



WEST EARL TOWNSHIP WATER AUTHORITY

Jeff Zimmerman, Chairman · Curtis Miller, Vice Chairman
Thomas Hopta, Treasurer · Jimmy Dennis, Secretary

Minutes of March 6, 2023

The West Earl Township Water Authority held their scheduled monthly meeting on Monday, March 6, 2023 at the West Earl Township Municipal Building.

Jeff Zimmerman, Chairman
Curtis Miller, Vice Chairman

Tom Hopta, Treasurer
Jimmy Dennis, Secretary

Additional Officials in attendance: Jenna Seesholtz, Township Manager and Kim Mazur of Entech

PUBLIC ATTENDANCE: No Public in Attendance

CALL TO ORDER

Chairman Zimmerman called the March 6, 2023, of the West Earl Water Authority meeting to order at 7:06 pm.

REGULAR BUSINESS

Minutes of February 6, 2023 Regular Meeting: A motion by Dennis second by Hopta to approve the minutes of February 6, 2023 Regular Meeting as submitted. Motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

2022 Audit Review: Brian Marchuck of Brown, Shultz, Sheridan and Fritz presented the Authority members with the 2022 WEWA audit. A motion by Miller second by Hopta to approve the 2022 Audit as submitted with the condition that the Board of Supervisors be approached about paying 50% of the water tower painting project since WEWA abandoned the water main replacement. If approved by the Board, WEWA would like this payment included in the 2022 Audit. The final competition date of the water tower painting project will also need to be furnished to the auditors. Motion carried.

Lease and WEWA Rules and Regulation Review: Seesholtz reviewed the Rules and Regulations and the Lease the Township has with WEWA for the water system. A review on what is the financial responsibility of the Township and what should be paid by WEWA was completed. Each member was supplied with a paper copy of these documents for future reference.

Capital Improvement Planning: Mazur gave a presentation on several facets of the water system. The following items will be reviewed or implemented:

1. Mazur to review testing to see if the caustic soda supply system can be removed.
2. Seesholtz will forward all testing results to WEWA members.
3. An inventory of all lead water service lines will need to be completed by 2024.
4. Seesholtz to inquire about bringing water service to agricultural areas.
5. Hydraulic model should be complete. Mazur to supply estimate to Authority members.

6. Seesholtz to check on Miller's CS Datum access.

Lauber Road Subdivision Request for EDU: A motion by Miller second by Dennis to approve the EDU request for the Lauber Road Subdivision. Motion carried.

10,000 Villages: Rob Trigalet of 10,000 Villages contacted the Township to see if they can be hooked up to the Township for their fire suppression. 10,000 Villages will be required to complete a fire flow test with Entech representative to witness the testing. WEWA will request an escrow account/agreement be put in place for the hook-up.

111 East Main Street Water Service Issue: A water service at 111 East Main Street, Brownstown freezes since it was installed. Mazur will contact BR Kreider to get a quote for the line relocation.

OLD BUSINESS

Green Acres Mobile Home Park Update: The vault is expected to be set the week of the March 20, 2023.

Commercial Account Review: A list of the commercial accounts which will include the last 5 quarters of billing will be reviewed at the next meeting.

AUTHORITY FINANCIAL BUSINESS

Treasurer Report and Payment of Bills: A motion by Zimmerman, second by Miller to approve the January 31, 2023 Treasurer's Report as submitted and the payment of bills in the amount of \$7,316.46 as follows:

- Entech (\$3,828.20) Engineering
- Fritz, Brown Schultz Sheridan et al. (\$1,500.00) Audit
- Mumford-Bjorkman Associates (\$600.00) Standpipe Tank Testing
- Verizon (\$100.94) iPads
- Fritz, Brown Schultz Sheridan et al. (\$781.07) Audit
- Municipal Authorities (\$200.00) Membership
- Entech (\$306.25) Green Acres

Motion carried.

MEMBER BUSINESS

None

ADJOURNMENT

There being no other business in front of the Water Authority, a motion by Miller, second by Hopta to adjourn the meeting at 9:43 pm. Motion carried.

Respectfully submitted by,

Jenna Seesholtz
Township Manager