

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Member:	Dave Thornton
Vice Chairman:	Harold Keppley, Jr.	Member:	Richard Stover
Member:	Keith Kauffman	Manager:	Candie Johnson

Call to Order

Chairman Ford called the July 22, 2019 meeting to order at 7:00 p.m.

Approval of Minutes

Moved by Member Kauffman, second by Member Thornton to approve the July 8, 2019 regular meeting minutes as presented. Motion approved unanimously.

Public Comment/Guests

Gerry Horst, Creek Hill Development sidewalk – The property owner at Kenneth Drive & Rose Hill Road, Doug Mast, has requested that the sidewalk for the Creek Hill Development not be partially extended onto his property. Mr. Horst said the sidewalk is shown on the plans for Creek Hill so there would need to be a waiver. Mr. Mast said that he is willing to pay for the sidewalk if the Township decides it should be extended down Rose Hill Road in the future. Ms. Johnson said that if the Board approves then she will have the Township's Attorney draft an agreement that Mr. Horst and Mr. Mast would sign. Moved by Member Kauffman, second by Member Thornton to defer the sidewalk requirement from the crosswalk at Kenneth Drive & Rose Hill Road to the end of the curbing with the understanding that the homeowner at 230 Rose Hill Road would be responsible for the cost of installing this sidewalk at such time that the Township should require it. Motion approved unanimously.

New Business

1. **Resolution 2019-13** – Prohibiting the location of video gaming terminals. Moved by Member Thornton, second by Vice Chairman Keppley to adopt Resolution 2019-13. Motion approved unanimously.
2. **Agreements & Financial Security for Brownstown Elementary Project** – Moved by Member Thornton, second by Member Stover to sign the Road Improvement and Pedestrian Easement Agreements and accept Financial Security in the about of \$319,000 for the Brownstown Elementary School project. Motion approved unanimously.
3. **Trash and recycling collection contract bids** – Moved by Vice Chairman Keppley, second by Member Kauffman to go out to bid the trash and recycling collection contract. Motion approved unanimously.
4. **Resolution 2019-14 Multimodal Grant Application** – Vice Chairman Keppley noted that his name is listed as "Howard" in the Resolution and it should be corrected. Moved by Vice Chairman Keppley, second by Member Thornton to adopt Resolution 2019-14. Motion approved unanimously.
5. **Waiver requests for events at the Lions' Park**
 - Fairmount Homes – Fairmount Homes would like to have a fire pit during their event at the park on October 19, 2019. Moved by Vice Chairman Keppley, second by Member Thornton to grant a waiver of the open/enclosed burning regulations and allow Fairmount Homes to have a fire pit at the Lions' Park for their event on October 19, 2019. Motion approved unanimously.
 - Stillwaters Recovery Center – Stillwaters Recovery Center would like to be able to park cars in the grass area at the Lions' Park during their even On July 27, 2019. Moved by Vice Chairman Keppley, second by Member Thornton to allow Stillwaters Recovery Center to park vehicles in the grass during their event at the Lions' Park on July 27, 2019 contingent up someone

controlling the parking. Motion approved unanimously.

Manager's Report

- **Code Enforcement Officer's Report** – Provided for the Board's review.
- **Zoning Officer's Report** – Provided for the Board's review.
- **Assessment Appeal Hearing** – Information provided to the Board.
- **Employee Manual & Employee Assistance Program** – Ms. Johnson is working with Member Thornton to create a new employee manual and an employee assistance program.

Police Chief's Report

- Chief Ruth said he's asked his officers with part-time jobs to curtail their moonlighting activity temporary until more officers are hired.
- **Speedometer calibrations** – YCG has requested to use Township grounds for the speedometer calibrations for the Police vehicles.
- **Interviews** – Chief Ruth requested that one or two Board members make themselves available for upcoming police officer interviews. Discussion followed about using the State Police to cover the Township when West Earl PD isn't able to.

Payment of Bills

Moved by Member Thornton, second by Member Kauffman to pay the bills as presented. Motion approved unanimously.

Treasurer's Report

Moved by Chairman Ford, second by Member Thornton to accept the Treasurer's Report. Motion approved unanimously.

Supervisors' Comments

Dave Thornton – Member Thornton requested an executive session at the end of the regular meeting to discuss a personnel matter.

Keith Kauffman – Member Kauffman said he is working with the Township Manager to meet with James Cihocki to discuss the installation of service cables for Comcast. Discussion followed about Comcast's service area and franchise fees.

Harold Keppley – Vice Chairman Keppley met with the group that is restoring the WWI monument at the Brownstown Elementary School and told them that the Township would like to contribute to the restoration. Vice Chairman Keppley said that he will be going to Harrisburg on August 27th to meet with the PA Deputy secretary and DCED to discuss the grant money for the Rahal project.

The Board took a short recess at 7:48 p.m. and entered executive session at 7:53 p.m. to discuss Police Chief candidates. The Board reconvened at 8:35 p.m.

Vice Chairman Keppley requested a Budget Comparison Report for the June quarter for the next meeting.

Adjournment

Moved by Member Thornton, second by Vice Chairman Keppley to adjourn the July 22, 2019 regular meeting at 8:36 p.m. Motion approved unanimously.