

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Manager/Secretary:	Jenna Seesholtz
Vice Chairman:	David Thornton	Police Chief:	Eric Higgins
Member:	Harold Keppley, Jr.	Roadmaster:	Neil Stoltzfus
Member:	Dale Wissler	Zoning Officer:	Sara Service
Member:	Keith Kauffman		

Call to Order

Chairman Ford called the April 27, 2020 regular meeting to order at 7:00 p.m.

Chairman Ford announced that this meeting was being held via teleconference using Zoom and was advertised as such on the Township's website and Facebook page.

Approval of Minutes

Moved by Vice Chairman Thornton, second by Member Keppley to approve the April 13, 2020 regular meeting minutes as presented. Motion approved unanimously.

Public Comment

Manager Seesholtz reported that she did not receive any emails from the public and no one from the public was present in the meeting room.

Special Business

**None**

Subdivision/Land Development Review

**None**

Old Business

- **East Main Street Sidewalk project update** – Manager Seesholtz met with Rettew to discuss the proposed bump-outs. Discussed was the bump-outs having a traffic calming effect. Roadmaster Stoltzfus proposes the grant funds could be used on the west side of East Main Street from Church Street to South State Street to get the needed stormwater and water line infrastructure in the ground. The Township could then do the remainder of the curbing and sidewalk work. Rough estimates for the Township's work would be \$23,100 for the curbing and \$46,000 for the sidewalks. Mr. Stoltzfus is waiting for exact costs and said that with this approach the entire project could be completed. The amount of linear feet of curb and sidewalk was discussed and what the costs would be per household. Member Keppley stressed the importance of letting residents know what the cost will be as soon as possible so they can plan for it. Moved by Member Keppley, second by Member Wissler to authorize continue with the design work including the bump-outs. Motion approved unanimously.

New Business

- **Police Officer new hire** – Moved by Member Kauffman, second by Vice Chairman Ford to extend an offer to hire Justin Cruce to replace officer Lori Vital pending a successful background check. Motion approved unanimously.
- **Copier** – Manager Seesholtz obtained a proposal from Executive Image for a new copier that would save the Township money. She said they will have to hold off right now since the Township is under a 5-year contract with another company.
- **Denmar Properties Stormwater Waiver Request** – Moved by Member Keppley, second by Vice Chairman Thornton to grant a temporary waiver of Section 149-31.A of the West Earl Stormwater Management Ordinance to allow soil to be imported from the Bobby Rahal Lexus site to the Denmar Properties site in accordance with an approved E&S Plan per the Lancaster County Conservation District. Motion approved unanimously.

Payment of Bills

Moved by Vice Chairman Thornton, second by Member Keppley to pay the April 27, 2020 bills as presented. Motion approved unanimously.

Public Comment

None

Supervisors' Comments

- **Dale Wissler** – Member Wissler told the Roadmaster that the loop detector at the traffic light at the intersection of State and Main Streets is not working properly. The Roadmaster will contact CM High.
- **Dave Thornton** – Vice Chairman Thornton asked if Rahal will be back working on May 1<sup>st</sup>. Manager Seesholtz said they plan to return to work on Monday, May 4<sup>th</sup>.

Manager Seesholtz asked the Board when Township staff should be brought back to the office full-time. She said she plans to draft a Covid-19 policy for the staff's return. The Board directed the Manager to bring the staff back on Monday, May 4, 2020. The Roadmaster reported that he plans to bring the part-time crew back so the full-time roadcrew can get back to regular duties. Member Thornton said he prepared a Covid-19 policy for work and can provide it to the Manager as a template.

A brief discussion about when to re-open the Township's parks followed. Discussion included whether playground equipment needs to be sanitized. No action was taken by the Board.

- **Harold Keppley** – Member Keppley reported that the excavation for the WWI Monument at the Elementary school is finished and concrete will be poured on Wednesday.
- **Keith Kauffman** – Member Kauffman said he will be drafting a letter to Comcast notifying them that there are many residents who have outstanding items on their properties that have not yet been resolved.

Adjournment

Moved by Vice Chairman Thornton, second by Member Wissler to adjourn the April 27, 2020 regular meeting at 8:08 p.m. Motion approved unanimously.

Respectfully Submitted by:



Sara Service  
Zoning Officer