

WEST EARL WATER AUTHORITY  
MEETING MINUTES  
December 5, 2016

**ATTENDANCE**

Jeff Zimmerman, Phil Machonis, Bob Youndt, Shawn Erb, Billy Ditzler, and Dale Kopp (ARRO)

**CALL TO ORDER**

Jeff Zimmerman called the meeting of the West Earl Water Authority to order at 7:00 pm.

**APPROVAL OF MINUTES**

Motion was made by Bob Youndt, seconded by Shawn Erb to approve the regular November 7<sup>th</sup> meeting minutes. All in favor, motion carried.

**PUBLIC COMMENT/GUESTS:**

None.

**NEW BUSINESS:**

**Ridge Property Holdings**

- Release of Escrow Balance: Motion was made by Bob Youndt, seconded by Phil Machonis to release the escrow balance of \$3,718.19. All in favor, motion carried.

**LGH Agreements**

- The Agreements between WEWA/LGH and EAJA/LGH were reviewed. There were a couple of questions that were raised. Jeff Zimmerman will contact the Authority's solicitor for clarification.

**Draft Audit**

- The 2016 draft audit as prepared by Brown Schultz, Sheridan, & Fritz was reviewed. A couple of minor questions surfaced. Jeff Zimmerman will contact the Township Manager for clarification. Jeff Zimmerman did sign the 2014 and 2015 Annual Reports that were inadvertently not filed by the Authority's previous auditing firm.

**ENGINEER'S REPORT**

**LGH – Water Service**

- LGH has reimbursed the Authority for the 50% of the cost (\$82,254.00) associated with the Oregon Pike BPS upgrade per the September 20, 2010 agreement.
- Draft agreements were forwarded for review by the Authority Solicitor (see New Business above).

**DS Waters – Additional Capacity**

- DS Services correspondence dated September 14, 2016 informing the Authority of their intention to purchase an additional 60 EDUs of capacity.

Motion was made by Phil Machonis, seconded by Billy Ditzler to accept their intended purchase. All in favor, motion carried. The Authority would like Township send an appropriate invoice in January 2017.

**Stonebarn Place – Residential Subdivision**

- No activity

**East Main Street – Water Main Replacement Project**

- Anrich has been paid in full for the project.

**Hoover Heights – Residential Subdivision Water Main Extension**

- No activity

**Akron Borough Water Capacity**

- No activity.

## **TREASURE'S REPORT**

### **Sweep Account**

- Shawn Erb briefed the Authority on the possibility of moving to a Sweep Account as a consideration to improve interest bearing accounts. It was agreed to have Shawn schedule a formal presentation at a future regular meeting to take the matter under consideration.

### **Payment of Bills**

- Motion was made by Phil Machonis, seconded by Bob Youndt to pay the following bills.  
All in favor, motion carried.
  - ARRO Consulting, Inc. (\$272.50) – Regular Account
  - ARRO Consulting, Inc. (\$32.50) – Hoover Heights Escrow Account

### **Member Business**

- None

## **ADJOURNMENT**

On Motion by Phil Machonis, seconded Bob Youndt, the meeting was adjourned at 8:40 pm. All in favor, motion carried.

Submitted  
Dale H. Kopp