

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford (Via Zoom)	Manager/Secretary:	Jenna Seesholtz
Vice Chairman:	David Thornton	Police Chief:	Eric Higgins
Member:	Harold Keppley, Jr.	Roadmaster:	Neil Stoltzfus
Member:	Dale Wissler		
Member:	Keith Kauffman		

Guests present: Marcus Nolt, John Friel, LNP via Zoom, James & Denise Cruce, Roger Fry of Fry Surveying, Terry & Ruth Houser, Josh Mertz, Darry. The new fee schedule has been in place since 2019. 1 Stoltzfus, Mark Stanley of Wallace, McNees & Nurrick, Emilee Cruce, Jordan Brynes, Mike Bogle, Holly Bogle, Brian Bogle

Call to Order

Chairman Ford called the June 22, 2020 regular meeting to order at 7:02 p.m.

Approval of Minutes

June 8, 2020 – Moved by Vice Chairman Thornton, second by Member Kauffman to approve the June 8, 2020 regular meeting minutes as submitted. Motion approved unanimously.

Public Comment

None

Special Business

1. **Swearing-In Ceremony – Officer Justin Cruce:** Vice Chairman Thornton swore in Officer Justin Cruce as the newest member of the West Earl Township Police Department. Officer Cruce’s wife, Emily Cruce, placed his police badge on his uniform.

Subdivision/Land Development Review

1. **Farmersville Fire Department Small Project Stormwater Escrow Release:** Moved by Member Keppley, second by Member Kauffman to release Farmersville Department Small Project Stormwater Escrow in the amount of \$605.20. Motion approved unanimously.
2. **Warren and Florence Nolt – 138 E. and 151 E. Farmersville Rd. – Discussion:** Attorney Mark Stanley of McNees, Wallace & Nurrick and Roger Fry of Fry Surveying spoke on behalf of their clients, the Nolts. They discussed an application submitted to the Zoning Hearing scheduled for review on July 1, 2020 for property located at 138 and 151 E. Farmersville Road. Roger Fry provided the Board with a rendering of what they wish to accomplish with the property. The property owner, Warren Nolt, proposes using the southside of the property – currently the onion co-op – as storage and warehouse and the northside of the property as “Nolt’s Produce”. Mr. Nolt wishes to move his produce business off his farm and onto the onion co-op property. Supervisor Keppley inquired as to what the Nolt’s have planned for the farm located on Hershey Avenue once the produce business is relocated. Marcus Nolt, Applicant’s son, noted that he was not sure what his father’s plans are for the property. Vice Chairman Thornton will attend the Zoning Hearing on July 1, 2020. Not all Board members were in favor of fully supporting the concept until they hear what the Nolt’s have planned for the Hershey Avenue property.
3. **Oregon Pike Motors – Escrow Approval:** Moved by Member Keppley, second by Member Wissler to approve the Escrow Agreement for Oregon Pike Motors in the amount of \$8,216.44. Motion approved unanimously.

