

WEST EARL WATER AUTHORITY

January 7, 2019

ATTENDANCE

Phil Machonis, Jeff Zimmerman, Bob Youndt, Shawn Erb, Brian Marchuck (Brown Schultz Sheridan & Fritz) and Dale Kopp (ARRO) were in attendance.

CALL TO ORDER

Phil Machonis called the meeting of the West Earl Water Authority to order at 7:00 pm.

AUTHORITY REORGANIZATION

Motion was made by Shawn Erb to reorganize as follows, seconded by Bob Youndt.

All in favor, motion carried as follows:

Chairman:	Phil Machonis
Vice Chairman:	Jeff Zimmerman
Treasurer:	Shawn Erb
Secretary:	Bob Youndt

RE-APPOINTMENTS

Motion was made by Shawn Erb to retain the same Engineer, Solicitor and Auditor as the previous year, seconded by Bob Youndt. All in favor, motion carried as follows:

Engineer:	ARRO Consulting, Inc.
Solicitor:	Morgan Hallgren Crosswell & Kane
Auditors:	Brown Schultz Sheridan & Fritz

APPROVAL OF MINUTES

Motion was made Jeff Zimmerman, seconded by Bob Youndt to approve the December 3rd Authority Minutes.

All in favor, motion carried.

NEW BUSINESS:

Brian Marchuck (Brown Schultz Sheridan & Fritz) presented the audit and answered the Authority members' questions.

Motion was made by Jeff Zimmerman to approve the audit with modifications to page 21, seconded by Shawn Erb.

All in favor, motion carried

The Authority would like the Township Manager to be present at the February meeting to discuss the Township water service and recommendations made in the Audit.

The Authority requested ARRO to determine the complete assets of the public water system so it can be added to the next Audit.

OLD BUSINESS:

- T-Mobile: Curtis Miller advised the Authority by email that a letter was received from T-Mobile stating that their equipment was removed from the Hilltop Drive site.
- Township Building Water Service: Dale Kopp presented the cost opinion for extending public water service to the Township building.
- Agreement with City of Lancaster, Manheim Township, and West Earl Water Authority: Dale Kopp uploaded copies of the original and supplemental agreements on the Authority's One Drive and stated that paragraph 29 of the original agreement contains the renewal language which states that the agreement automatically renews every five (5) years, unless the parties notify otherwise.
- Zimco water consumption: The Authority will review the water consumption records in a couple of months.

ENGINEER'S REPORT:

- **DS Waters:** The Township had forwarded a written request to DS Waters to determine the amount of additional water capacity that they will be seeking in 2020, but has not received a reply to date.
- **THM Removal System** – Preconstruction meeting scheduled for January 10th at 10:00 AM at the Township office. Mobilization is anticipated in early March for installation of conduit and wiring.
- **Brownstown Commons Lots 4 & 5:** ARRO received an updated plan submission on December 20th, which also included the fire demands (441 gpm for 30 minutes and a residual pressure of 49 psi at the public water main connection) for Lot 4. ARRO modeled the fire demands and determined that the water system could accommodate the fire demands but with a residual pressure of 47 psi.

TREASURE'S REPORT

- Shawn Erb reported on this month's bills:
 - ARRO Consulting, Inc. (\$530.00) Consulting Services – Regular Account
 - ARRO Consulting, Inc. (\$1,666.60) Consulting Services – Regular Account
 - ARRO Consulting, Inc. (\$625.01) THM Removal System – Regular Account
 - ARRO Consulting, Inc. (\$25.00) Mapping – Regular Account
 - Mar Allen (\$2,377.65) Akron Hill Tank Screen Install – Regular Account
 - Morgan Hallgren Crosswell & Kane (\$2.84) – Regular Account
 - Verizon (\$110.14) – Communications – Regular Account
 - West Earl General Fund (\$840.90) Software Upgrade – Regular Account
 - West Earl General Fund (\$1,581.90) Software Maintenance – Regular Account
 - ARRO Consulting, Inc. (255.00) Brownstown Commons Lots 4 and 5 – Escrow Account
 - Morgan Hallgren Crosswell & Kane (\$52.50) Creek Hill – Escrow Account
 - Morgan Hallgren Crosswell & Kane (\$35.00) Stonebarn Place – Escrow Account
 - Morgan Hallgren Crosswell & Kane (\$383.75) LGH – Escrow Account

Motion was made by Jeff Zimmerman, seconded by Bob Youndt to approve payment.
All in favor, motion carried.

MEMBER BUSINESS

- Jeff Zimmerman installation of screen material for the Akron Hill Tank
- Curtis Miller installation of screen material for the Akron Hill Tank

ADJOURNMENT

On Motion by Bob Youndt, seconded by Shawn Erb, the meeting was adjourned at 9:00 pm. All in favor, motion carried.

Submitted
Dale H. Kopp