



WEST EARL TOWNSHIP WATER AUTHORITY

Jeff Zimmerman, Chairman · Curtis Miller, Vice Chairman
Thomas Hopta, Treasurer · Jimmy Dennis, Secretary

Minutes of January 9, 2023

The West Earl Township Water Authority held their scheduled monthly meeting on Monday, January 9, 2023 at the West Earl Township Municipal Building.

Jeff Zimmerman, Chairman (Via Zoom)
Curtis Miller, Vice Chairman

Jimmy Dennis, Secretary

Additional Officials in attendance: Jenna Seesholtz, Township Manager

PUBLIC ATTENDANCE: No Public in Attendance

CALL TO ORDER

Chairman Zimmerman called the January 9, 2023, of the West Earl Water Authority meeting to order at 7:07 pm.

REORGANIZATION

A motion was made by Miller second by Dennis to reorganize as follows:

Chairman:	Jeff Zimmerman
Vice Chairman:	Curt Miller
Treasurer:	Tom Hopta
Secretary:	Jimmy Dennis

Motion carried.

APPOINTMENT OF ENGINEER AND SOLICITOR

Motion by Miller second by Dennis to re-appoint Entech Engineering as the engineer of record for the Water Authority and re-appointing Morgan, Hallgren, Crosswell & Kane as the solicitor of record for the Water Authority. Motion carried.

APPOINTMENT OF AUDITOR

Motion by Miller second by Dennis to re-appoint Brown, Schultz, Sheridan and Fritz as the auditor of record for the Water Authority. Motion carried.

REGULAR BUSINESS

Minutes of December 5, 2022 Regular Meeting: A motion by Miller second by Dennis to approve the minutes of December 5, 2022 Regular Meeting as submitted. Motion carried.

PUBLIC COMMENT

There was no public comment.

OLD BUSINESS

East Main Street Water Main Replacement: Kim Mazur of Entech gave report on the status of this project. Rettew, the engineer on this project, note that the anticipated stormwater design and installation will not happen as planned because of the conflicts with the sewer system. A motion by Miller second by Dennis to forgo the East Main Street Water Main Replacement project. The Authority will work on a 1-yr, 3-yr and 5-yr plan to prioritize other projects throughout the Water System. Motion carried.

Green Acres Mobile Home Park Update: Green Acres is still waiting for their vault to be delivered and installed before the park can be fully transferred to the Township's water supply.

Commercial Account Review: Township Manager Seesholtz pulled the usage for Zimco and it still shows that they will be on track to use 8 EDUs while they have 5 reserved. Seesholtz will pull the 2nd Quarter billing to verify this is still the case. Zimco may also need a new register; Seesholtz will send a representative to look at it.

Member Resignation: A motion Miller second by Dennis to accept the resignation of Robert "Bob" Youndt as submitted. Motion carried.

Account Signors: A motion Miller second by Dennis verify that Manager Seesholtz is a signor on the WEWA bank accounts, and if she is not, she will be added. Motion carried.

AUTHORITY FINANCIAL BUSINESS

Treasurer Report: A motion by Miller, second by Dennis to approve the November 30, 2022 Treasurer's Report as submitted. Motion carried.

Payment of Bills and Treasurer's Report:

Tom Hopta, Treasurer reported on this month's bills:

- Entech (\$637.50) Engineering
- Fritz, Brown Schultz Sheridan et al. (\$4,000.00) Audit
- Morgan, Hallgren (\$92.50) General
- Verizon (\$100.94) iPads
- Sweep Account charge (\$40.00) Maintenance Fee
- Escrow (\$387.25) Green Acres

Payment of Bills: Motioned by Miller second by Dennis to approve payment of invoices on check register dated January 6, 2023 as submitted, in the amount of \$5,258.19. Seesholtz to verify the invoice for the audit invoice before mailing check. Motion carried.

MEMBER BUSINESS

None

ADJOURNMENT

There being no other business in front of the Water Authority, a motion by Miller, second by Dennis to adjourn the meeting at 8:12 pm. Motion carried.

Respectfully submitted by,

Jenna Seesholtz
Township Manager