

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Member:	Keith Kauffman
Vice Chairman:	Harold Keppley, Jr.	Member:	Dave Thornton
Member:	Richard Stover	Manager:	Candie Johnson

Call to Order

Chairman Ford called the June 10, 2019 regular meeting to order at 7:00 p.m.

Approval of Minutes

Chairman Ford noted two items in the May 20<sup>th</sup> meeting minutes that should be corrected. Member Thornton seconded the Brownstown Common's motion which is #2 under New Business and Vic Leininger's last name was misspelled. Moved by Chairman Ford, second by Member Thornton to approve the May 20, 2019 regular meeting minutes as corrected. Motion approved unanimously.

Public Comment/Guests

None

New Business

1. **Ordinance #247** – Solid Waste Ordinance updates. The Board discussed items from the ordinance including grass being dumped at the compost yard, collection of yard waste curbside, recycling cardboard and opting in to the trash contract. They also briefly discussed trash exemptions. Moved by Member Thornton, second by Member Kauffman to approve Ordinance #247 updates to the Solid Waste Ordinance. Motion approved unanimously.
2. **Lancaster Covered Bridge Classic Bike Race** – The race will be held on Sunday, August 18, 2019. Moved by Member Thornton, second by Member Kauffman to allow Township roads to be used for the Lancaster Covered Bridge Classic Bike Race. Motion approved unanimously. Moved by Vice Chairman Keppley, second by Member Kauffman to authorize the West Earl Fire Police to help with traffic control during the Lancaster Covered Bridge Classic Bike Race. Motion approved unanimously.
3. **2019/2020 Preventative Maintenance Agreement with CM High** – Moved by Vice Chairman Keppley, second by Member Thornton to sign the Preventive Maintenance Agreement with CM High for 2019/2020. Motion approved unanimously.
4. **Appoint Brian Brandt as Full-time Code Enforcement Officer** – Moved by Chairman Ford, second by Member Thornton to appoint Brian Brandt as the full-time Code Enforcement Officer effective June 1, 2019 at \$22 per hour. Motion approved unanimously.
5. **Purchase vehicle for Code Enforcement Officer** – Moved by Chairman Ford, second by Member Kauffman to authorize the spending of up to \$5,000 on a vehicle for the Code Enforcement Officer and to ask Manager Johnson to consult the Township's Attorney to find out whether it's advisable to purchase the vehicle from one of the Supervisors and if not then purchase the vehicle from someone else. Motion passed with a vote of 4 – 0 with Vice Chairman Keppley abstaining.

Manager's Report

- **Batten's Circle HOA** – Ms. Johnson met with a representative for the Batten's Circle Homeowner's Association. The HOA are requesting that the speed limit on Batten's Circle be reduced from 25 MPH to 15 MPH and are requesting that some "Children at Play" signs be installed. Ms. Johnson did some research and could not find any other developments in the Township that have a speed limit of 15 MPH. The Board agreed to install some "Children at Play" signs and to ask the HOA to help pay for it. Ms. Johnson will ask the HOA to pay for the signs and the poles.
- **Tractor trailer parking** – Ms. Johnson asked if any Board members heard complaints about tractor trailers being parked in residential neighborhoods. Ms. Johnson said she's had some complaints about this from a Township resident. Possible safety concerns were briefly discussed. Ms. Johnson will research how other municipalities address this.
- **East Main Street project** – Ms. Johnson spoke to Rettew about some possible grant opportunities that could help fund the East Main Street project. The Smarth Growth Transportation grant application is due by July 19<sup>th</sup> and would cost about \$4,500 for Rettew to prepare the application. The CFA grant application is due by July 31<sup>st</sup> and would cost about \$7,500 for Rettew to prepapre the application. After a brief discussion there was a consensus among the Board members to direct Ms. Johnson to ask Rettew to prepare and submit applications for both Grants.
- **Bobby Rahal groundbreaking** – Ms. Johnson attended the Bobby Rahal Lexus groundbreaking ceremony on Thursday, May 30<sup>th</sup>. She said the ceremony was very nice and that it was nice to be recognized for all the work put into this project. Also, she said she's thankful to Ron Ferris, CEO of Rahal, for allowing Township staff to go onto the property to take any piping, concrete boxes, etc. that could be useful to the Township.
- **Server** – The server is being moved into the hallway closet where it can be locked-up and secure. This is being done to address what has been a comment on the Township's audit reports for many years.

Payment of Bills

Moved by Member Thornton, second by Member Kauffman to pay the bills as presented. Motion approved unanimously.

Public Comment

**Benita Gauthier, 110 Dane Drive** – Mrs. Gauthier said she's concerned about her neighbors getting chicken. She asked the Board to be more proactive rather than reactive when it comes to having chickens in residential neighborhood. Mrs. Gauthier said she's especially concerned because she and her husband will be putting their house up for sale soon and having chickens next door could bring down the value of her house. The Board asked Ms. Johnson to research some language that could be added to the zoning ordinance in order to address chickens in residential neighborhoods.

Supervisors' Comments

**Harold Keppley** – Vice Chairman Keppley said a group of Township residents are getting together to restore the WWI monument at the Brownstown Elementary School. Vice Chairman Keppley suggested donating some money to help with the restoration and upkeep of the monument.

**Keith Kauffman** – Member Kauffman said the road paving that was done in the School Lane Farms development looks good. Ms. Johnson said the company doing the work will be finishing up next week.

The Board took a short recess at 8:28 p.m. and entered executive session at 8:39 p.m.

The Board reconvened at 8:59 p.m.

Adjournment

Moved by Member Thornton, second by Member Kauffman to adjourn the June 10, 2019 regular meeting at 9:00 p.m. Motion approved unanimously.