Old Business

1. **East Main Street Sidewalk Project Update:** Manager Seesholtz and Roadmaster Stoltzfus gave update on the East Main Street Sidewalk project. There will be a delay in the schedule due to COVID. The Township is still hopeful to start work on the West Side of the project this Fall. Township Resident Mike Bogle of 55 E. Main Street asked how he could receive a copy of the plan for the East Main Street Sidewalk Project. Roadmaster Stoltzfus supplied Mr. Bogle with a copy. The Board asked Manager Seesholtz to provide the new timeline of the project and an update at every meeting.
2. **Comcast Cable - Franchise Agreement:** Member Kauffman gave an update on Comcast progress throughout the Township. There were several items that need repaired or replaced which include sidewalk repairs and pedestals at several locations that were still not completed by Comcast or their subcontractors. The Board directed Manager Seesholtz to reach out to Upper Leacock Township to request a copy of their "Homes Passed" list which contains a list of all of the properties that could potentially hook up to the Comcast system. Seesholtz will complete an audit of this list to make sure there are no addresses that belong to West Earl Township on the Upper Leacock roster. Moved by Member Kauffman, second by Vice Chairman Thornton to table the approval of the Comcast Franchise Agreement until the next meeting. Motion approved unanimously.
3. **Roadmaster Equipment Review:** Roadmaster Stoltzfus reviewed the Equipment Presentation that he submitted to the Board at the June 8, 2020 meeting. Stoltzfus noted that with the proper equipment, he could start working on the East Main Street Sidewalk Project as soon as this Fall. If the Board agrees to the purchase of the rubber tire excavator, the Township can lease to own the equipment with the first payment not being due until 2021. Chairman Ford inquired about the number of items that can be sold now to implement the Roadmaster's equipment plan. Stoltzfus noted that the grader and the Ford Explorer can be sold immediately, but that he cannot move forward with selling the other items until he has approval to purchase the replacement items. Member Keppley and Member Wissler thanked Stoltzfus for putting together a complete comprehensive plan for the future of the Township. Manager Seesholtz asked if alternate financing was requested to make sure the township is receiving the best rate for the leased equipment. Seesholtz also asked if the company selling the equipment is a Co-Stars approved entity. Stoltzfus noted they are Co-Stars members.
Moved by Chairman Ford to table the purchase of the equipment in order to gather more information to make a more informed decision. Motion dies from lack of a second.
Moved by Member Wissler, second by Member Kauffman to move forward with purchase of the rubber tire excavator at the lease price not to exceed \$39,233.41 a year for 5 years. The Board will review the attachments for purchase at a later date. Yea – Keppley, Wissler, Kauffman and Thronton. Nay - Ford
Motion approved.
4. **Postage Meter:** Manager Seesholtz presented the Board with a proposal for the purchase of a postage meter through Pitney Bowes in the about of \$7,804.80 (130.08 for 60 months). Seesholtz secured other quotes, Pitney Bowes was the lowest price. Moved by Member Wissler, second by Member Keppley to approve the purchase of a postage meter through Pitney Bowes not to exceed \$7,804.80. Motion approved unanimously.

New Business

1. **Approval of 2019 Audit:** The 2019 Audit was presented to the Board of Supervisors at the June 8, 2020 meeting. Moved by Chairman Ford, second by Member Keppley to approve the 2019 Township Audit as submitted by Brown, Schultz, Sheridan & Fritz. Motion approved unanimously.
2. **Peachey Agreement – Approval:** Moved by Member Wissler, second by Member Kauffman to approve an agreement for Mr. Peachey located on 3 Hobson Court. The agreement notes that Mr. Peachey can keep an identified shed in an easement, but if requested or required, the homeowner agrees to remove the item from the easement at the homeowner's cost. The Peachey's will reimburse the Township for solicitor fees and recording costs. Motion approved unanimously.

3. **Lancaster Bicycle Club – Covered Bridge Classic:** The Lancaster Bicycle Club submitted a letter to the Board of Supervisors seeking support for the Club to hold their annual Covered Bridge Classic on August 16, 2020. The planning for the event will include social distancing provisions. The consensus of the Board of Supervisors was that they would support this event.

Payment of Bills

Moved by Member Keppley, second by Member Wissler to pay bills AND include the ARRO consulting bill from the previous check run. Motion approved unanimously.

Treasurer's Report

Moved by Chairman Ford, second by Vice Chairman Thornton to approve the May 2020 Treasurer's report as submitted. Motion approved unanimously.

Chief of Police Report

Chief Higgins thanked the Board for holding a public swearing in ceremony for Officer Cruce. He also reported that there have been many complaints about people speeding along Farmersville Road. The Police Department will be looking into this issue.

Supervisors' Comments

Butch Keppley

- **152 Brian Drive** – Member Keppley noted the issue at 152 Brian Drive with an improper angle of the sewer line. Manager Seesholtz will look into this item.

Adjournment

Moved by Vice Chairman Thornton, second by Member Kauffman to adjourn the June 22, 2020 regular meeting at 9:40 p.m. Motion approved unanimously.

Respectfully Submitted by:

Jenna Seesholtz