

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

**In Attendance:**

Chairman:	David Thornton	Manager/Secretary:	Jenna Seesholtz
Vice Chairman:	John Ford	Chief of Police:	Eric Higgins
Member:	Keith Kauffman	Roadmaster:	Neil Stoltzfus

Member Harold Keppley, Jr. was absent.

Others present: Dale Peachey-136 Cornerstone Way, Eugene & Verna Zimmerman-281 S. Fairmount Road.

Call to Order

Chairman Thornton called the November 7, 2022 regular meeting to order at 7:02 p.m.

Approval of Minutes

1. **October 24, 2022 regular meeting** – Moved by Vice Chairman Ford, second by Member Kauffman to approve the October 24, 2022 regular meeting minutes as presented. Motion approved unanimously.
2. **October 26, 2022 budget meeting** – Vice Chairman noted that the reason for the executive session (personnel performance matter) should be added to the minutes. Moved by Vice Chairman Ford, second by Member Wissler to approve the October 26, 2022 budget meeting minutes as corrected. Motion approved unanimously.

Public Comment

**Eugene & Verna Zimmerman, 281 S. Fairmount Road** – Mrs. Verna Zimmerman addressed the Board and said she and her husband received an enforcement notice from the Zoning Officer for using their property at 205 E. Farmersville Road as an AirBNB. Mr. Zimmerman said they would like to continue to use the property this way until their daughter gets married and moves into the home. She asked if there is any way that they could continue this use. The Board told Mr. & Mrs. Zimmerman that they should apply to the Zoning Hearing Board for relief and recommended that they hire an attorney to guide them through the process.

Special Business

**None**

Subdivision/Land Development Review

1. **Land Purchase** – Moved by Vice Chairman Ford, second by Member Kauffman to add the land purchase to the agenda. Motion approved unanimously. Manager Seesholtz said she spoke to the Township Solicitor and was told that the Township can waive the subdivision/land development process for the purchase of land. Vice Chairman Ford asked if the land purchase could be added to the agenda for the November 14<sup>th</sup> meeting. Manager Seesholtz said it could, but the subdivision plan would not be available for review by that time. Manager Seesholtz will check with the Solicitor on this matter.

Correspondence/Communications

**None**

Old Business

**None**

New Business

1. **2023 Budget Discussion** – \$600,000 has been cut from the budget since the last meeting. Further ways to cut the budget were discussed. The Board thanks Manager Seesholtz, Roadmaster Stoltzfus, and Chief Higgins for the work they did on the budget and gave them a goal to cut \$300,000 more from the budget. The budget will be reviewed again at the November 9<sup>th</sup> budget meeting.
2. **2023 Meeting Schedule** – Moved by Member Wissler, second by Member Kauffman to approve the 2023 meeting schedule. Motion approved unanimously. After a brief discussion the Board decided to add a meeting date in November 2023. Moved by Vice Chairman Ford, second by Chairman Thornton to add November 6, 2023 to the 2023 meeting schedule. Motion approved unanimously.

Financials

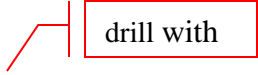
1. **Payment of Bills** – Moved by Member Wissler, second by Member Kauffman to pay the bills as presented. Motion approved unanimously.
2. **Budget vs Actual** – Provided for the Board's review.
3. **Treasurer's Report** – None

Reports

1. **Zoning Officer's Report** – None
2. **Manager's Report** – Manager Seesholtz reported that she attended the annual LCATS convention.
3. **Code Enforcement Officer's Report** – None
4. **Police Chief's Report** – Written report provided for the Board's review.
5. **Roadmaster's Report** – Roadmaster Stoltzfus reported that he attended school last week for his pesticide application certification.

Public Comment

**Dale Peachey, 136 Cornerstone Way** – Mr. Peachey said that Frontier Communications wants to ~~store~~ their rig on his property during their project in his development. He asked if anything would be done about it. He was told that it would be up to him whether to allow them to do that or not.

drill withSupervisors' Comments

**John Ford** – Vice Chairman Ford outlined several items from the LCATS meeting he attended with Manager Seesholtz.

**David Thornton**

- Chairman Thornton said he attended the Hertzog Homestead zoning hearing. He said the Zoning Hearing Board allowed the Hertzogs to keep the gravel area but denied their requests to keep the 3<sup>rd</sup> bed and breakfast unit in the rancher and to use the meadow for parking vehicles during their weddings and events. The Board discussed the Zoning Hearing Board's decision in the Hertzog case. The Board agreed with the Zoning Hearing decision and said they are not inclined to allow the 3<sup>rd</sup> unit or the meadow parking.
- Chairman Thornton told the Roadmaster to keep the Township's vehicles gas tanks full. He saw a picture of a sign in Allentown that read "no diesel".
- Chairman Thornton requested an executive session at the end of the meeting to discuss personnel performance.

Action Items

- Check with the Solicitor on the Subdivision of the land that will be purchased by the Township.
- Verify that the tipping fees are included in the new trash contract.
- Relay the Board's thoughts on the Hertzog zoning hearing to the Solicitor.

The Board took a short recess at 9:01 p.m. and entered executive session at 9:04 p.m. The Board returned to their regular session at 9:23 p.m.

Adjournment

Moved by Vice Chairman Ford, second by Member Wissler to adjourn the November 7, 2022 regular meeting at 9:24 p.m. Motion approved unanimously.

Respectfully Submitted by:

Sara Service  
Zoning Officer