

WEST EARL TOWNSHIP WATER AUTHORITY – January 11, 2021

The West Earl Township Water Authority held their scheduled monthly meeting on Monday, November 2, 2021 VIA ZOOM. The Township building was posted with instructions on how to join the zoom meeting.

Phil Machonis, Chairman
Jeff Zimmerman, Vice Chair
Shawn Erb, Treasurer

Curt Miller, Member (Via Zoom)
Dale Kopp, ARRO

Township Manager Jenna Seesholtz and John Enck, Employee of the Water Department were also in attendance.

PUBLIC ATTENDANCE: There was no public in attendance.

CALL TO ORDER

Member Machonis called the meeting of the West Earl Water Authority to order at 7:05 pm.

REORGANIZATION

A motion was made by Zimmerman second by Miller to reorganize as follows:

Chairman:	Phil Machonis
Vice Chairman:	Jeff Zimmerman
Treasurer:	Shawn Erb
Secretary:	Bob Youndt
Member:	Curt Miller

Erb noted that he will finish his term which will expire on December 31, 2021 and Machonis noted that he will remain on the Authority until December 31, 2021. Motion carried.

RE-APPOINTMENTS

Motion by Zimmerman second by Miller to re-appoint Arro Engineering as the engineer of record for the Water Authority for 6 months and to have Arro finish out all projects that have started to date. This will give the Authority time to re-evaluate other firms. The motion also included re-appointing Morgan, Hallgren, Crosswell & Kane as the solicitor. Motion carried. Engineer Kopp noted that he would be retiring sometime during 2021.

REGULAR BUSINESS

Minutes of December 7, 2020: A motion by Zimmerman second by Miller to approve the minutes of December 7, 2020 as submitted. Motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

Martin Appliance – Financial Security: A motion by Zimmerman second by Miller to reduce the financial security being held for Martin Appliance to \$5,000. Martin Appliance still has the outstanding item of as-built drawing to submit to the Authority. Motion carried.

Laptop Purchase: A motion by Miller second by Zimmerman to authorize Manager Seesholtz to purchase a laptop, the price of which will be split with the Water Authority in an amount not to exceed \$800.00. Motion carried.

32 Cocalico Creek Road – Water Capacity Request (1 EDU): A motion by Zimmerman second by Miller to approve the 1 EDU request from 32 Cocalico Creek Road for the AnStorage unit land development plan. Motion carried.

OLD BUSINESS

East Main Street Update: PennDOT will have a let date for the project scheduled at East Main Street, Brownstown. The Board discussed whether to have the water main replacement remain a part of the PennDOT bid package or bid the project out separately. Eng. Kopp noted that the construction costs to replace the water main would run about \$250,000. This does not include engineering or permitting. The job is estimated to include about 200 foot of 8” water main piping. At their October 5, 2020 meeting, the Authority approved to replace the water main and have PennDOT bid the job. A motion by Zimmerman second by Erb to have Kopp proceed with putting together the bid package for an April let date and not be a part of the PennDOT project. The Board will review bids at that time and determine whether to move forward with the project based on the bids that come in for consideration. Motion carried.

1yr/3yr/5yr Plan: A motion by Zimmerman to authorize Arro Engineering to work with the employees of the water department and Manager Seesholtz to come up with a 1 year, a 3 year and a 5 year plan for the Water Authority. This will give the Authority a chance to see what projects are coming in the next few years and effectively plan for them. The cost of the plan should not exceed \$500 in invoices from Arro. Motion carried.

Fire Service Fee: There was discussion on how to recalculate the fire suppression fee once new developers connect to the water system.

Water Tower Painting: The Water Authority members agreed to reschedule the water tower painting to the year 2023.

AUTHORITY FINANCIAL BUSINESS

Payment of Bills

Shawn Erb, Treasurer for the Water Authority reported on this month’s bills:

- ARRO Consulting, Inc. (\$2,495.25) Consulting Service Regular Account
- Verizon (\$110.14) Regular Account
- Municipal Authority (200.00) 2021 Dues
- Executive Image (\$793.54) Laptop
- Martin's Appliance Escrow Account - (\$207.25) Morgan, Hallgren, etal

Payment of Bills: A motion by Miller second by Zimmerman to approve payment of invoices as presented on check register dated January 11, 2021 as submitted. Erb also looked over the Treasurer's Report and noted that the report was verified correct. Motion carried.

MEMBER BUSINESS

Member Miller noted that the Water Authority may want to start looking for additional sources of water for the future. There have been several reports in the past month that note that the while West Earl will be in good shape as far as water supply is concerned, the whole of Lancaster County will be in a deficit within the next 2 decades years.

MEMBER BUSINESS:

Enck – Submersible Mixer: Water Dept. Employee Enck requested the Authority consider placing a submersible pump to the water tower when they have the tower off-line for painting.

Vice Chairman Zimmerman: Vice Chairman Zimmerman asked the two members who plan to leave resign from the Water Authority Board to think about recommendations for people to replace them.

ADJOURNMENT

There being no other business in front of the Water Authority, a motion by Zimmerman, second by Miller to adjourn the meeting at 9:04 pm. Motion carried.

Respectfully submitted by,

Jenna Seesholtz
Township Manager