

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	David Thornton	Member:	Keith Kauffman
Vice Chairman:	John Ford – Via Zoom	Manager/Secretary:	Jenna Seesholtz
Member:	Dale Wissler	Roadmaster:	Neil Stoltzfus

Guests present: Karen Stauffer, Harold Stauffer, Elvin Hoover

Call to Order

Chairman Thornton called the April 26, 2021 regular meeting to order at 7:00 p.m.

Moment of Silence

Chairman Thornton called for a moment of silence in remembrance of Officer Wendell Metzler who passed away on April 21, 2021. Metzler was a part-time officer for West Earl Township Police Department for 24 years.

Approval of Minutes

April 12, 2021 regular meeting minutes – Moved by Member Wissler, second by Vice Chairman Ford to approve the April 12, 2021 regular meeting minutes with amendment. Motion approved unanimously.

Public Comment

There was no public comment.

Special Business

There was no Special Business.

Subdivision/Land Development

1. **Sam and Christina Ovalle – Small Project Application and Agreement Approval** – The Board members requested a map of the property that will include where the stormwater facilities will be placed. A motion by Vice Chairman Ford second by Member Kauffman to table the Sam and Christina Ovalle – Small Project Application and Agreement Approval until the Board is provided with a map depicting the location of the proposed stormwater facility. Motion approved unanimously.

Old Business

1. **East Main Street Project Update** – Manager Seesholtz said that letters have gone out to the residents of East Main Street that are located within Phase 1 of the sidewalk project (Church Street to Buchland Road). Residents were provided with a copy of the two agreements that they will be required to sign in order to have the sidewalks replaced. The residents were invited to attend a meeting on Wednesday, April 28 at 7PM at the Municipal Building. The Township solicitor, Township Engineer, Roadmaster and Manager will be on hand for the meeting. They may ask questions and they will have the opportunity to sign their documents with the notary present.

New Business

1. **Liquid Fuels Spending** – COG bidding for materials for work on Center Square Road. Moved by Member Kauffman, second by Member Wissler to authorize Liquid Fuels spending not to exceed \$115,000 for COG bidding for materials for work on Center Square Road. Motion approved unanimously.
2. **Tennis Clinic Summer Program** – Manager Seesholtz said she was able to reach out to some residents that use the tennis courts on a regular basis to ask about their thoughts on the courts being reserved every Wednesday from June 16 through August 2. A motion made by Member Wissler second by Member Kauffman to approve the use of the tennis courts as requested by Set Point Tennis for Wednesdays from June 16, 2021 to August 2, 2021. Motion approved unanimously.
3. **iPad Purchase** – Manager Seesholtz provided the Board with quotes for different iPad products from 2 vendors to replace 4 of the 5 members iPads. A motion by Vice Chairman Ford second by Chairman Thornton to purchase 4 iPads with keyboard and cover. Motion approved unanimously.
4. **Burkholder Drive Payment Request #12** – Moved by Member Kauffman, second by Member Wissler to approve the Burkholder Drive payment request #12 in the amount of \$6,210.00. Motion approved unanimously.
5. **SR 272 & Ramp Improvements Payment Request #10** – Moved by Chairman Thornton, second by Member Kauffman to approve the SR 272 & Ramp improvements payment request #10 in the amount of \$96,818.24. Motion approved unanimously.
6. **272/Burkholder Drive Change Order #5** – Moved by Member Wissler, second by Member Kauffman to approve the 272/Burkholder Drive Change Order #5 in the amount of the \$22,568.00. Motion approved unanimously.

Financials

1. **Payment of Bills** – Moved by Vice Chairman Ford, second by Member Wissler to pay the bills as presented. Motion approved unanimously.
2. **Treasurer's Report** – No action taken on this item. The Board was not able to review before the Meeting.
3. **Budget vs. Actual** – Submitted for the Board's review.

Reports

1. **Manager's Report** – Manager Seesholtz reported the Township will be getting a \$1,848 refund on the Worker's Comp premium. She will be meeting with Upper Leacock's manager to discuss a potential intergovernmental agreement for the Township's compost yard. She will be attending the LCATS meeting scheduled for Thursday, April 29, 2021. LCATS will be discussing the Lancaster County Drug Task Force and a county health department.
2. **Code Enforcement Officer's Report** – Chairman Thornton noted the property located at 201 Rose Hill Road has completed a vast majority of the required clean-up.
3. **Roadmaster's Report** – Roadmaster Stoltzfus reported that the Township had a resident that completed 15 hours of community service with the Township. The Board asked Manager Seesholtz to check with the County as to who will be liable if someone completing community service with the township gets injured.

Public Comment:

1. Karen Stauffer of 151 Pleasant Valley Road – Mrs. Stauffer has several concerns about a possible text amendment that will allow Blessings of Hope to place their operation on the property located at 1850 Diamond Station Road.
2. Harold Stauffer of 1870 Diamond Station Road – Mr. Stauffer grew up on the farm and would not like to see the property developed with a warehouse. He has concerns about what the potential text amendment.
3. Elvin Hoover of 222 Conestoga Creek Road – Mr. Hoover voiced his concerns about the potential text amendment and what effect it would have on other Ag zoned properties throughout the municipality. He states that commercial business should stay on commercial land.

Supervisors' Comments

Keith Kauffman – Member Kauffman noted that he and Vice Chairman Ford will be attending the quarterly meeting with the township's fire departments.

Dave Thornton – Chairman Thornton noted that he will be participating in a webinar on Zoning on Wednesday, April 28, 2020. Chairman Thornton attended Wendell Metzler's funeral services and said it was very well attended. He encouraged others to watch the video of the service if they were not able to attend.

Action Items

- Manager Seesholtz will be contacting the County to find out who will be liable if a person completing community service hours.

Adjournment

Moved by Member Wissler, second by Member Kauffman to adjourn the April 26, 2021 regular meeting at 7:36 p.m. Motion approved unanimously.

Respectfully Submitted by:

Jenna Seesholtz
Township Manager