

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Vice Chairman:	Harold Keppley, Jr.	Member:	Dave Thornton
Member:	Keith Kauffman	Manager:	Candie Johnson

Call to Order

Vice Chairman Keppley called the July 8, 2019 meeting to order at 7:00 p.m.

Chairman John Ford and Member Richard Stover were absent.

Approval of Minutes

Member Thornton said that it should be noted in the June 24, 2019 meeting minutes that the Board discussed a contradiction in the proposed changes to the zoning ordinance relating to the keeping of livestock and chickens. Moved by Member Thornton, second by Member Kauffman to approve the June 24, 2019 meeting minutes as corrected. Motion approved unanimously.

Public Comment/Guests

Pamela Nielsen, 413 Farmview Drive – Ms. Nielsen was at the meeting to discuss paving, stormwater and dedication of roads in the Anglesea Development. She said she's heard different things from the HOA, Keystone Custom Homes and the Township. Ms. Johnson said there is a punch list of items from 2018 that Keystone Custom Homes must resolve before the Township will accept the roads in the development and those items must be taken care of by September 1st. Township staff, the HOA and representatives from Keystone will be doing a walk-through the development on July 10th to review the punch list. Ms. Nielsen requested a copy of the punch list. A copy will be provided to Ms. Nielsen.

Phil Machonis, 145 Briarhill Lane – Mr. Machonis was at the meeting to discuss the cable lines that Comcast is installing in his development. Mr. Machonis said they are installing some of the pedestals in the grass strip between the curb and sidewalk and he's concerned about them being a tripping hazard and also asked how snow would be plowed if they remain in the grass strip. Mr. Machonis is asking the Township to push back on Comcast and not allow them to install the pedestals in the grass strip. James Cihocki, project manager for the installation of the cables and related equipment, introduced himself to the Board and said he's spoken to some homeowners in the development and he's very willing to work with the Township and the residents. Better communication between Comcast and Township's residents was discussed. Vice Chairman Keppley suggested that the Township facilitate a meeting between the cable installers and the residents. Ms. Johnson will work on facilitating the meeting with Mr. Cihocki.

Josh Mertz – Josh Mertz, a recent hire to the road crew, is interested in also working as a part-time police officer in the West Earl Police Department. Moved by Vice Chairman Keppley, second by Member Thornton to hire Josh Mertz as a part-time Police Officer contingent upon passing the background check and physical. Motion approved unanimously.

New Business

1. **Hands on House Half-Marathon** – The annual half-marathon is scheduled for Saturday, September 28, 2019, 6am – 12pm. Moved by Member Kauffman, second by Member Thornton to approve the use of the West Earl Fire Police for traffic control for the Hands on House Half Marathon. Motion approved unanimously. Moved by Member Thornton, second by Member Kauffman to approve the use of Township roads for the Hands on House Half Marathon. Motion approved unanimously.

2. **Ephrata Borough request** – The Board discussed Ephrata Borough’s request to use West Earl’s compost site for its residents’ yard waste. Ms. Johnson recommended not approving the request. Vice Chairman Keppley said he’s not in favor of approving the request because West Earl doesn’t have the capacity to accept any more yard waste. Moved by Member Thornton, second by Vice Chairman Keppley to disapprove Ephrata Borough’s request to use the compost site. Motion approved unanimously.
3. **Tyler Garman Stormwater Management Agreement** – Moved by Member Thornton, second by Member Kauffman to sign Tyler Garman stormwater management agreement. Motion approved unanimously.
4. **Code Enforcement Officer Request** – The Code Enforcement Officer has requested that the Board authorize him to enforce sections of the Township Code as outlined in the memo provided to the Board. Moved by Member Kauffman, second by Member Thornton to delegate the code enforcement officer authority to enforce sections of the Township Code as outlined in the July 2, 2019 memo provided to the Board. Motion approved unanimously.
5. **Trash collection at 215 Stone Quarry Road** – Ms. Johnson requested that the trash and recycling collection service provided to 215 Stone Quarry Road be cancelled due to non-payment. Vice Chairman Keppley asked why a sheriff sale hasn’t been done. After a brief discuss the Board agreed that rather than discontinue the service a sheriff sale should be done. Ms. Johnson said she would take care of it.
6. **272 Road Improvements agreement** – Moved by Member Thornton, second by Member Kauffman to sign the construction agreement with Richard E. Pierson Construction for the 272 road improvements project. Motion approved unanimously.
7. **Enforcement action to condemn home** – Moved by Member Thornton, second by Vice Chairman Keppley to authorize the Code Enforcement Office to commence an enforcement action to condemn a home. Motion approved unanimously.

Manager’s Report

- **Agility Agreement with PennDot** – Ms. Johnson contacted other Municipalities and none of them participate in the agility program with PennDot. Moved by Member Thornton, second by Kauffman to not renew the agility agreement with PennDot. Motion approved unanimously.
- **Mileage report** – Ms. Johnson provided a Township vehicle mileage report for the Board’s review.

Payment of Bills

Member Thornton said he would like to see quotes for items purchased and specifically noted the purchase of logo magnets for the code enforcement officer. Moved by Member Thornton, second by Member Kauffman to pay the bills as presented. Motion approved unanimously.

Supervisors’ Comments

- **Dave Thornton** – Member Thornton requested an executive session to discuss a personnel matter at the end of the regular meeting.
- **Keith Kauffman** – Member Kauffman said he met with James Cihocki and he was very responsive to concerns.

- **Harold Keppley** – Vice Chairman Keppley asked if anyone else had seen the sample gaming ordinance that was sent out via email. Ms. Johnson said she will have the ordinance at the next meeting for the Board to review.

Public Comment

Barry Smith, 136 Zook's Mill Road – Mr. Smith thanked the Township for enforcing speed along Zook's Mill Road. He said he has seen an improvement.

The Board took a brief recess at 7:53 p.m. and entered executive session at 8:03 p.m.

The Board reconvened at 8:24 p.m.

Adjournment

Moved by Vice Chairman Keppley, second by Member Thornton to adjourn the July 8, 2019 regular meeting at 8:25 p.m. Motion approved unanimously.