

West Earl Township Board of Supervisors, 157 West Metzler Road, Brownstown, PA 17508

In Attendance:

Chairman:	David Thornton	Manager/Secretary:	Jenna Seesholtz
Vice Chairman:	John Ford	Roadmaster:	Neil Stoltzfus
Member:	Keith Kauffman		

Members Harold Keppley and Dale Wissler were absent.

Others present: Richard Lorah-2105 Wheat Ridge Drive, Nicole Palmer-308 Northview Drive, John & Karen Stauffer-151 Pleasant Valley Road.

#### Call to Order

Chairman Thornton called the November 8, 2021 regular meeting to order at 7:00 p.m.

#### Approval of Minutes

- **October 18, 2021 Budget Meeting** – Moved by Vice Chairman Ford, second by Member Kauffman to approve the October 18, 2021 Budget Meeting minutes as presented. Motion approved unanimously.
- **October 25, 2021 Regular Meeting** – Moved by Vice Chairman Ford, second by Member Kauffman to approve the October 25, 2021 Regular Meeting minutes as presented. Motion approved unanimously.

#### Public Comment

None

#### Special Business

1. **Resolution 2021-22** – Approval for signatures for Cooke Financial. Moved by Vice Chairman Ford, second by Member Kauffman to adopt Resolution 2021-22. Motion approved unanimously.

#### Subdivision/Land Development Review

1. **Fairmount Homes financial security release** – Moved by Member Kauffman, second by Vice Chairman Ford to release the Fairmount Homes financial security contingent upon the release of their NPDES permit. Motion approved unanimously.
2. **Laverne Hoover financial security reduction** – Moved by Vice Chairman Ford, second by Member Kauffman to reduce the financial security for the Laverne Hoover project to \$3,702.81. Motion approved unanimously.
3. **Mahlon Martin Subdivision Plan time extension** – Moved by Member Kauffman, second by Vice Chairman Ford to approve the time extension for the Mahlon Martin Subdivision Plan review. Motion approved unanimously.
4. **Nolt's Produce Land Development Plan time extension** – Moved by Vice Chairman Ford, second by Member Kauffman to approve the time extension for the Nolt's Produce Land Development Plan review. Motion approved unanimously.
5. **John Beiler Land Development Plan time extension** – Moved by Member Kauffman, second by Vice Chairman Ford to approve the time extension for the John Beiler Land Development Plan review. Motion approved unanimously.

#### New Business

1. **Back-up camera for Ram dump truck** – Moved by Vice Chairman Ford, second by Member Kauffman to approve spending \$780 to have a back-up camera installed on the Ram dump truck. Motion approved unanimously.

2. **Tree planting in Park** – Manager Seesholtz was contacted by the Boy Scouts. They had a tree donated to them and would like to plant it in the Lions' Park.
3. **Laptop purchase** – Manager Seesholtz said she would like to transition the staff to laptops. Laptops make it much easier to work from home if needed. Moved by Chairman Thornton, second by Member Kauffman to authorize the Township Manager to spend up to \$5,000 on laptops for Township staff. Motion approved unanimously.

#### Financials

1. **Payment of Bills** – Moved by Member Kauffman, second by Vice Chairman Ford to pay the bills as presented. Motion approved unanimously.
2. **Treasurer's Report** – None
3. **Budget vs. Actual** – Provided for the Board's review.

#### Reports

1. **Zoning Officer's Report** – Written report provided for Board's review. Nothing additional to report.
2. **Manager's Report** – Budget item - Employees' Health Insurance. Manager Seesholtz met with representatives from the Benecon Group to get some information on the health insurance benefits their Lancaster County health insurance co-op offers. Benecon is \$24,000 cheaper (per year) than the current Township plan and offers benefits that are comparable. Manager Seesholtz said she wants to get some clarification on the rates the employees are charged. She will reach out to Ryan Strohecker, Manager of Manor Township and a Benecon Board Member, to get clarification on the employees' rates.
3. **Code Enforcement Officer's Report** – Written report provided for Board's review. Nothing additional to report.
4. **Police Chief's Report** – None.
5. **Roadmaster's Report** – Nothing additional to report.

#### Public Comment

None

#### Supervisors' Comments

**John Ford** – Vice Chairman Ford said the 11/9 and 11/10 Budget Meetings may need to be re-scheduled. He said he has another meeting on 11/9 until 7pm and can't make the 11/10 budget meeting. The Board discussed changing the 11/9 meeting time to 7pm and instead of meeting on 11/10 could discuss the budget at the next regular Board meeting on 11/15.

**Keith Kauffman** – Member Kauffman reported that the machine gun was re-installed at the WWI memorial at the Elementary School and it looks good.

**David Thornton** – Chairman Thornton mentioned an issue his neighbors are having with Comcast tearing up their yard and not restoring it.

#### Action Items

1. Contact Ryan Strohecker and Benecon about employees' health insurance rates.

#### Adjournment

Moved by Member Kauffman, second by Vice Chairman Ford to adjourn the November 8, 2021 regular meeting at 7:46 p.m. Motion approved unanimously.

Respectfully Submitted by:

Sara Service  
Zoning Officer