

## WEST EARL WATER AUTHORITY

### MEETING MINUTES

January 4, 2016

#### ATTENDANCE

Jeff Zimmerman, Shawn Erb, Bob Youndt, Billy Ditzler, and Dale Kopp (ARRO)

#### CALL TO ORDER

Jeff Zimmerman called the meeting of the West Earl Water Authority to order at 7:00 pm.

#### AUTHORITY REORGANIZATION

Motion was made by Bob Youndt to retain the same officers as the previous year, seconded by Billy Ditzler. All in favor, motion carried as follows:

- Chairman - Jeff Zimmerman
- Vice Chairman – Phil Machonis
- Treasurer – Shawn Erb
- Secretary – Bob Youndt

#### REAPPOINTMENTS

Motion was made by Billy Ditzler to retain the same Engineer and Solicitor as the previous year, seconded by Shawn Erb. All in favor, motion carried as follows:

- Engineer – ARRO Consulting
- Solicitor – Morgan, Hallgren, Crosswell & Kane

#### APPROVAL OF MINUTES

Motion was made by Shawn Erb, seconded by Bob Youndt to approve the regular December 7th meeting minutes. All in favor, motion carried.

#### ENGINEER'S REPORT

##### **Lancaster General Hospital (water supply)**

- ARRO contacted Steve Lee on December 9<sup>th</sup> for the LGH projected fire demands. Steve responded on Dec. 23<sup>rd</sup> stating that their consultant recommended using the following fire demands:
  - 1,000 gpm for 120 minutes = 120,000 gals.
- EAJA tapping fees for domestic service are as follows:
  - Capacity Component \$4.76/gpd + Distribution Component \$9.10/gpd = \$13.86/gpd  
therefore: 25,000 gpd = **\$346,500**;
- EAJA tapping fees for fire service are as follows:
  - Storage Component \$0.42/gal + \$9.10/gal Distribution Component = \$9.52/gal  
therefore: if General Hospital facility requires 1,000 gpm x 120 minutes = 120,000 gals  
120,000 gals x \$9.52 = **\$1,142,400**.
- ARRO was requested to contact the Authority's Solicitor about the possibility of setting up a separate water district and explore tapping fee amounts for the district.

##### **Creek Hill (Sandy Beach) Residential Development**

- Financial Security reduced to \$15,000 to provide leverage for the repair of broken valve boxes and curb stops when the development is built out and prior to the streets receiving the wearing course.

##### **Stonebarn Place Residential Development**

- Revised drawings were submitted on November 2<sup>nd</sup> and reviewed with return correspondence on November 9<sup>th</sup> requesting a cost opinion for the determination of financial security and advising the developer of the required agreement with the Water Authority. No further communication received.

**East Main Street Storm Sewer & Water Main Replacement (Phase 3)**

- Notice to Proceed was issued on November 12<sup>th</sup>.
- Anrich began construction of the water main replacement the first week of December. Water main has been completed except for one last tie-in, which is scheduled for January 5<sup>th</sup>.
- Payment Application No. 1 received and reviewed. ARRO recommends payment in the amount of \$66,903.75. Motion was made by Billy Ditzler and seconded by Shawn Erb to approve the Pay Application No. 1, with the condition that the check will be held at the Township until ARRO receives a notarized copy of the first payroll certification. All in favor, motion carried. ARRO to inform Anrich of the condition of payment.

**Hoover Heights Residential Development**

- Candie had previously provided a full size set of plans to ARRO at the meeting; however it was determined that an escrow account had not been set up with the Authority. ARRO agreed not to review the plan set until confirmation of the escrow account is received.

**NEW BUSINESS**

**ARRO Rates for 2016**

- ARRO's proposed billing rates for 2016 was reviewed and approved.

**PAYMENT OF BILLS**

- On Motion by Bob Youndt, seconded by Billy Ditzler to pay the following bills:
  - o ARRO (General Services) - \$ 1,823.84
  - o ARRO (General Services) - \$ 785.48
  - o Morgan, Hallgren - \$ 563.50
  - o ARRO (LGH) - \$ 262.50
  - o ARRO (Creek Hill) - \$ 240.50
  - o Anrich (East Main St) \$66,903.75 (conditioned on ARRO receiving a notarized payroll cert)

All in favor, motion carried.

**MEMBER BUSINESS**

- None

**ADJOURNMENT**

On Motion by Bob Youndt, seconded by Shawn Erb, the meeting was adjourned at 8:30 pm. All in favor, motion carried.

Submitted  
Dale H. Kopp