



WEST EARL TOWNSHIP WATER AUTHORITY

Jeff Zimmerman, Chairman · Curtis Miller, Vice Chairman
Thomas Hopta, Treasurer · Bob Youndt, Secretary · Jimmy Dennis, Asst. Secretary

Minutes of February 7, 2022

The West Earl Township Water Authority held their scheduled monthly meeting on Tuesday, February 7, 2022 at the West Earl Township Municipal Building.

Jeff Zimmerman
Bob Youndt
Curt Miller

Jimmy Dennis
Tom Hopta

Additional Officials in attendance: Jenna Seesholtz, Township Manager, Robert Buckwalter, Water Operator, Kim Mazur of Entech,

PUBLIC ATTENDANCE: Irvin Peiffer of Green Acres Mobile Home Park

CALL TO ORDER

Chairman Machonis called the February 7, 2022, of the West Earl Water Authority meeting to order at 7:03 pm.

SPECIAL BUSINESS

Distribution of DCED Documents to Authority Members: Township Manager Seesholtz distributed copies of Municipal Authority in PA Handbook, Purchase Handbook and Open Meetings (Sunshine Act). All of the documents distributed can be found on the DCED website. There are two new members on the Authority, but Seesholtz noted that whether they are a new member, or existing member, these documents are a great tool to assist each member in their work as an appointed Authority member. She also noted that Pennsylvania Ethics Act applies to each member of the Water Authority and gave the website address where the complete text of the Act can be found. She encouraged new members to ask questions if they have them during and after meetings.

REGULAR BUSINESS

Minutes of January 10, 2022: A motion by Miller second by Youndt to approve the minutes of January 10, 2022 as submitted. Motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

Green Acres Mobile Home Park Update: Authority Engineer Mazur gave an update on the Green Acres Mobile Home Park Hook-up. Mazur and the Authority members received a copy of the agreement that the Solicitor put together for this arrangement. Chairman Zimmerman and Mazur offered modifications to the agreement and sent back to the Solicitor for review. Mazur will reach out to the Solicitor to inquire about accessible monetary value of the right-of-way the Authority is requesting from several Township residents.

East Main Street Watermain Replacement Project: Manager Seesholtz advised the Authority members that the Board of Supervisors would approve the use ARPA funds to pay for the cost of the East Main Street Watermain Replacement project. The Board requested that the Water Authority revise their previously agreed upon split of

50% Water Authority funds and 50% Township general funds to pay for the water tower painting project. The Board of Supervisors would like to change the split to 75% Water Authority and 25% Township. This will still save the Water Authority approximately \$200,000. The Water Authority members stated they will require that the Board of Supervisors request the assistance from the Water Authority as per the Lease agreement dated August 15, 2012 §9.01. Manager Seesholtz will discuss this with the Board of Supervisors.

Akron Hill Tank Painting Project: Kim Mazur of Entech noted that the DEP permitting required to paint the Akron Hill Tank has been submitted to DEP. There was discussion on the availability of an 80-kW generator that will be required for this project while the water tank is out of service. A motion by Zimmerman, second by Dennis to approve the rental of a generator at a cost of \$2,305/month as soon as it becomes available unless the Authority is able to find one through a different vendor. If the Engineer does not hear back from the Water Authority by noon on February 11, 2022, he will secure the generator he has located. Motion carried. Township engineer to e-mail a list of water tower paint system he would recommend for use on this project to Chairman Zimmerman.

Engineer Report

Mark Martin Motors: Engineer Mazur sent a letter to Mark Martin Motors regarding the hook-up to the new building they are looking to construct. No action was taken on this item.

Zimco – 64 Cocalico Creek Road: Chairman Zimmerman request Engineer Mazur review the backflow preventor requirements and reply to Don Lyman's e-mail. There will only be a 2-inch fire service line to the potential new facility. No action taken on this item.

Stoltzfus Avenue: The Water Department will work with the residents of Stoltzfus Avenue to get easement agreements signed.

AUTHORITY FINANCIAL BUSINESS

Payment of Bills and Treasurer's Report

Tom Hopta, Treasurer for the Water Authority reported on this month's bills:

- ARRO Consulting, Inc. (\$218.75) East Main Street
- Entech (\$2,512.50) Engineering
- Verizon (\$300.90) Communications

Payment of Bills: A motion by Youndt second by Miller to approve payment of invoices on check register dated February 7, 2022, as submitted. Motion carried. Member Dennis abstained from the vote as he is employed by ARRO

MEMBER BUSINESS

There was no member business.

ADJOURNMENT

There being no other business in front of the Water Authority, a motion by Youndt, second by Dennis to adjourn the meeting at 8:48 pm. Motion carried.

Respectfully submitted by,

Jenna Seesholtz
Township Manager