

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Member:	Dave Thornton
Vice Chairman:	Harold Keppley, Jr.	Member:	Richard Stover
Member:	Keith Kauffman	Manager:	Candie Johnson

Call to Order

Chairman Ford called the August 12, 2019 meeting to order at 7:00 p.m.

Approval of Minutes

Chairman Ford noted 3 changes that should be made to the July 22, 2019 meeting minutes. The 4th line under the Public Comment/Guests heading, the word will should be changed to willing. In the motion for the Stillwater's Recovery Center the word even should be changed to event. Under the Supervisors' Comments heading the Board entered executive session at 7:53 p.m. to discuss Police Chief candidates. Moved by Chairman Ford, second by Vice Chairman Keppley to approve the July 22, 2019 regular meeting minutes as corrected. Motion approved unanimously.

Chairman Ford noted that the Board met in executive session on July 23, 2019 to interview Police Chief candidates.

Public Comment/Guests

Gerry Horst, Creek Hill Development – Mr. Horst was at the meeting to discuss some issues and get some clarification from the Board.

- **Street signs** – Mr. Horst said Becker Engineering has asked him to move a couple of the signs because they conflict with other signs. Also, the HOA has requested that the “No Parking” signs be moved to the opposite side of the street. Vice Chairman Keppley feels the signs should be left where they are since they were installed according to the approved plan. He said it's up to the HOA to request that the signs be moved. Chairman Ford agreed and said it's up to the HOA to initiate this.
- **Streetlights** – Mr. Horst contacted PP&L to request that the streetlights be turned on but was told that they won't be turned on until the Township owns them. Chairman Ford said that the HOA could take responsibility for the streetlights until the Township takes dedication of the streets.
- **Monuments** – The approved plan calls for more monuments than are needed. Mr. Horst said that with today's technology fewer monuments are required. Vice Chairman Keppley told Mr. Horst that he should formally request a waiver.
- **As-built Plans** – Mr. Horst is questioning the amount of information that the Township Engineer is requesting on the as-built plans for Creek Hill. Chairman Ford said Mr. Horst should submit a formal waiver request for this as well.

Jim Caldwell, Rettew Associates – East Main Street project update. Mr. Caldwell updated the Board on the status of the East Main Street sidewalk and stormwater improvement project. Rettew has proposed reducing the scope of the project and has prepared a plan for the Board's review. Mr. Caldwell presented details for the proposal. The project, which would go from S. State Street to 257 E. Main Street, would include approximately ½ as much curb and sidewalk improvements as was originally planned. The existing sidewalks that are in good condition would be kept intact, except where the proposed bump-outs are located. The new proposal would allow for more parking on the north side of East Main Street. Vice Chairman Keppley asked if the flood plain would affect the sidewalks at the end of East Main Street. Mr. Caldwell will check into it. Vice Chairman Keppley also asked if the plan includes the 18” grass strip that was originally proposed. Mr. Caldwell said the

plan is showing a grass strip and that will be maintained. Discussion about the previous grant followed. Ms. Johnson will find out if reducing the scope of the original plan will affect the grant money. Chairman Ford said he liked the concept of the plan. Members Thornton and Kauffman said they also like the concept. The Board will look over the plan and provide feedback at a later meeting.

Old Business

June 2019 Comparative Budget – Member Thornton asked why the road maintenance budget was over by \$3,000. Ms. Johnson stated it was because of the Cocalico Creek Road storm pipe replacement which was an unforeseen expense.

Vice Chairman Keppley requested a physical copy of the proposed Zoning Ordinance. Ms. Johnson will provide physical copies for all Board members.

New Business

1. **Tour DaVita Charity Bicycle Ride** – The ride is scheduled to take place on Monday, September 23, 2019. Moved by Member Thornton, second by Member Kauffman to approve the use of Township roads and Fire Police for the Tour DaVita Charity Bicycle Ride on September 23, 2019. Motion approved unanimously.
2. **Agreement between Gerry Horst & Doug Mast** – Moved by Member Thornton, second by Member Kauffman to table the agreement between Gerry Horst and Doug Mast. Motion approved unanimously.
3. **Small Project Stormwater Management Agreement** – For Noah & Ruth Reiff, 334 S. Farmersville Road. Moved by Member Kauffman, second by Member Thornton to sign the stormwater management agreement for Noah & Ruth Reiff. Motion approved unanimously.
4. **Request to authorize enforcement proceedings** – Moved by Member Kauffman, second by Vice Chairman Keppley to authorize the institution of enforcement as requested by the Code Enforcement officer's memo dated August 7, 2019. Motion approved unanimously.

Manager's Report

Code Enforcement Officer's report – Provided for the Board's review.

Assessment appeal – Information provided to the Board.

EAP Program – Ms. Johnson is working on collecting quotes for the Employee Assistance Program.

Westgate stormwater infrastructure repairs – Ms. Johnson provided a rough estimate of the costs to replace the stormwater infrastructure in the Westgate Development. Discussion followed relating to the recent formation of the Township MS4 Committee.

South Farmersville Road Bridge – Ms. Johnson reported that there will be a ceremony to place a plaque on the bridge on August 16th to honor a fallen Vietnam soldier from West Earl Township. Melvin R. Wink was weeks away from returning home from the Vietnam War when he was killed on June 1, 1970. Representative Keith Greiner will be attending the ceremony.

Payment of Bills

Moved by Member Thornton, second by Vice Chairman Keppley to pay the bills as presented. Motion approved unanimously.

Treasurer's Report

Moved by Vice Chairman Keppley, second by Member Thornton to accept the Treasurer's Report. Motion approved unanimously.

Public Comment

Robert Sims, 120 Rose Hill Road – Mr. Sims received the a letter from the Code Enforcement Officer telling him that he must remove or enclose the unlicensed Camaro sitting in his back yard. Mr. Sims said that he wants to construct a 2-story storage building but was told by the Zoning Officer that he can't without spending \$600 to have a zoning hearing. He said his neighbor was allowed to put in a 2-story building. Mr. Sims spoke, at length, about the many grievances he has with his neighbor. Vice Chairman Keppley said that the Board will make sure that laws are in place and obeyed. Vice Chairman Keppley also said that he will not allow Mr. Sims to weaponize the Board and Township Staff in order to get back at his neighbor.

Richard Gauthier, 110 Dane Drive – Mr. Gauthier said that the weeds at 144 Zook's Mill Road are high and there is a car parked in the yard under the deck. Ms. Johnson will let the Code Enforcement Officer know.

Supervisors' Comments

Keith Kauffman – Member Kauffman is working with Ms. Johnson to set up a meeting with Comcast. Ms. Johnson reported that the meeting is scheduled for Wednesday, August 21st at 6:30 p.m. at the Township Building.

John Ford – Chairman Ford asked Ms. Johnson about the list of Comcast customers that she provided to the Board. Chairman Ford wanted to know what the plan is to collect the franchise fees that Comcast mistakenly sent to Upper Leacock Township. Ms. Johnson said she will discuss it with Comcast.

Chairman Ford requested an executive session at the end of the regular meeting to discuss employee performance and hiring matters.

The Board took a brief recess at 8:45 p.m. and entered executive at 8:53 p.m. The Board returned to their regular session at 9:25 p.m.

Adjournment

Moved by Member Thornton, second by Vice Chairman Keppley to adjourn the August 12, 2019 regular meeting. Motion approved unanimously.