

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford (Via Zoom)	Manager/Secretary:	Jenna Seesholtz
Vice Chairman:	David Thornton	Police Chief:	Eric Higgins
Member:	Harold Keppley, Jr.	Roadmaster:	Neil Stoltzfus
Member:	Keith Kauffman	Code Enforcement:	Brian Brandt
Member:	Dale Wissler	Zoning Officer:	Sara Service

Guests present: Pete Hartman, West Earl Lions' Club

Call to Order

Chairman Ford called the September 14, 2020 regular meeting to order at 7:00 p.m.

Chairman Ford turned the meeting over to Vice Chairman Thornton to conduct the proceedings.

Approval of Minutes

August 24, 2020 – Moved by Chairman Ford, second by Member Kauffman to approve the August 24, 2020 regular meeting minutes as submitted. Motion approved unanimously.

Public Comment

Pete Hartman, West Earl Lions' Club – Mr. Hartman said that due to Covid-19 restrictions the Lions' Club have changed their plans for the annual Halloween Parade. They would like to have a drive-thru at the Lions' Park and hand out pre-packaged candy and treats. The pre-packaged items would be handed out through car windows between 6pm and 8pm on October 22, 2020. The Lions' Club are requesting help with traffic control from the West Earl Fire Police for the event. Moved by Member Kauffman, second by Member Wissler to approve the October 22, 2020 Lions' Club Halloween event and to allow the Fire Police to help with traffic control. Motion approved unanimously.

Special Business

1. **Resolution 2020-27 Non-uniform Pension MMO** – Moved by Chairman Ford, second by Member Keppley to adopt Resolution 2020-27 for the Non-uniform Pension MMO. Motion approved unanimously.
2. **Resolution 2020-28 Police Pension MMO** – Moved by Chairman Ford, second by Member Keppley to adopt Resolution 2020-28 for the Police Pension MMO. Motion approved unanimously.
3. **Resolution 2020-29 Sewer Planning Module** – Moved by Member Keppley, second by Member Wissler to adopt Resolution 2020-29 and sign the Sewer Planning Module. Motion approved unanimously.
4. **Compost Screener Bid** – Moved by Member Keppley, second by Member Kauffman to accept the low bid of \$68,500 from Montano Equipment for a compost screener. Motion approved unanimously.

Subdivision/Land Development Review

None

Old Business

1. **East Main Street Sidewalk Project update** – Manager Seesholtz report that she and the Roadmaster met with Dave Hogland from Rettew to discuss utility pole relocations. There are 8 utility poles that would need to be moved by the Township at a cost of \$80,000. Mr. Hogland suggested offsetting the curblines by 1 foot and changes the sidewalk bump-out to 7 feet rather than 8 feet. The Township could save \$50,000 by moving the curbs rather than the poles. Member Keppley asked about the easement

agreements for the project. He asked the Manager to check with the Solicitor to find out how many agreements the Township has already received. He said he recalls that there were only a few more that the Township needed. The Manager will check with the Solicitor.

2. **Nolt Well Update** – Manager Seesholtz said the caustic soda deliver system at the well would cost \$3,500 to upgrade, however, the system is no longer needed. Manager Seesholtz asked the Board members whether something like this should be taken to the Water Authority or the Board of Supervisors (Water Fund) for approval. There was a brief discussion about what the Water Authority's and the Water Fund's responsibilities are. The Board asked the Manager to get some clarity on what the two entities responsibilities are. Member Keppley recommended contacting Russ Ressler.

