

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Member:	Dave Thornton
Member:	Richard Stover	Manager/Secretary:	Candie Johnson
Member:	Keith Kauffman	Assist. Roadmaster:	Ashley Martin

Vice Chairman Harold Keppley was absent.

Call to Order

Chairman Ford called the February 12, 2018 regular meeting to order at 7:00 p.m.

Approval of Minutes

Moved by Member Kauffman, second by Member Thornton to approve the January 22, 2018 meeting minutes as presented. Motion approved unanimously.

Public Comment/Guests

**James Shopf, 550 Millway Road** – Mr. Shopf said he recently purchased his home at 550 Millway Road. He said the previous owners finished the basement without a permit. He said the realtor ended up paying for the permit and other fees. Mr. Shopf said he now has to pay double water and sewer bill. Chairman Ford asked if Mr. Shopf brought one of his bills with him. Mr. Shopf said he did bring a bill with him and gave it to Chairman Ford to view. Chairman Ford said that Mr. Shopf is paying for 2 EDUs for water and sewer. The Zoning Officer stated that the finished basement has a kitchen, bathroom, bedroom, living room and a separate entrance. Chairman Ford and Manager Johnson directed Mr. Shopf to attend the next Sewer Authority meeting to discuss this issue. Mr. Shopf will go to the Sewer Authority.

**Holly Holbein, 5 Garland Lane** – Ms. Holbein asked if the Noise Ordinance will be discussed. Chairman Ford said the Noise Ordinance was adopted at the January 22, 2018 meeting.

**James Shopf** – Mr. Shopf asked who approved the Sewer Authority to use AG land for their project. Ms. Johnson said the Sewer Authority got approval from the property owner to use the property as a staging area during the sewer extension project. The use of the land is temporary.

Old Business

**None**

New Business

1. **Street Light & Special Hydrant tax accounts** – Moved by Chairman Ford, second by Member Stover to approve the opening of 2 new accounts at Ephrata National Bank for the deposit of street light & special hydrant tax funds. Motion approved unanimously.
2. **Road Department Truck** – Mr. Martin was at the meeting to update the Board on the new truck for the Road Department. Mr. Martin would like to order a GMC 3500 4-door truck with a 6 ½ ft bed. He said this truck is still within the budget and will be ordered from Turner Buick. Member Thornton asked Mr. Martin to keep statistics on the usage of the truck. Moved by Member Thornton, second by Member Kauffman to approve the purchase of the GMC 3500 4-door truck for the Road Department. Motion approved unanimously.

3. **Host a composting workshop** – Moved by Member Kauffman, second by Member Thornton to approve the use of the Township building on Saturday, May 19, 2018 for the Home Composting Workshop. Motion approved unanimously.
4. **Resolution No. 2018-12** – Health & Well-being. Ms. Johnson said that the Township’s Attorney review the Resolution and made some changes. Moved by Member Thornton, second by Member Stover to adopt Resolution No. 2018-12. Motion passed with a 3 to 1 vote with Chairman Ford voting no.
5. **Mother’s Day Make-a-Wish Convoy** – The convoy will be May 13, 2018. Moved by Member Stover, second by Member Kauffman to approve the use of Township roads for the Mother’s Day Convoy on May 13, 2018. Motion approved unanimously.
6. **Melvin King small project stormwater management agreement** – Moved by Member Thornton, second by Member Kauffman to sign the Melvin King stormwater management agreement. Motion approved unanimously.
7. **Lancaster County PIAA baseball umpires** – Moved by Member Stover, second by Member Thornton to allow Lancaster County baseball umpires association to use the small meeting room at the Township Building. Motion approved unanimously.
8. **Material Bid 2018** – Moved by Member Kauffman, second by Member Stover to go out for bid on road materials for 2018. Motion approved unanimously.
9. **Jonathan Burkholder small project stormwater management agreement** – Moved by Member Thornton, second by Member Stover to sign the Jonathan Burkholder stormwater Management agreement. Motion approved unanimously.

#### Manager’s Report

- **Monthly outlook for February** – Ashley Martin provided a report for the Board’s review.
- **Outstanding lien list** – for the Board’s review.
- **Liquid fuels audit** – Ms. Johnson said it was a clean audit. They asked the Township to increase the treasurer’s bond which has already been done.
- **Preserved farms in West Earl** – Ms. Johnson provided a list for the Board’s review.
- **Certified zoning officer** – Ms. Johnson congratulated Zoning Officer for passing the test to become a Certified Zoning Officer. The Board offered congratulations as well.
- **Sidewalk letters** – Letters will be sent to residents in the area of the East Main Street to update them on where the sidewalk project stands. Ms. Johnson said the project is still in limbo but the Township will be talking to PennDot to see if they could offer some relief from some of their conditions for the project to cut down the \$3.5 million projected cost.

#### Payment of Bills

Moved by Member Thornton, second by Member Kauffman to pay the bills as presented. Motion approved unanimously.

Treasurer's Report

Moved by Chairman Ford, second by Member Thornton to accept the treasurer's report. Motion approved unanimously.

Supervisors' Comments

**Dave Thornton** – Member Thornton said he and Manager Johnson attended a meeting at the Lancaster County Solid Waste Management Authority. He said it was a good meeting. Member Thornton said he noticed a patch on Cocalico Creek Road that has been ripped up. Mr. Martin said he saw that and they will be keeping an eye on the area and will be repairing it in the spring.

**Keith Kauffman** – Member Kauffman said he drove through the West Earl Heights Development and Mr Schwilk, resident who attended a previous meeting, was right about the roads. They are in bad shape. Mr. Martin said that there are cracks in the roads but there is no way around that. The roads freeze and thaw which causes the cracks.

Manager Johnson reminded the Board about the stormwater meeting on Wednesday. Member Kauffman & Vice Chairman Keppley will be attending.

**John Ford** – Chairman Ford & Manager Johnson will be attending the breakfast meeting with Senator Aument on Thursday, February 15<sup>th</sup>. Chairman Ford asked if Scott Monger has attended the Planning Commission meeting yet. Ms. Johnson said he will be at the next Planning Commission meeting on February 20<sup>th</sup>.

Adjournment

Moved by Member Thornton, second by Member Kauffman to adjourn the February 12, 2018 regular meeting of the Board of Supervisors at 7:50 p.m. Motion approved unanimously.