



# WEST EARL TOWNSHIP WATER AUTHORITY

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Phil Machonis, Chairman · Jeff Zimmerman, Vice Chairman  
Shawn Erb, Treasurer · Curtis Miller, Member · Bob Youndt, Member

## Minutes of April 5, 2021

The West Earl Township Water Authority held their scheduled monthly meeting on Monday, April 5, 2021.

Phil Machonis, Chairman  
Jeff Zimmerman, Vice Chair  
Shawn Erb, Treasurer

Curt Miller, Member  
Bob Youndt

Township Officials in attendance: Township Manager - Jenna Seesholtz, Robert Buckwalter - Water Department, John Enck - Water Department, Dale Kopp of ARRO and Michael Schober of ARRO.

**PUBLIC ATTENDANCE:** Anthony Petersheim of Lancaster Design.

### CALL TO ORDER

Chairman Machonis called the meeting of the West Earl Water Authority to order at 7:19 pm.

### REGULAR BUSINESS

**Minutes of March 1, 2021:** A motion by Erb second by Miller to approve the minutes of March 1, 2021 as submitted. Motion carried.

### PUBLIC COMMENT

There was no public comment.

### NEW BUSINESS

**Blessings of Hope:** Anthony Petersheim of Lancaster Design spoke on behalf of his client, Blessings of Hope (BOH). BOH would need to extend the water lines over three miles to service a proposed facility to be located at 1850 Diamond Station Road. They stated that it would take 42 days to exchange the water in this line; water is only potable in the line for approximately three days. Petersheim requests that WEWA authorize Blessing of Hope to work with Ephrata Area Joint Authority (EAJA) on an intergovernmental agreement to hook up to EAJAs water supply. A motion by Zimmerman second by Erb to authorize Blessings of Hope with work with WEWA and EAJA to draft an intergovernmental agreement that allows 1850 Diamond Station Road to be serviced by EAJA for water supply. Motion carried.

**Dale Kopp of ARRO – Retirement:** Dale Kopp, WEWA's engineer has worked with WEWA for the past 20 years. He thanked the Authority for this time. Kopp announced his retirement was effective April 1, 2021.

**RFP – Water Engineer:** Zimmerman requested Mike Schober prepare an RFP for the Authority to review at their next meeting.

### OLD BUSINESS

**East Main Street Update:** There was no update to provide to the Authority.

**AUTHORITY FINANCIAL BUSINESS**

**Payment of Bills and Treasurer’s Report**

Shawn Erb, Treasurer for the Water Authority reviewed the Treasurer’s report that included February 2021’s accounting. He noted that the accounts all reconciled correctly. Erb also reported on this month’s bills:

- ARRO Consulting, Inc. (\$4,092.50) Consulting Service
- Morgan, Hallgren, (\$74.00)
- Verizon (\$110.14) Regular Account

**ESCROW**

- Cloverbrook (\$639.70) Escrow Refund
- Morgan, Hallgren (\$36.00) Denmar

**Payment of Bills:** A motion by Zimmerman second by Youndt to approve payment of invoices as presented on check register dated April 1, 2021 as submitted. Motion carried.

**MEMBER BUSINESS:**

**Treasurer’s Report:** Members of the Authority requested that the Director of Finance, Amy Carter, place the Treasurer’s Report directly in the One Drive for the Authority to review.

**ADJOURNMENT**

There being no other business in front of the Water Authority, a motion by Youndt, second by Miller to adjourn the meeting at 7:38 pm. Motion carried.

Respectfully submitted by,

Jenna Seesholtz  
Township Manager