by Vice Chairman Ford, second by Member Kauffman to deny the Marcus Nolt Plan unless the Township receives an extension request from the applicant on or before May 13, 2022; if an extension request is received by May 13, 2022 from the applicant the Board accepts the extension for up to 60 days. Motion passed with a 4 to 1 vote with Member Keppley voting n

Action Items

- Ask the Township Solicitor about extending the scope of work on East Main Street curbing to include the curbs that were originally going to remain as is.
- Schedule a joint meeting with WEWA.
- Reach out to LCSWMA about attending the next Board meeting.

The Board took a short recess and entered executive session at 8:35 p.m. to discuss a real estate purchase matter. The Board returned to their regular session at 8:39 p.m.

Adjournment

Moved by Vice Chairman Ford, second by Member Keppley to adjourn the May 9, 2022 regular meeting at 8:39 p.m. Motion approved unanimously.

Respectfully Submitted by:

Sara Service
Zoning Officer