

## WEST EARL TOWNSHIP WATER AUTHORITY – May 4, 2020

The West Earl Township Water Authority held their scheduled monthly meeting on Monday, May 4, 2020. Those members in attendance via ZOOM video conference were:

Phil Machonis, Chairman	Curtis Miller, Member
Jeff Zimmerman, Vice Chairman	Bob Youndt, Member
Shawn Erb, Treasurer	Dale Kopp, ARRO

Township Manager Jenna Seesholtz was on the video conference call and in the municipal meeting room to allow for public comment. The meeting was being recorded.

### **CALL TO ORDER**

Chairman Machonis called the meeting of the West Earl Water Authority to order at 7:01 pm.

### **PUBLIC COMMENT:**

There was no public comment.

### **MINUTES**

**Minutes of April 6, 2020:** A motion by Erb second by Youndt to approve the minutes of April 6, 2020 as amended. Motion carried.

### **OLD BUSINESS:**

**Nolt Well Rehabilitation Update:** The well rehabilitation was completed on April 3, 2020. Kopp of ARRO will get a submission for DEP together that will require a \$750 fee to accompany the submission. The last quarterly water sample indicated that the Total Dissolved Solids is at 497 parts per million.

### **NEW BUSINESS:**

**Audit Agreement:** A motion by Zimmerman second by Miller to approve the Audit agreement for Brown, Schultz, Sheridan and Fritz to complete the 2019 Audit for the Water Authority not to exceed \$4,095.00. The Water Authority members would like more information on what information would be required to complete the Capital Assets Review and what would be the advantage to complete this item. Seesholtz will reach out to the auditing firm to get more information. Motion carried.

**Martin's Appliance EDU Request:** Martin's Appliance project submitted a capacity request for 6 EDUs for their project. A motion by Zimmerman second by Miller to table this request until questions about the fire suppression system located within this building can be answered. Motion carried.

**Capacity Reduction Request - Carper Squared LLC (Dance Studio):** Carper Squared submitted a request to reduce their capacity from 2 EDUs to 1 EDU. A motion by Miller second by Zimmerman to approve the reduction request by Carper Squared from 2 EDUs to 1 EDU. Motion carried.

### **TREASURE'S REPORT**

Shawn Erb, Treasurer for the Water Authority reported on this month's bills:

- ARRO Consulting, Inc. (\$8,023.28) Consulting Services, Nolt Well – Regular Account
- Eichelberger's, Inc., (\$16,470.65) Regular Account
- Verizon (\$110.14) – Communications – Regular Account
- Kohl Brother's Inc. (\$1,450.00) - Escrow Account
- Martin (\$546.90) - Escrow Account
- Rahal (231.90) – Escrow Account

- Marlee (\$276.90) - Escrow Account
- Brownstown Elem. (\$135.00) - Escrow Account

**Payment of Bills:** A motion by Zimmerman second by Miller to approve payment of invoices as presented on check register dated May 1, 2020. Motion carried.

### **ENGINEERS REPORT:**

**Akron Booster Station:** A motion by Youndt second by Miller to approve ARRO to move forward with the design work for the Akron Booster Station in preparation of the painting project for the water tower scheduled for 2021. Motion carried.

**Standard Specifications Update:** The Authority members discussed updating the Standard Specification to include a full-time inspector on site at all development projects.

### **MEMBER BUSINESS**

There was no member business to report.

### **ADJOURNMENT**

There being no other business in front of the Authority, a motion by Miller, second by Youndt to adjourn the meeting at 8:46 pm. Motion carried.

Respectfully submitted by,

Jenna Seesholtz  
Township Manager