

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Vice Chairman:	Harold Keppley, Jr.	Member:	Dave Thornton
Member:	Richard Stover	Manager/Secretary:	Candie Johnson
Member:	Keith Kauffman		

Call to Order

Vice Chairman Keppley called the July 24, 2017 regular meeting to order at 7:05 p.m.

Approval of Minutes

Moved by Member Thornton, second by Member Kauffman to approve the July 10, 2017 regular meeting minutes as presented. Motion approved unanimously.

Public Comment/Guests

None

New Business

1. **Sewer treatment plan operator** – Moved by Member Thornton, second by Member Kauffman to offer the sewer treatment plan operator position to Michelle Bachman contingent upon passing drug test. Motion approved unanimously.
2. **Resolution No. 2017-17 Pollutant Reduction Plan** – There have been no public comments on the Pollutant Reduction Plan. Moved by to adopt Resolution No. 2017-17. Motion approved unanimously.
3. **Ordinance No. 239 Cable Franchise Agreement** – Moved by Member Kauffman, second by Member Stover to adopt Ordinance No. 239 Cable Franchise Agreement. Motion approved unanimously.
4. **CFA Funding for road improvements** – Moved by Member Thornton that the Chairman or Vice Chairman of the Board of Supervisors and the Township Secretary be authorized to execute all documents necessary or beneficial for the submission of an application to the Department of Community Affairs and Commonwealth Financing Authority for a Multimodal Transportation Fund grant relating to proposed improvement to Oregon Pike between Newport Road and Church Street and to Burkholder Drive as described in the applications, conditioned upon complete execution of a Cooperation Agreement among the Township and Team Rahal of Mechanicsburg, Inc., Levi's Building Components, LLC and Manco Properties, LP. The Motion seconded by Member Kauffman was approved unanimously.
5. **Resolution No. 2017-18 CFA Funding** – Moved by Vice Chairman Keppley, second by Member Kauffman to adopt Resolution No. 2017-18. Motion approved unanimously.
6. **MOU for CFA Road Improvement Grant** – Moved by Member Thornton that the Chairman or Vice Chairman of the Board of Supervisors and the Township Secretary be authorized to execute the Cooperation Agreement among the Township and Team Rahal of Mechanicsburg, Inc., Levi's Building Components, LLC, and Manco Properties, LP, in the form presented at this meeting or with such minor revisions as may be acceptable to the Chairman or Vice Chairman of the Board of Supervisors and the Township Solicitor, after the Cooperation Agreement has been executed on behalf of all other parties. The Motion seconded by Member Kauffman was approved unanimously.

7. **Denmar Properties (Martin Appliance) agreements**

- **Stormwater Management Agreement** – Moved by Member Thornton, second by Vice Chairman Keppley to sign the stormwater management agreement for Denmar Properties. Motion approved unanimously.
 - **Financial Agreement** – Moved by Member Stover, second by Member Thornton to approve the Denmar Properties financial agreement. Motion approved unanimously.
8. **Sewer project electrical permit fees** – The West Earl Sewer Authority has requested that the electrical permit fees for the upcoming Conestoga View Sewer extension project be waived. Moved by Member Kauffman, second by Member Thornton to waive the electrical permit fees for the Conestoga View Sewer Extension project. Motion approved unanimously.
9. **Farmersville Mennonite School** – The Farmersville Mennonite School has requested a land development waiver for their proposed minor school room addition. Moved by Member Kauffman, second by Member Stover to grant a waiver of land development requirements for the Farmersville Mennonite School project. Motion approved unanimously.
10. **East Main Street sidewalk grant easement preparation** – Moved by Member Kauffman, second by Member Thornton to authorize spending \$32,000 for easement preparation for the East Main Street sidewalk project. Motion approved unanimously.
11. **Mel Ressler sidewalks** – Mr. Ressler has requested that he be permitted to install an asphalt walkway rather than repair the concrete sidewalks at his property at 9 Locust Street, Talmage. The Board briefly discussed the issue and decided to table the discussion until the next meeting. Ms. Johnson will ask Mr. Ressler to attend the next Board meeting.
12. **Resolution No. 2017-19 MMO Non-Uniform Pension 2018** – Moved by Member Kauffman, second by Member Stover to adopt Resolution No. 2017-19. Motion approved unanimously.
13. **Resolution No. 2017-20 MMO Police Pension 2018** – Moved by Member Thornton, second by Vice Chairman Keppley to adopt Resolution No. 2017-20. Motion approved unanimously.
14. **Lancaster Bicycle Club** – Lancaster Bicycle Club's Covered Bridge Metric Century Ride, August 20, 2017. Moved by Member Stover, second by Member Kauffman to approve the use of Township roads for the Covered Bridge Metric Century Ride on August 20, 2017. Motion approved unanimously.
15. **Municipal snow removal contract with PennDot** – Moved by Member Thornton, second by Member Kauffman to sign the 2017/2018 snow removal contract with PennDot. Motion approved unanimously.
16. **Elva Burkholder plan** – Mrs. Burkholder would like to withdraw her subdivision plan for 110 Cocalico Creek Road. Moved by Vice Chairman Keppley, second by Member Stover to approve the withdrawal of the Elva Burkholder, 110 Cocalico Creek Road subdivision plan. Motion approved unanimously.
17. **Stonebarn Place extension** – Moved by Member Kauffman, second by Member Stover to accept the 30-day time extension for Stonebarn Place. Motion approved unanimously.

18. **Sol King small project stormwater management agreement** – Moved by Member Thornton, second by Member Kauffman to sign the Sol King stormwater management agreement. Motion approved unanimously.

Manager's Report

Thank you letter – Ms. Johnson read a thank you letter that she sent to John Haldeman, the Public Works Director at Rapho Township and to the Rapho Township Board of Supervisors. West Earl had a piece of equipment go down that was needed to finish a big paving project. Mr. Haldeman and his crew went above and beyond to help West Earl's road crew by loaning a piece of equipment so the job could be finished.

Compost site statistics – Ms. Johnson reported that all the records for the compost site had been reviewed in order to provide statistics for the Board. The largest percentage (35%) of residents who were issued cards have never refilled them and Township residents have not paid for any extra trips above the 20 free trips.

Lighten Up Lancaster County – Ms. Johnson received a thank-you letter from Lighten Up Lancaster County. They thanked the Township for committing to making the sidewalks safe and walkable.

Bridge construction – Vice Chairman Keppley asked Ms. Johnson if there was an update on the bridge replacement projects. Ms. Johnson said that one of the bridges is scheduled to be replaced in September or October of this year.

Code Enforcement – Chief Brandt sent two warning notices to residents in the Brian Development.

Payment of Bills

Moved by Member Kauffman, second by Member Thornton to pay the bills as presented. Motion approved unanimously.

Public Comment

None

Supervisors' Comments

Dave Thornton – Member Thornton is encouraging Township staff to think outside of the box when making purchases and investigate ways to save money. Member Thornton recommended checking with WB Mason for office supplies.

Vice Chairman Keppley requested an executive session at the end of the regular meeting to discuss a personnel matter.

The Board took a brief recess and entered executive session at 8:00 p.m. The returned to their regular session at 8:10 p.m.

Adjournment

Moved by Member Thornton, second by Member Kauffman to adjourn the July 24, 2017 regular meeting at 8:18 p.m. Motion approved unanimously.