

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	David Thornton	Member:	Keith Kauffman
Vice Chairman:	John Ford	Manager/Secretary:	Jenna Seesholtz
Member:	Harold Keppley, Jr.	Roadmaster:	Neil Stoltzfus

Member Dale Wissler was absent.

Others present: Dale Peachey, Edith and Richard Lorah, Karen Stauffer.

Call to Order

Chairman Thornton called the October 10, 2022 regular meeting to order at 7:00 p.m.

Approval of Minutes

September 26, 2022 Meeting Minutes – Moved by Vice Chairman Ford, second by Member Kauffman to approve the September 26, 2022 regular meeting minutes as presented. Motion approved unanimously.

Public Comment

None

Special Business

1. **Compost Grinder Bid Award** – Moved by Vice Chairman Ford, second by Member Kauffman to award the advertised bid for the Compost Grinder to Stephenson Equipment in the amount of \$181,159.00. The grinder is part on a DEP grant and 90% of the cost will be reimbursed by DEP. Motion approved unanimously.

Subdivision/Land Development Review

1. **Earl Shirk Major Stormwater Plan Time Extension** - Moved by Member Keppley, second by Member Kauffman to accept the time extension for the Earl Shirk Major Stormwater Plan to give a new expiration date of January 24, 2023. Motion approved unanimously.

Old Business

None

New Business

1. **LASA – ARPA Funds Request** – Vice Chairman requested Township Manager Seesholtz contact Michael Kyle of LASA to inquire on the amount LASA is looking for and how it will benefit the residents of West Earl Township.
2. **Addition to Agenda - West Earl Fire Department Road Closure Request:** Moved by Vice Chairman Ford, second by Chairman Thornton to allow the West Earl Fire Department's road closure request to be placed on the agenda for consideration. Motion moved unanimously.
3. **West Earl Fire Department Road Closure Request:** Moved by Member Keppley, second by Chairman Thornton to allow West Earl Fire Department to close School Lane Avenue between the hours of 6pm and 8pm on October 11, 2022. West Earl Fire Department is holding an Open House. Motion moved unanimously.

Financials

1. **Payment of Bills** – Moved by Member Keppley, second by Member Kauffman to pay the bills as presented. Motion approved unanimously.
2. **Budget vs. Actual** – For the Board's review.

Reports

- **Zoning Officer's Report** – Not in attendance.
- **Manager's Report** – Nothing additional to report.
- **Code Enforcement Officer's Report** – None report.

- **Roadmaster's Report** – The Board asked the Roadmaster to advise them when the East Main Street Sidewalk Project is completed. They would like to review the completed project.

Public Comment

None

Supervisors' Comments

Chairman Thornton – Chairman Thornton asked about the status of the water operator positions. Manager Seesholtz noted that one employee started on October 3rd and she is still looking to hire a second employee for that department.

Action Items

- Manager Seesholtz to contact LASA to request more information on their correspondence to the Township.

Other Township Action

1. **Addition to Agenda – 2023 Budget:** Moved by Vice Chairman Ford, second by Member Kauffman to add the 2023 Budget on the agenda for discussion. Motion carries with Member Keppley voting Nay.
2. **2023 Budget:** There was a review of the 2023 Budget. The Board would like Manager Seesholtz to furnish the following information for the scheduled Budget meetings:
 - a. **Water Fund** – Manager Seesholtz to provide some scenarios on an increase in water rates that will allow the Township to complete the necessary projects on aging infrastructure in the Water System.
 - b. **2023 Tax Assessment** – Manager Seesholtz to contact the CV Business Office to see if they have the property assessment numbers.

Adjournment

Moved by Vice Chairman Ford, second by Chairman Thornton to adjourn the October 10, 2022 regular meeting at 7:35 p.m. Motion approved unanimously.

Respectfully Submitted by:

Jenna Seesholtz
Township Manager/Secretary