

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Acting Police Chief:	Scott Ruth
Vice Chairman:	Harold Keppley, Jr.	Township Manager:	Jenna Seesholtz
Member:	Keith Kauffman	Road Department:	Sylvan Fisher
Member:	Dave Thornton	Financial Director:	Amy Carter

Member Richard Stover was absent.

Public Present:

None

Call to Order

Chairman Ford called the November 7, 2019 special budget meeting to order at 7:05 p.m.

Budget Discussions

General Fund - Line Items Increased/Decreased/Discussed:

Revenues:

- 01.310.210 – EIT – Increased to \$1,100,000
- 01.310.510 – LST – Increased to \$120,000
- 01.364.000 – Compost User Fees – Increase to \$25,000

Police Department

- 01.410.130 – Salary-Full Time Police – Decrease \$12,578 to a total of \$415,838
- 01.410.191 – Uniforms – Decrease \$2,000 to a total of \$7,000
- 01.410.260 – Minor Equipment – Decrease \$1,000 to a total of \$1,000
- 01.410.316 – General Expense – Decrease \$3,400 to a total of \$6,000
- 01.410.740 – Equipment Purchase – Decrease \$4,250 to a total of \$3,000

Municipal

- 01.406.320 – Communications and Postage – Decrease \$2,000 to a total of \$11,000
- 01.406.340 – Advertising and Printing – Decrease \$5,000 to a total of \$3,800

Parks and Recreation

- 01.452.144 – Park – Supervision/Maintenance Salary – Decrease \$6,000 to \$0

Operating Transfers

- 01.492.300 – Transfer to Capital Reserve – Increase from \$0 to \$72,500

Street Light Fund - Line Items Increased/Decreased/Discussed:

- No changes

Recreation Fund - Line Items Increased/Decreased/Discussed:

- 03.341.000 – Interest Earnings – Increase from \$100 to a total of \$800
- Expenses – Add \$6,000 Transfer to General Fund to cover salary of part time park maintenance personnel

Water Fund – Line Items Increased/Decreased/Discussed:

- 04.448.373 – Maintenance of Water System – Decrease \$250,000 to a total of \$30,000; eliminating painting of water tank
- 04.448.740 – Capital Purchases – Decrease \$52,500 to a total of \$0, eliminating purchase of new truck and related expenses

Refuse/Recycling Fund - Line Items Increased/Decreased/Discussed:

- No changes

LS Tax Fund - Line Items Increased/Decreased/Discussed:

- No changes

Special Hydrant Fund - Line Items Increased/Decreased/Discussed:

- Contact Upper Leacock to see if there will be any rate increases for 2020

Capital Reserve Fund - Line Items Increased/Decreased/Discussed:

- 30.392.010 – Transfer from General Fund – Increase from \$0 to a total of \$72,500
- 30.430.740 – Decrease \$302,000 to a total of \$0, eliminating purchase of dump truck and loader
- 30.480.741 – East Main Street Sidewalk Project – Decrease from \$65,000 to a total of \$35,000

Liquid Fuels/State Fund - Line Items Increased/Decreased/Discussed:

- 35.355.050 – Decrease \$5,969 to a total of \$303,456 to reflect Notice of Estimated Allocations for 2020 from PennDOT
- 35.438.000 – Check to see what current amount listed in the amount of \$172,731 consists of

Adjournment

Moved by Member Thornton, second by Member Kauffman to adjourn the November 7, 2019 special budget meeting at 9:57 p.m. Motion approved unanimously.

Respectfully Submitted by:

Penny Pollick
Interim Township Manager