

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	David Thornton	Member:	Keith Kauffman
Vice Chairman:	John Ford	Manager/Secretary:	Jenna Seesholtz
Member:	Butch Keppley	Roadmaster:	Neil Stoltzfus

Call to Order

Chairman Thornton called the July 26, 2021 regular meeting to order at 7:00 p.m.

Approval of Minutes

**July 26, 2021 regular meeting minutes** – Member Keppley noted that he did not attend the July 26, 2021 meeting. Moved by Vice Chairman Ford, second by Member Kauffman to approve the July 26, 2021 regular meeting minutes as amended. Motion approved unanimously.

Public Comment

- **Stephen Smeltz, 30 Talon Drive:** Mr. Smeltz is interested in purchasing 1360 Diamond Station Road and is seeking approval to connect to Akron Borough's public water and sewer system. He said that Akron Borough is looking for an approval letter from West Earl Township. After a brief discussion, it was decided that Mr. Smeltz should attend the Water Authority and Sewer Authority meetings to discuss this matter. The West Earl Sewer Authority will advertise to hold their meeting on Monday, August 23, 2021 at 6:30 p.m.

Special Business

1. **Resolution 2021-05 ARPA Fund spending approval:** Moved by Member Keppley, second by Vice Chairman Ford to adopt Resolution 2021-05. Motion approved unanimously.
2. **Conestoga River Club, Todd Roy** – Mr. Roy addressed the Board and said he is the founder and President of the Conestoga River Club. He explained the Conestoga River Club maintains the Conestoga River Water Trail and the boat docks along the trail. He said they are working on a master plan that will include a uniform design for all boat launches along the trail and will make them ADA compliant. The Conestoga River Club is looking to partner with West Earl Township.

Subdivision/Land Development Review

None

Old Business

1. **CD Discussion** – Vice Chairman Ford requested that the discussion be postponed until the next meeting.

New Business

1. **2021-2022 PennDot Winter Maintenance Agreement** – Moved by Vice Chairman Ford, second by Member Kauffman to sign the 2021-2022 PennDot Winter Maintenance Agreement. Motion approved unanimously.
2. **Fire Police Request** – Moved by Member Keppley, second by Member Kauffman to allow the West Earl Fire Police to assist with traffic control during the Ephrata Fair Parade on September 22, 2021. Motion approved unanimously.
3. **95 Sawmill Road Financial Security reduction** – Moved by Vice Chairman Ford, second by Member Keppley to reduce the Financial Security for 95 Sawmill Road to \$3,938.00. Motion approved unanimously.

Financials

1. **Payment of bills** – Moved by Member Kauffman, second by Chairman Thornton to pay all bills as submitted. Motion approved unanimously.
2. **Treasurer's Report** – None
3. **Budget vs. Actual** – None

Reports

1. **Zoning Officer's Report** – Report will be provided at the August 23<sup>rd</sup> meeting for the Board's review.
2. **Manager's Report** – Manager Seesholtz thanked Township employees for helping during the staff shortage.

3. **Code Enforcement Officer's Report** – Written report provided for the Board's review.
4. **Police Chief's Report** – Report will be provided at the August 23<sup>rd</sup> meeting for the Board's review.
5. **Roadmaster's Report** – The Township has not yet received the HOP for the East Main Street project. Chairman Thornton asked if it's time to get Representative Greiner involved.

Manager Seesholtz requested that the following item be added to agenda:

- Hire Joseph Wehrer as a part-time Police Officer at \$25/hour. – Moved by Vice Chairman Ford, second by Member Kauffman to add the hiring of Joseph Wehrer to the August 9, 2021 Board of Supervisors Meeting Agenda. Motion approved unanimously.  
Moved by Member Kauffman, second by Member Keppley to hire Joseph Wehrer as a part time Police Officer at \$25 per hour. Motion approved unanimously.

#### Supervisors' Comments

**Keith Kauffman** – Member Kauffman and Member Wissler met with the fire companies. He said the fire companies asked about the ARPA funds. Member Kauffman said he and Member Wissler requested that they submit a list of priority items before the Township's budget time.

**John Ford** – Vice Chairman Ford asked Manager Seesholtz to contact Farmersville Fire Company about submitting their financial statements.

#### Action Items

- Advertise the Sewer Authority Meeting for Monday, August 23<sup>rd</sup> at 6:30 p.m.
- Add 1360 Diamond Station Road to the agenda.
- Add CD discussion to the August 23<sup>rd</sup> regular meeting agenda.
- Contact Farmersville Fire company to ask about their financial statements.

#### Adjournment

Moved by Member Vice Chairman Ford, second by Member Kauffman to adjourn the July 26, 2021 regular meeting at 8:56 p.m. Motion approved unanimously.

Respectfully Submitted by:

Sara Service  
Zoning Officer