

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	John Ford	Member:	Butch Keppley
Vice Chairman:	David Thornton	Manager/Secretary:	Jenna Seesholtz
Member:	Dale Wissler	Roadmaster:	Neil Stoltzfus
Member:	Keith Kauffman	Police Chief:	Eric Higgins

Guests present: There was no public in attendance.

Call to Order

Chairman Ford called the November 16, 2020 regular meeting to order at 7:00 p.m.

Approval of Minutes

November 9, 2020 regular meeting – Moved by Member Kauffman, second by Vice Chairman Thornton to approve the November 9, 2020 regular meeting minutes with the addition of the members who motioned for the transfer to capital reserve as “Moved by Member Wissler, second by Kauffman”. Motion approved unanimously.

Public Comment

There was no public comment.

Special Business

None

Subdivision/Land Development Review

1. **Leon Stoltzfus – Small Project Waiver Request:** Moved by Vice Chairman Thornton, second by Member Keppley to approve the waiver for the small project. Motion approved unanimously.

Old Business

1. **East Main Street sidewalk project update** – There was no update to report.
2. **Nolt Well update** – Vice Chairman Thornton inquired about the submission of the permit application to DEP to remove the caustic soda system. Manager Seesholtz noted that the application was submitted and we should have word on whether we can remove the caustic soda system by April 2021 at the latest.
3. **Akron Borough Police Agreement update** – The Board reviewed two letters that the Akron Borough Police Committee submitted to West Earl Board of Supervisors. The Board assigned Chief Higgins the task of writing a letter to the Akron Borough Police Committee requesting a meeting with West Earl Board members and the members of the Committee to move negotiations along quicker. Member Keppley will hand deliver the letter to the Committee Chairman.

New Business

1. **2021 Budget Review:** The Board asked several questions on the content of the proposed 2021 budget.
 - a. **Health Coverage:** Manager Seesholtz went over the options for employee health insurance coverage. A motion by Chairman Ford, second by Vice Chairman Thornton to change the Township policy on spousal coverage in the 2022 budget season to only allow spouses and dependents who do not have health coverage available at their place of employment to be covered by the Township. If the spouse loses coverage through the employer, they may be placed back on the plan. This change will take place effective January 21, 2022. Member Kauffman voiced concern of disallowing children of employees to be removed from the plan even if

they have health coverage through their own employer. Motion approved unanimously.

b. Employee Contribution to Healthcare: A motion by Keppley, second by Wissler to increase the employee healthcare contribution to 10%. Motion approved unanimously. Employees are to be made aware the in increase in coverage for the 2021 budget year.

c. Employee Clothing Allowance: The clothing allowance will not be offered after December 2020.

2021 Budget Advertisement Approval: A motion by Member Wissler, second by Vice Chairman Thornton to approve the 2021 budget for advertisement. Motion approved unanimously.

Financials

1. **Payment of Bills** – Moved by Member Keppley, second by Member Kauffman to pay the bills as presented. Motion approved unanimously.

Reports

1. **Zoning Officer's Report** – The Zoning Officer had nothing to report in addition to the written report provided to the Board.
2. **Manager's Report**
 - **COVID-19:** Manager Seesholtz noted that other Lancaster County municipalities are considering closing their building to public or working from home because of employees who have tested positive for COVID-19. The Board would like to see all employees wearing masks while in the building.
 - **Eagle Disposal** – The Township has received many complaints about the toters that were delivered throughout the Township. The Township will be compiling a list of residents who wish to have the toters removed after the 90-trial period.
3. **Police Chief's Report**

In addition to his written report Chief Higgins reported that he is working with two residents on Rose Hill Road and trying to set up a mediation with them.
4. **Roadmaster's Report**

In addition to his written report Roadmaster Stoltzfus reported that there is a business office closing and the Township could get some office furniture at a reduced rate. He said the Township has also been offered some items for free.

Supervisors' Comments

Member Kauffman: Member Kauffman noted that he received compliments on the new leaf truck. The resident noted that the truck is cleaner than the old leaf truck.

Member Keppley: Member Keppley asked about the progress being made on compiling the e-mail addresses for those residents who wish to received their monthly water and trash bills electronically. Manager Seesholtz will have the admin staff work on this as soon as possible.

Adjournment

Moved by Vice Chairman Thornton, second by Member Kauffman to adjourn the November 16, 2020 regular meeting at 9:43 p.m. Motion approved unanimously.

Respectfully Submitted by:

Jenna Seesholtz
Township Manager/Secretary