New Business

1. **Akron Borough Police Coverage Proposal** - Manager Seesholtz prepared cost spreadsheets for the Board's review. Member Keppley said the next step should be setting up a workshop with Akron Borough to discuss the proposal. Vice Chairman Thornton and Member Kauffman said they would be available to attend a workshop. Chief Higgins will contact all parties to set up a time for the workshop.
2. **Burkholder/272 Payment Correction** – Moved by Chairman Ford, second by Member Keppley to approve the correction to the payment request from Pierson and change the total to \$109,834.46. Motion approved unanimously.
3. **Trick-or-Treat Date** – Trick-or-Treat will be Friday, October 30, 2020.
4. **Fire Police Request** – Moved by Member Keppley, second by Chairman Ford to authorize the Fire Police to help with traffic control at Movie Night at the Dutch on Thursdays & Sundays through October 29, 2020. Motion approved unanimously.
5. **Creek Hill Parking Ordinance** – The Creek Hill HOA has requested that the No Parking signs be moved to the same side of the streets as the mailboxes. Moved by Member Keppley, second by Vice Chairman Thornton to approve the Creek Hill Parking Ordinance provided that the HOA pay all related fees. Motion approved unanimously.
6. **Social Security Payroll Tax Deferral Opt-out** – Moved by Chairman Ford, second by Member Keppley to opt-out of the Social Security Payroll Tax Deferral program. Motion approved unanimously.
7. **Conestoga Valley Park & Rec Plan meeting** – There was a consensus among the Board members that with all that's going on this is not a good time to have Township staff involved in this committee.
8. **Eagle Disposal toter program** – Eagle Disposal would like to provide 96-gallon toters to all of West Earl's trash customers, free of charge. Vice Chairman Thornton said that a flyer should go out to all customers to notify them of this. There was a consensus among the Board members to approve the Eagle Disposal toter program.
9. **Anglesea Stormwater Management Agreements** – Moved by Member Kauffman, second by Member Wissler to sign all the presented Stormwater Management Agreements for Anglesea residents. Motion approved unanimously.
10. **DCED Reimbursement Form** – Reimbursement for the Burkholder/272 payments. Moved by Member Keppley, second by Member Kauffman to sign the DCED Reimbursement Form. Motion approved unanimously.

Financials

1. **Payment of bills** – Moved by Member Thornton, second by Member Wissler to pay the bills as presented. Motion approved with a 4 – 0 vote with Member Keppley abstaining.
2. **Budget vs. Actual** – For the Board's review.

Reports

1. **Zoning Officer's Report** – The Zoning Officer provided her August report for the Board's review. There was nothing additional to report and the Board had no questions.
2. **Code Enforcement Officer's Report**

- Mr. Brandt reported that he sent out 12 stormwater agreements to Anglesea residents. He's received 7 signed agreements back from residents with 5 agreements still outstanding.
 - Mr. Brandt will be sending out a second letter to the 5 remaining property owners. Mr. Brandt reported that he's working on some ordinance language changes, e.g. LP gas language in the Burning Ordinance.
 - Mr. Brandt would like to start informally meeting with property owners where there is potential for MS4 projects such as streambank restorations.
3. **Manager's Report** – Manager Seesholtz reported that Brian Brandt met with PennDot and the Army Corps of Engineers last Wednesday to walk-through an area near Stone Quarry Road/Route 222 and discuss possible environmental projects. Manager Seesholtz said that PennDot had contacted the Township and said there was grant money available for MS4 projects for West Earl but is now being told that they want to create wildlife habitats which would not qualify as an MS4 project. Manager Seesholtz said she doesn't know what happened and why the Township was told the grant money was for MS4 projects.
 4. **Police Chief's Report** – Chief Higgins provided a written report for the Board to review. Member Keppley asked if the Township still has the electronic speed sign and that he would like to see it out on Cedar Avenue. Mr. Brandt said the last time he tried to download data from the sign it did not work. Chief Higgins said he would check to see how much it would cost to have it repaired.
 5. **Roadmaster's Report** – Roadmaster Stoltzfus attended a low volume road class so the Township can now apply for Low Volume Road grants.

Supervisors' Comments

Harold Keppley – Member Keppley said that John Hoover at 186 W. Metzler Road has a regulation sized baseball field on his property and Mr. Hoover said that anyone is free to use it.

Keith Kauffman – Member Kauffman said there are still some issues with Comcast. There is work that still needs to be done by Comcast. Member Kauffman said he was assured by Comcast that the work would be done shortly.

Manager Seesholtz reviewed the action items from the meeting.

Adjournment

Moved by Member Kauffman second by Vice Chairman Thornton to adjourn the September 14, 2020 regular meeting at 8:51 p.m. Motion approved unanimously.

Respectfully Submitted by:

Sara Service
Zoning Officer