

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Member:	Dave Thornton
Member:	Richard Stover	Manager:	Candie Johnson
Member:	Keith Kauffman		

Vice Chairman Butch Keppley was absent.

Call to Order

Chairman Ford called the May 20th, 2019 regular meeting to order at 7:00 p.m.

Approval of Minutes

Chairman Ford noted that the Board had an executive session to discuss a personnel matter and this should be added to the May 6, 2019 minutes. Moved by Member Thornton, second by Member Kauffman to approve the May 6, 2019 meeting minutes as corrected. Motion approved unanimously.

Public Comment/Guests

1. **Brown, Shultz, Sheridan & Fritz** – Brian Marchuck from Brown, Shultz, Sheridan & Fritz presented an overview of the audit report for 2018. Mr. Marchuck reviewed the auditor's opinions, the balance sheets for all funds, statements of revenue and expenses, debt schedule and the uniform and non-uniform pensions. Mr. Marchuck said that both pensions are currently underfunded. A brief discussion followed about the pension plan's 7.5% return rate. Jim Koontz from Brown, Shultz, Sheridan & Fritz, said he feels the 7.5% rate is unrealistic. Chairman Ford agreed. Also discussed was creating a list of capital assets and moving the server to a locked room or closet. Ms. Johnson said that Curt Miller will be helping to find an appropriate area to keep the server locked up.
2. **Eagle Scout project** – Sara Service reported that Eric Miller, son of Zoning Hearing Board chairman Cory Miller, is planning an Eagle Scout project that consists of marking storm drains in developments and hanging notes on residents' door to help educate them about the storm drain marking. Ms. Service said there will be 20 boys participating and the project will take place mid-June 2019.
3. **Barry Smith, 136 Zook's Mill Road** – Mr. Smith said there is still a speeding issue along Zook's Mill Road and asked when the electronic speed sign will be installed. Sergeant Scott Ruth said the speed sign has been set up along Zook's Mill Road recently. Sergeant Ruth was not aware of what the data from the sign showed.

New Business

1. **Memorandum of Understanding** – with the Lancaster County Conservation District. Manager Johnson said the only difference in this MOU from previous years' was the added language relating to MS4. Moved by Member Thornton, second by Member Stover to sign the Memorandum of Understanding with the Lancaster County Conservation District. Motion approved unanimously.
2. **Brownstown Commons Lots 4 & 5** – Traffic Study Agreement. The Township's Attorney has updated the original agreement. Moved by Member Kauffman, second by Member Thornton to sign the traffic study agreement for Brownstown Commons Lots 4 & 5. Motion approved unanimously.

3. **Stormwater agreement & waiver request** – For Victor & Lorraine Leininger for their proposed single family dwelling at 122 W. Metzler Road. Mr. Leininger has requested a waiver of the threshold for disturbed area in order to do a small stormwater plan. Moved by Member Thornton, second by Member Kauffman to grant a waiver of the threshold for the disturbed area and allow Leininger to submit a small stormwater plan contingent upon the submission of and E&S Plan. Motion approved unanimously. Moved by Member Stover, second by Member Thornton to sign the stormwater management agreement for the Victor & Lorraine Leininger project. Motion approved unanimously.

Manager's Report

1. The March Zoning Officer's was provided for the Board's review.
2. **PennDot 2014 Agility Agreement** – Ms. Johnson said the Township has an agility agreement with PennDot to mow the banks along State Roads. She said the Township has never gotten anything in return for this work and is recommending that the Board not renew this agreement. Ms. Johnson said the Township's tractor takes a hit every year because of all the extra mowing. Chairman Ford suggested that Ms. Johnson contact PennDot and ask them for a list of what they've done for the Township over the term of the 2014 agreement. Ms. Johnson will contact PennDot.
3. **Solid Waste Ordinance** – Ms. Johnson was able to get some additional information for the Board as was requested.
 - When a property is sold the trash/recycling collection service follows the property and the buyer is automatically enrolled into the program.
 - Grass clippings – The State does not require the Township to collect grass clippings and Martin Mulch prefers not to take the grass clippings.Moved by Member Stover, second by Member Thornton to advertise the Solid Waste Ordinance. Motion approved unanimously.
4. **Cash balances memo** – Ms. Johnson asked for approval to have the Township's Attorney review the cash balances memo that's included with her report and ask what the Township's next steps should be. There was a consensus among the Board members to approve Ms. Johnson's request.
5. **Leola & New Holland Ambulance** – Correspondence for the Board's review related to the merger of the Leola & New Holland Ambulance services.
6. **Cocalico Creek Road pipe replacement** – Ms. Johnson reported that the Road Crew will be replacing some corroded stormwater pipe along Cocalico Creek Road from the sewer pump station to Millway Road. She said a sinkhole in Cocalico Creek Road opened up under the street sweeper recently and upon inspection there is 800 ft of pipe that needs to be replaced. Cocalico Creek Road will closed during the work.

Payment of Bills

Moved by Member Kauffman, second by Member Thornton to pay the bills as presented. Motion approved unanimously.

Supervisors' Comments

Dave Thornton – Member Thornton said he saw a municipal car that had "Code Enforcement Officer" written on it. He said something like this would be nice for West Earl's code enforcement officer so he looks more professional. Ms. Johnson said she can get a magnetic "Code Enforcement" sign to put on one of the Township's vehicles.

John Ford – Chairman Ford said he spoke to Chief Brandt about removing “Except Right Turn” signs. Chief Brandt said the Township’s ordinance would need to be amended if the “Except Right Turn” signs were to be removed. Chairman Ford said he will talk to his neighbors to see how they feel about this issue.

Public Comment

Manager Johnson told the Board that there will be a pre-construction meeting for the Rahal project on May 29th and she will be attending the ground breaking on May 30th.

Richard Gauthier, 110 Dane Drive – Mr. Gauthier asked when the streets lights in the Creek Hill development will be turned on. Manager Johnson said the Township can’t ask PPL to turn them on until the streets in the development are turned over to the Township. Ms. Johnson said she has not heard from the Developer for Creek Hill since August of 2018. Mr. Gauthier said the Lantz property on Stone Quarry Road was supposed to close a driveway as a condition of the Subdivision plan and the driveway is being used. Ms. Johnson stated that a letter has been sent to Mr. Lantz asking him to close the driveway. Chairman Ford suggested picking at least one subdivision plan each month to check if the conditions on the plans are being met.

The Board took a short recess at 8:17 p.m. and entered executive session to discuss a personnel matter at 8:25 p.m.

The Board returned to their regular session at 9:05 p.m.

Adjournment

Moved by Member Thornton, second by Member Kauffman to adjourn the May 20, 2019 regular meeting at 9:06 p.m. Motion approved unanimously.