



WEST EARL TOWNSHIP WATER AUTHORITY

Jeff Zimmerman, Chairman · Curtis Miller, Vice Chairman
Thomas Hopta, Treasurer · Bob Youndt, Secretary · Jimmy Dennis, Asst. Secretary

Minutes of April 4, 2022

The West Earl Township Water Authority held their scheduled monthly meeting on Tuesday, April 4, 2022 at the West Earl Township Municipal Building.

Jeff Zimmerman, Chairman
Craig Miller, Vice Chairman

Tom Hopta, Treasurer
Jimmy Dennis

Additional Officials in attendance: Jenna Seesholtz, Township Manager; Robert Buckwalter, Water Operator; Kim Mazur of Entech

PUBLIC ATTENDANCE: None

CALL TO ORDER

Member Youndt called the April 4, 2022, of the West Earl Water Authority meeting to order at 7:00 pm.

REGULAR BUSINESS

Minutes of March 7, 2022: A motion by Miller second by Hopta to approve the minutes of March 7, 2022 as submitted. Motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

Glenn Rissler – Water Connection Request: Glenn Rissler requested an EDU from the Water Authority. The Authority members had questions on the submission. No action taken on this item.

Nitrate System Abandonment Discussion: The Water Department has been collecting samples as required by DEP and found that the Nitrate System may no longer be needed. They will continue to monitor this situation. No action taken on this item.

OLD BUSINESS

Green Acres Mobile Home Park – Update: Garden Spot Village requested an 8 inch line for a future hook-up. The Township Engineer will prepare a copy of the plan to attach to the agreement with Garden Spot Village. The Engineer will also develop a map and specifications to the developer that his contractor must follow for install.

East Main Street Water Main Update – Update: Township Engineer Mazur continues to work with Rettew to come up with a final design plan for the Water Main replacement project. Mazur did note that in his cost estimate that was provided to the Board did include new service lines to be installed.

Meter Pit Discussion: The Water Department employees would like to require that all new construction connecting to the water system install a meter pit. There has been much difficulty trying to enter homes to replace meters when they start to malfunction or cease to operate. The Authority members requested more information from the Water Department on this proposal. No action was taken on this item.

Lease Agreement: Township Manager Seesholtz requested that the Lease Agreement between the Township and the Authority be reviewed page by page with all of the Water Authority members. Seesholtz will place this on the agenda for the next meeting.

Tank Rehabilitation Project – Entech – Update: The Tank Rehabilitation project has been placed out for bid. There is a pre-bid meeting on April 13, 2022. The bid opening is scheduled to take place on April 27, at 1PM. Chairman Zimmerman asked Mazur to check on the insurance requirements. He noted that they seemed light for this project. The current insurance requirement is set at \$5 million, and Mazur noted that recent projects have required this amount. Zimmerman also requested the Water Department discuss the project with the neighbor whose property adjoins the Water Tower property to ensure that he is informed of the timeline for this project.

AUTHORITY FINANCIAL BUSINESS

Payment of Bills and Treasurer's Report

Tom Hopta, Treasurer for the Water Authority reported on this month's bills:

- Entech (\$8,152.35) Engineering
- Verizon (\$100.94) Communications
- Morgan, Hallgren & Assoc. (\$721.50) Green Acres
- West Earl Township General Fund (\$339.98) iPad cases

Payment of Bills: A motion by Miller second by Dennis to approve payment of invoices on check register dated April 4, 2022, as submitted. Motion carried.

MEMBER BUSINESS

Vice Chairman Miller requested that the Township take a look at the cyber security requirements on the Township's computer system. Vice Chairman Miller offered to review the Township's system.

Chairman Zimmerman requested that the Manager Seesholtz bring a report that contains all commercial water accounts to review their usage.

ADJOURNMENT

There being no other business in front of the Water Authority, a motion by Dennis, second by Hopta to adjourn the meeting at 8:33 pm. Motion carried.

Respectfully submitted by,

Jenna Seesholtz
Township Manager