



# WEST EARL TOWNSHIP WATER AUTHORITY

Jeff Zimmerman, Chairman · Curtis Miller, Vice Chairman  
Thomas Hopta, Treasurer · Jimmy Dennis, Secretary · Dave Lugg, Member

## Minutes of May 1, 2023

The West Earl Township Water Authority held their scheduled monthly meeting on Monday, May 1, 2023 at the West Earl Township Municipal Building.

Jeff Zimmerman, Chairman  
Curtis Miller, Vice Chairman

Jimmy Dennis, Secretary  
Dave Lugg, Member

**Additional Officials in attendance:** Jenna Seesholtz, Township Manager

**PUBLIC ATTENDANCE:** Todd Stumpf of Highland Carwash and Pete of Highland Carwash

### **CALL TO ORDER**

Chairman Zimmerman called the May 1, 2023, of the West Earl Water Authority meeting to order at 7:03 pm.

### **REGULAR BUSINESS**

**Minutes of April 3, 2023 Regular Meeting:** A motion by Miller second by Dennis to approve the minutes of April 3, 2023 Regular Meeting with the following amendments: Under the Commercial Account Review heading, add a #3 "Zimco, 64 Cocalico Creek Road – One additional EDU to be charged" and also note that Chairman Zimmerman abstained from this vote as submitted. Motion carried.

### **PUBLIC COMMENT**

There was no public comment.

### **OLD BUSINESS**

**Commercial Account Review – Highland Car Wash:** After a recent review of the commercial water accounts, it was noted that Highland Car Wash was on schedule to use 40 EDUs of water a year instead of the 18 EDUs they have reserved. A letter was sent to the property owner in November of 2022 notifying the property owner of the situation and the Township did not have any response to the letter. At their April meeting, the Authority approved the Township Manager to send an invoice to the property owners for the additional 22 EDUs. Todd Stumpf who is part owner of the property attended the meeting to notify the Authority that a leak was discovered in the piping that keeps the concrete of the wash bay from freezing. That system has been turned off and they will be making repairs to that system. He requested that the billing for the additional EDUs be revisited after an additional quarter of billing to check the EDU usage. Secretary Dennis noted his disappointment in that it took an invoice of over \$60,000 to have the entity contact the Township to handle the issue. A motion by Milller second by Lugg to hold off on charging the additional 22 EDUs and to reevaluate the billing for EDU usage in August of 2023. This will give the entity time to handle the broken water line. Motion carried.

**Green Acres Mobile Home Water Hook-up:** The project is complete. Seesholtz will request a letter from Engineer Mazur to recommend release of the escrow account being held for Green Acres Mobile Home Park.

**Hilltop Water Tower – T-Mobile:** Chairman Zimmerman thought the contract between WEWA and T-Mobile was canceled and that the communications company removed their equipment from the Hilltop Water Tower site. On a recent inspection of the site, Zimmerman noted that there is equipment and a shed at this location. Manager Seesholtz to follow up on the T-Mobile contract and equipment located at the Hilltop Water Tower site.

**Verizon Wireless – Akron Hill Tank:** This item will be added to the agenda at the June meeting.

### **NEW BUSINESS**

**iPad:** Chairman Zimmerman's iPad is over 6 years old and becoming obsolete. A motion by Miller second by Lugg to have Manager Seesholtz put together a Resolution for the next meeting that will allow Jeff Zimmerman to keep the iPad purchased by the Water Authority and allow the cell phone number associated with the iPad be ported to Zimmerman. In exchange, Zimmerman will not have a new iPad purchased by WEWA but will continue to use the iPad and if it needs to be replaced, he will do so on his own. Motion carried. Chairman Zimmerman abstained from this vote. Seesholtz will have the Resolution to approve the asset transfer at the June meeting.

### **AUTHORITY FINANCIAL BUSINESS**

**Payment of Bills:** A motion by Dennis, second by Miller to approve the payment of bills in the amount of \$5,030.68 as follows:

- Entech (\$2920.90) Engineering
- Verizon (\$100.94) iPads
- West Earl Township (\$42.36) Communications

#### **ESCROW**

- Entech (\$1,966.48) Green Acres

Motion carried.

**Treasurer's Report:** A motion by Lugg, second by Miller to approve Treasurer's Report of April 30, 2023 as presented. Motion carried.

**Univest Accounts:** An e-mail sent to the WEWA members by Treasurer Hopta was noted. Hopta would like to place some funds into several small CDs. Chairman Zimmerman requested that the Ephrata National Bank Account sweep account bank statement be made available at the next meeting. No action take on this item at this time.

### **MEMBER BUSINESS**

Secretary Dennis met with Inframark on their first day as the entity running the Township's water department.

**ADJOURNMENT**

There being no other business in front of the Water Authority, a motion by Miller, second by Dennis to adjourn the meeting at 8:33 pm. Motion carried.

Respectfully submitted by,

Jenna Seesholtz  
Township Manager