

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Manager/Secretary:	Jenna Seesholtz
Vice Chairman:	David Thornton	Police Chief:	Eric Higgins
Member:	Harold Keppley, Jr.	Code Enforcement Officer:	Brian Brandt
Member:	Dale Wissler	Roadmaster:	Neil Stoltzfus
Member:	Keith Kauffman	Zoning Officer:	Sara Service

Others present: David Noyes – West Earl Sewer Authority, Sylvan Fisher – 87 Locust Street,

Call to Order

Chairman Ford called the March 9, 2020 regular meeting to order at 7:00 p.m.

Approval of Minutes

Moved by Member Kauffman, second by Vice Chairman Thornton to approve the February 24, 2020 regular meeting minutes as presented. Motion approved unanimously.

Public Comment

None

Special Business

- **East Main Street Sidewalk Project** – Manager Seesholtz reported that Rettew is waiting to hear back from PennDot as to whether the grant can be extended.
- **Resolution 2020-21** – Authorization to purchase a police cruiser from Whitmoyer Ford. Moved by Member Wissler, second by Member Kauffman to adopt Resolution 2020-21. Motion approved unanimously.

Old Business

- **National Fish & Wildlife Small Watershed Grant** – The cost for Land Studies to prepare the grant documents will be \$2,500. The estimated cost for design and permitting for extending the Hoover streambank restoration project will be approximately \$25,000 - \$30,000. Moved by Member Keppley, second by Member Kauffman to authorize Land Studies to prepare the application for the National Fish & Wildlife Small Watershed Grant. Motion approved unanimously.
- **ARRO Agreement** – Moved by Vice Chairman Thornton, second by Member Keppley to the agreement with ARRO. Motion approved unanimously.

New Business

- **LASA documents and ordinance advertisement** – The Board reviewed documents and correspondence from the Township's attorney relating to the purchase of the Township's sewer system by LASA. Moved by Vice Chairman Thornton, second by Member Keppley to advertise the LASA ordinance. Motion approved unanimously.
- **Mark Martin Motors Stormwater Management Agreement** – Moved by Vice Chairman Thornton, second by Member Keppley to sign the Stormwater Management Agreement for Mark Martin Motors. Motion approved unanimously.
- **Lions' Club Easter Egg Hunt** – Moved by Member Kauffman, second by Member Keppley to authorize the West Earl Fire Police to assist with traffic control during the Lions' Club Easter Egg Hunt on April 11, 2020. Motion approved unanimously.
- **Lions' Club Halloween Parade** – Moved by Member Wissler, second by Vice Chairman Thornton to approve road closures and the use of the West Earl Fire Police for the Lions' Club Halloween Parade on October 22, 2020. Motion approved unanimously.
- **West Earl Fire Company Auction** – Moved by Vice Chairman Thornton, second by Member Kauffman to

approve the road closure for the West Earl Fire Company Auction on March 21, 2020. Motion approved unanimously.

Payment of Bills

Moved by Member Wissler, second by Vice Chairman Thornton to pay the bills as presented. Motion passed with a 4-0 vote with Member Keppley abstaining due to personal interest.

Reports

Zoning Officer

- The Zoning Officer had nothing to add to the written report provided to the Board.

Manager

- **Nolt Well** – The work to rehabilitate the Nolt Well will begin on March 23, 2020.
- **Meet & Greet** – Manager Seesholtz said the West Earl Fire Company has not charged the Township for the use of its facility for the Meet & Greet in February.
- **PennDot Agreements for the Rahal Project** – The agreements were approved at a prior Board meeting and are ready to be signed. Manager Seesholtz told the Board to expect some change orders from Pierson Construction – the company doing the work on SR272.

Police Chief

- Chief Higgins provided a written report for the Board to review and had nothing additional to report.

Roadmaster

- Mr. Stoltzfus said he is hoping to start the Cocalico Creek Road repair project on March 23, 2020.
- Vice Chairman Thornton thanked the Roadmaster for providing a year-to-date hours report.

Code Enforcement Officer

- Mr. Brandt reported that a resident damaged a Township road by driving a large piece of equipment on the road. Mr. Brandt issued a citation.
- **Traffic Study** – Mr. Brandt did a traffic study on Circle Rock Drive. A large tractor trailer has been parking along Circle Rock Drive near the Dollar General Store. The truck has been causing line of sight difficulties at Circle Rock and Gregory Court and is also making it difficult for Dollar General delivery trucks to get into their parking lot. Mr. Brandt said the road is of insufficient width for tractor trailer parking and presented a proposed ordinance to the Board to restrict parking in that area of Circle Rock Drive. Moved by Vice Chairman Thornton, second by Member Keppley to advertise the proposed Ordinance to restrict parking on Circle Rock Drive in the area between SR272 and Gregory Court. Motion approved unanimously.

Public Comment

Brian Brandt – Mr. Brandt requested the use of the meeting room at the Township building for the Umpires meeting. Moved by Member Kauffman, second by Vice Chairman Thornton to approve the use of the meeting room. Motion approved unanimously.

Mr. Brandt thanked Manager Seesholtz and Chief Higgins for the recognition, plaque and luncheon for serving 28 years in the West Earl Police Department as an officer and as Chief.

Supervisors' Comments

- **David Thornton** – Vice Chairman Thornton asked that employees provide a report on webinar training that is taken.
- **Harold Keppley**
 - Member Keppley asked if the Sewer Authority was reimbursed by the insurance company for the generator that burned up and needed replaced. Manager Seesholtz said she will check.
 - Member Keppley asked if the Sewer Authority will be dissolved once the sewer system is sold. Discussion followed about the possibility of forming a stormwater authority board. Moved by Member Keppley,

second by Member Wissler to dissolve the West Earl Sewer Authority, with gratitude for the service provided by its members, once the sewer system is sold. Motion approved unanimously.

- Main Street Grant – The possibility of losing the grant was discussed and what to do if PennDot does not give the Township another extension on the grant. Member Keppley said the Township has paid \$85,000 or more to Rettew to get this grant so far. Member Keppley feels that some workshops should be set up to discuss this.

Action Items

Manager Seesholtz read through the list of action items for the meeting.

Adjournment

Moved by Vice Chairman Thornton, second by Member Kauffman to adjourn the March 9, 2020 regular meeting at 8:18 p.m. Motion approved unanimously.

Respectfully Submitted by:



Sara Service
Zoning Officer