

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

**In Attendance:**

|                |                     |                           |                 |
|----------------|---------------------|---------------------------|-----------------|
| Chairman:      | John Ford           | Manager/Secretary:        | Jenna Seesholtz |
| Vice Chairman: | David Thornton      | Police Chief:             | Eric Higgins    |
| Member:        | Harold Keppley, Jr. | Roadmaster:               | Neil Stoltzfus  |
| Member:        | Dale Wissler        | Code Enforcement Officer: | Brian Brandt    |
| Member:        | Keith Kauffman      | Zoning Officer:           | Sara Service    |

Guests present: John Friel, LNP, Kevin Peachey, 3 Hobson Court, Jennifer Prunoske, 131 E. Main Street.

Call to Order

Chairman Ford called the May 18, 2020 regular meeting to order at 7:00 p.m.

Approval of Minutes

The minutes from the May 11, 2020 minutes were not available for review at this meeting. Moved by Vice Chairman Thornton, second by Member Keppley to table the matter until the next regular Board of Supervisors' meeting. Motion approved unanimously.

Public Comment

**Kevin Peachey, 3 Hobson Court** – Mr. Peachey was at the meeting to discuss the structure on his property that's over a stormwater inlet. He said the structure was there when he purchased the property and was installed by the previous owner. It was determined that there was not a permit issued for the structure. Mr. Peachey would like to keep the structure in place. Stormwater Inspector Brian Brandt and Engineer Ben Craddock performed an investigation of the area. Mr. Craddock provided a letter for the Board's review. Mr. Brandt said he was at the property during heavy rain and did not see any flow going to the inlet. The Board discussed the possibility of entering into an agreement with Mr. Peachey that would allow him to keep the structure in place while also making him aware that the structure may need to be taken down if the Township would need to repair the inlet. Mr. Peachey said he would be interested in an agreement with the Township. Chairman Ford asked the Manager if an agreement has been drafted. Manager Seesholtz said she was waiting to see what the Board decides on this matter before drafting an agreement and said this could be used as an example of what could be done in the stormwater easement issues in the Anglesea Development.

- Moved by Chairman Ford, second by Member Keppley to draft an agreement, the attorney's and recording fees of which are to be paid by the property owner, that would allow Kevin Peachey, the property owner of 3 Hobson Court, to retain the shed structure on the property with the understanding that it must be removed if required by the Township and to draft a generic agreement that could be used for other property owners with structures and other items encroaching into stormwater easements in the Anglesea Development. Motion approved unanimously.

Special Business

**None**

Subdivision/Land Development Review

**None**

Old Business

1. **East Main Street Sidewalk Project Update** – Review of resident letter. Manager Seesholtz drafted a letter to send to residents that will be affected by the East Main Street sidewalk project. She said there are two letters – one for residents whose curb and sidewalks need repaired or replaced and one for residents who have maintained their curb and sidewalks. Moved by Member Kauffman, second by Member Wissler to authorize the letters to be sent with the dollar amounts that were discussed at the May 11, 2020 Board of Supervisors' meeting. Motion approved unanimously.
2. **Stormwater Issues** – Structures in easements. This was discussed earlier in the meeting.

New Business

1. **Compost yard signage and security** – The Roadmaster reported that they have been getting materials dumped at the compost yard that don't belong there, such as large amounts of fill. He said the Township shouldn't have to incur the costs to dispose of these items. Discussion followed about installing a security camera for the site. Also discussed was installing a sign that clearly states what can be left at the site and violators will be prosecuted. There was a consensus among the Board members to authorize the Roadmaster to look into getting a security camera and installing a sign.
2. **Police Chief pension** – Chief Higgins would like to be enrolled in the Township's non-uniform pension plan. Chairman Ford said he believes the Chief is eligible because of his administrative role. Moved by Chairman Ford, second by Member Kauffman to allow Chief Higgins to enroll in the Township's non-uniform pension plan. Motion approved unanimously.
3. **Advertise Ordinance 252 curb and sidewalk amendment** – Moved by Vice Chairman Thornton, second by Member Kauffman to advertise Ordinance 252 amending the Sidewalk Ordinance. Motion approved unanimously.
4. **Code Enforcement Officer's Report** – Mr. Brandt reported that he is continuing to work on the rental properties project and it almost finished. He also reported that he and the stormwater coordinator will start performing outfall inspections.
5. **Park opening email** – Manager Seesholtz received an email from a Township resident about the re-opening of the Township's parks. Ms. Seesholtz said she spoke to the Township's liability insurance company and was told that the Township is doing nothing wrong by opening the Parks. The Board asked Ms. Seesholtz to draft a reassuring response letter to the resident.

Payment of Bills

Moved by Member Keppley, second by Vice Chairman Thornton to pay the bills as presented. Motion approved unanimously.

Public Comment

**None**

Supervisors' Comments

**David Thornton** – Vice Chairman Thornton said the County Commissioners and GOP sent a letter to Governor Wolf notifying him that Lancaster County is moving forward into the yellow phase May 14, 2020. He said other municipalities are adopting Resolutions of support and feels that West Earl should do the same. Manager Seesholtz will have a Resolution for the Board's consideration at the June 8<sup>th</sup> meeting.

Adjournment

Moved by Member Wissler, second by Vice Chairman Thornton to adjourn the May 18, 2020 regular meeting at 8:22 p.m. Motion approved unanimously.

Respectfully Submitted by:



Sara Service  
Zoning Officer