



# WEST EARL TOWNSHIP WATER AUTHORITY

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Phil Machonis, Chairman · Jeff Zimmerman, Vice Chairman  
Shawn Erb, Treasurer · Curtis Miller, Member · Bob Youndt, Member

## Minutes of September 7, 2021

The West Earl Township Water Authority held their scheduled monthly meeting on Tuesday, September 7, 2021 at the West Earl Township Municipal Building.

Phil Machonis, Chairman  
Shawn Erb, Treasurer  
Bob Youndt, Member

Curt Miller, Member

**Township Officials in attendance:** Jenna Seesholtz, Township Manager and John Enck, Water Operator.

**PUBLIC ATTENDANCE:** Bryon Killian of Entech, Kim Mazur of Entech, Timothy Lester of Entech, Mike Schober of ARRO and Matt Warfel of ARRO

### CALL TO ORDER

Chairman Machonis called the September 7, 2021, of the West Earl Water Authority to order at 7:00 pm.

### REGULAR BUSINESS

**Minutes of August 2, 2021:** A motion by Erb second by Miller to approve the minutes of August 2, 2021 with amendments. Motion carried.

### PUBLIC COMMENT

There was no public comment.

### SPECIAL BUSINESS

#### **Request for Proposal (RFP) – Engineering Firm Presentations**

#### **ENTECH RFP PRESENTATION:**

Bryon Killian, Kim Mazur, and Timothy Lester of Entech made a presentation to WEWA members. It was noted that Mr. Mazur would be the point of contact for the Water Department and Water Authority for day-to-day questions and issues.

#### **ARRO PRESENTATION:**

Mike Schober and Matt Warfel of ARRO made a presentation to the WEWA members. It was noted that Brian Panther would be the point of contact for the Water Department and Water Authority for day-to-day questions and issues. Mr. Panther was not able to attend the meeting due to illness.

### NEW BUSINESS

**By-Product Removal Akron Tank:** Water Operator John Enck noted the need to add by-product removal to the Akron Hill Tank. This task should be accomplished when the tank is out of service for painting of the tower. A quote for this addition will need to be secured. No action taken on this item at this time.

**Stoltzfus Road – Additional Fire Hydrant:** Water Operator Enck advised the Water Authority that a fire hydrant should be placed on Stoltzfus Lane. Township Manager Seesholtz noted that she did reach out to the Solicitor on this issue. Solicitor Cleary stated that an easement will need to be secured for this project to occur because Stoltzfus is a private lane. A motion by Miller, second by Erb to pursue the required easement to allow the Water Department to place the fire hydrant on Stoltzfus Road. Motion carried. Seesholtz will verify with the Solicitor on whether the Township or WEWA should be paying for this addition.

**Spring Meadows Lane – Water Line Extension:** This waterline addition will be added to the capital projects list. No action taken on this item at this time.

**1360 Diamond Station Road – Water Request:** No action taken on this item at this time.

**Green Acres Mobile Home Park:** At last months meeting, the owner of Green Acres Mobile Park inquired about a minimal use hook-up to the Township water system. The hook-up would only be used when the park's well system is down for repairs. The Township's water system cannot have a private well hook-up to the system. WEWA members advised that the park would need to hook-up to the water system and would also need to pay for the tapping fees per unit to hook-up. Seesholtz will send a letter to the owner advising of the procedure and potential cost involved.

#### **AUTHORITY FINANCIAL BUSINESS**

##### **Payment of Bills and Treasurer's Report**

Shawn Erb, Treasurer for the Water Authority reviewed the Treasurer's report that included July 2021's accounting. He noted that the accounts all reconciled correctly.

Erb also reported on this month's bills:

##### **Operating Account**

- ARRO Consulting, Inc. (\$190.00) Consulting Service
- Verizon (\$100.94) Regular Account

##### **Escrow**

- ARRO Consulting, Inc. (\$131.25) Denmar

**Payment of Bills:** A motion by Youndt second by Miller to approve payment of invoices as presented on check register dated August 2, 2021 as submitted. Motion carried.

#### **MEMBER BUSINESS:**

Chairman Machonis: Chairman Machonis noted that he will not be able to attend the meeting for October 2021.

#### **ADJOURNMENT**

There being no other business in front of the Water Authority, a motion by Miller, second by Youndt to adjourn the meeting at 9:31 pm. Motion carried.

Respectfully submitted by,

Jenna Seesholtz  
Township Manager