

WEST EARL WATER AUTHORITY

MEETING MINUTES

August 6th, 2018

ATTENDANCE

Phil Machonis, Jeff Zimmerman, Shawn Erb, Curtis Miller Bob Youndt, Candie Johnson and Dale Kopp (ARRO).

CALL TO ORDER

Phil Machonis called the meeting of the West Earl Water Authority to order at 7:05 pm.

APPROVAL OF MINUTES

The minutes of the July 9th, 2018 meeting were presented, on a motion by Jeff Zimmerman and second by Curtis Miller to approve as presented. All in favor, motion carried.

PUBLIC COMMENT/GUESTS:

- Mahlon Zimmerman addressed the Authority about the water connections he is needing. The Authority will have Manager Johnson and Operator Buckwalter contact him.

OLD BUSINESS:

- Letter to T-Mobile was reviewed, we are waiting on a response.
- Water service to Township Building was reviewed, on a motion By Member Zimmerman and second by Member Youndt to have Arro engage with contractor to do the work necessary to have the boring samples completed. All in favor, motion carried.
- Zimco water Consumption – After a brief discussion the Authority asked Manager Johnson to do a review and comparison to how many EDU's are purchased and if it is adequate to the consumption that they are using.
- DS Water Invoices – the Authority review the PO which was sent to them for the payment of the invoice that was sent by the Authority for Payment. No payment has been received yet.
- The Authority members review the date of the September meeting and would like it advertised to be changed to September 4th instead of September 10th. Manager Johnson will advertise the meeting date change.

NEW BUSINESS:

- Confirmation of Services provided by Brown, Schultz Sheridan Auditors – On a motion by Member Miller and second by Member Erb to have Chairman Machonis sign the agreement. All in favor, motion carried.
- On a motion by Member Zimmerman and second by Member Erb to purchase a used fire proof cabinet for Authority Paperwork in Manager Johnson office. All in Favor, motion carried.
- Approval to set financial security for Rahal Project at \$174,663.50. Was approved at the July Meeting.
- Approval to set financial security for Stone barn Project at \$86,242.75. On a motion by Member Zimmerman and second by Member Erb to approve the amount at \$86242.75. All in favor, motion carried.
- Approval to re-bed the THM Removal System for the Hill Top Tank. On a motion by Member Erb and second by Member Miller to rebid the THM Removal System. All in favor, motion carried.
- Reviewed the AC Pipe Replacement – After a brief discussion the Authority asked for a map showing the locations, more detail on the project and to include East Main Street on the project list.
- Reviewed the Talmage Water Supply – Reviewed the line that goes to Talmage.

ENGINEER'S REPORT

- Creek Hill – As of August 11th there has been no further communications. However, it is anticipated that the developer will offer dedication of the streets and water mains during the summer of 2018.

- Stone Barn Plan – reviewed the Highway Occupancy Permit Drawings. Comments concerning these drawings were included in the comment letter dated July 31, 2018.
- DS Waters – On July 23rd, 2018 the Township Manager received confirmation from DS Waters that the payment for the additional 50 EDU's will be forwarded this week.
- Bobby Rahal – As of August 1st there has been no further communications.
- THM Removal System – Approval received under old business to proceed with re-bidding process.
- Marlee Properties – On August 2nd, 2018 Arro advised the Developer's Engineer to forward a plat and description of the water easement for review, as required by the Developer's Agreement with the Authority.
- Carriage House project at 15 S State Street – has been withdrawn
- Township Building Water Service – Was discussed under old business

TREASURE'S REPORT

- Member Treasure Shawn Erb reviewed the recent process for purchasing a CD. Manager Johnson explained that she felt that was her job to do for the Authority. The Authority concurred.
- The Authority asked Manager Johnson to include the balance sheet in the packets and place on their one-drives.
- On a motion by Member Miller and second by Member Zimmerman to close out CD at Ephrata National Bank. All in favor, motion carried.

Payment of Bills

- Member Erb presented the invoices for payment.

Arro Consulting

\$595.00

Longley

150.00

On a motion by Member Zimmerman and second by Member Miller to pay all bills presented. All in Favor, motion carried.

MEMBER BUSINESS

- Member Machonis has a special meeting on August 2nd, 2018 at the bank.
- Member Erb had 2 meetings at the bank on July 31st and August 2nd, 2018.

ADJOURNMENT

On motion by Member Youndt and second by Member Miller to adjourn the meeting at 8:58pm.

Submitted

Candie L. Johnson