

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	David Thornton	Manager/Secretary:	Jenna Seesholtz
Vice Chairman:	John Ford	Chief of Police:	Eric Higgins
Member:	Harold Keppley, Jr.	Roadmaster:	Neil Stoltzfus
Member:	Keith Kauffman		

Member Dale Wissler was absent.

Others present: Beau Mellinger-864 W. Brubaker Valley Road Lititz, Lilly Mellinger-864 W. Brubaker Valley Road Lititz, Hayley Crills-357 Main Street Denver, Kyle Crills-836 Oak Street Denver, Anthony & Trudy Martin-260 Forest Road Denver, Fred Riccelli-105 Spring Garden Road Kinzers, Joseph Moorr-USMC, Jerry Howe-Roadcrew, Karen Stauffer-151 Pleasant Valley Road, Jamie Hall- Lancaster Public Library, Dulcey Antonucci-Lancaster Public Library Board, Shannon Cleaveland-Lancaster Public Library Board, John Yoder-11 Eagle Drive, Dale & Teresa Peachey-136 Cornerstone Way, Phil Machonis-145 Briarhill Lane, Brenden Curry-LNP, John R. King-54 Circle Rock Drive, Richard & Edith Lorah-2105 Wheat Ridge Drive, Zachary, Brittany, Owen & Jade Crills-355 Horseshoe Trail Road Denver, Shayna, Patrick & Judd Gibson-413 Eagles Peak Road Robesonia, Max & Riley Stewart-105 E. Main Street Robesonia, Robert Crills-210 E Main Street Reinholds, Shawn Crills-357 Main Street Denver, Nicole Crills-357 Main Street Denver.

Call to Order

Chairman Thornton called the September 26, 2022 regular meeting to order at 7:02 p.m.

Chairman Thornton announced that the Board was in executive from 6:00 p.m. until 6:50 p.m. to discuss a legal matter and a personnel matter with the Township's Attorney present.

Approval of Minutes

**September 12, 2022 Meeting Minutes** – Moved by Vice Chairman Ford, second by Member Kauffman to approve the September 12, 2022 regular meeting minutes as presented. Motion approved unanimously.

Public Comment

- **John King, 54 Circle Rock Drive** – Mr. King said he is having a get-together at his home on Sunday from 2pm to 9pm and does not have sufficient parking for his guests. Mr. King requested that his guests be permitted to park along Gregory Court. Moved by Vice Chairman Ford, second by Member Kauffman to bag the No Parking signs on Gregory Court on Sunday from 2pm until 9pm. Motion approved unanimously.
- **Phil Machonis, 145 Briarhill Lane** – Mr. Machonis was at the meeting to get more information about the work that Frontier Communications will be doing in his development (School Lane Farms). Manager Seesholtz told Mr. Machonis that he can stop into the office to view the plans that were submitted by Frontier.
- **Dale Peachey, 136 Cornerstone Way** – Mr. Peachey expressed concerns about the work that Frontier will be doing and where the pedestals will be installed. Member Keppley suggested that the Township contact Frontier to set up a meeting to discuss the work they will be doing with the residents of the Township and the Supervisors. Member Kauffman said that he is also going to look into the matter.
- **John Yoder, 11 Eagle Drive** – Mr. Yoder said he had to repair his sidewalk 3 years ago and wants to know why his neighbors don't have to do the same. He said some of the sidewalks look terrible. Manager Seesholtz said she will talk to the Code Enforcement Officer about enforcing the Sidewalk Ordinance.

Special Business

1. **Swearing in Ceremony** – Ryan Fields and Zachary Crills were sworn-in as West Earl Township and Akron Borough Police Officers by Chairman David Thornton.
2. **Lancaster Public Library presentation** – Jamie Hall, Director of Development for the Lancaster Public Library, made a brief presentation to the Board members. Ms. Hall asked the Board to consider donating 9-10% above the usual \$2,500 that is donated by the Township annually.
3. **Resolution 2022-30** – Implement Act 57 of 2022. Moved by Member Kauffman, second by Vice Chairman Ford to adopt Resolution 2022-30. Motion approved unanimously.

4. **Settlement Agreement** – Moved by Vice Chairman Ford, second by Member Keppley to approve the Settlement Agreement and Release between Officer Riccelli and the Township in the form prepared by the Township Solicitor and presented to the Board for this meeting and to authorize the Board Chairman to sign the Agreement on behalf of the Township. Motion approved unanimously.

#### Subdivision/Land Development Review

1. **David Burkholder Plan** – Partial release of Financial Security. Moved by Member Keppley, second by Chairman Thornton to release Financial Security in the amount of \$67,153.00 leaving a balance of \$3,514 for the David Burkholder Plan. Motion approved unanimously.
2. **Warren Nolt Subdivision/Land Development Plan time extension** – Moved by Vice Chairman Ford, second by Member Keppley to accept the time extension for the Warren Nolt Subdivision/Land Development Plan. Motion approved unanimously.

#### Correspondence/Communications

1. **PennDOT Pedestrian Signal Program** – Moved by Vice Chairman Ford, second by Member Kauffman to endorse the PennDOT Pedestrian Signal Program. Motion approved unanimously.

#### Old Business

None

#### New Business

1. **Manheim Farm Show Parade Fire Police Request** – Moved by Member Keppley, second by Member Kauffman to authorize the Fire Police to assist with traffic control for the Manheim Farm Show Parade. Motion approved unanimously.
2. **Proposed 2023 Township Meeting Schedule** – The Board changed the November meeting dates to just meeting on November 13, 2023 and to meeting on December 4<sup>th</sup> & 18<sup>th</sup>, 2023.
3. **Turtle Hill Streambank Stabilization Project** – Pay Application #1 and Change Order #1. Moved by Vice Chairman Ford, second by Member Keppley to authorize Pay Application #1 and Change Order #1 for the Turtle Hill Streambank Stabilization Project. Motion approved unanimously.
4. **WESA Audit and Township Audit Approval** – Moved by Member Keppley, second by Vice Chairman Ford to approve the WESA Audit and Township Audit. Motion approved unanimously.

#### Financials

1. **Payment of Bills** – Moved by Member Keppley, second by Chairman Thornton to pay the bills as presented. Motion approved unanimously.
2. **Budget vs. Actual** – For the Board's review.
3. **Treasurer's Report** – Moved by Vice Chairman Ford, second by Member Keppley to accept the Treasurer's Report as presented. Motion approved unanimously. Vice Chairman Ford asked Manager Seesholtz if she could provide a 1-month Treasurer's Report at the next meeting. Manager Seesholtz said she would do so.

#### Reports

- **Zoning Officer's Report** – The Zoning Officer reported that the MS4 Annual Report was completed and submitted to DEP.
- **Manager's Report** – Nothing additional to report.
- **Code Enforcement Officer's Report** – None
- **Police Chief's Report** – Chief Higgins thanked the Board members for swearing-in the new Police Officers. He also reported that the Police Department has partnered with Oregon Dairy for a food drive. There is a large collection box in the lobby of the Township building for collecting non-perishables.
- **Roadmaster's Report** – Nothing additional to report.

Public Comment

None

Supervisors' Comments

None

Action Items

- Talk to Code Enforcement Officer about sidewalk repairs.
- Provide a 1-month Treasurer's Report at the next meeting.

Adjournment

Moved by Vice Chairman Ford, second by Member Keppley to adjourn the September 26, 2022 regular meeting at 8:05 p.m. Motion approved unanimously.

Respectfully Submitted by:

Sara Service  
Zoning Officer