



WEST EARL TOWNSHIP WATER AUTHORITY

Jeff Zimmerman, Chairman · Curtis Miller, Vice Chairman
Thomas Hopta, Treasurer · Bob Youndt, Secretary · Jimmy Dennis, Asst. Secretary

Minutes of May 2, 2022

The West Earl Township Water Authority held their scheduled monthly meeting on Tuesday, May 2, 2022 at the West Earl Township Municipal Building.

Jeff Zimmerman, Chairman
Craig Miller, Vice Chairman

Tom Hopta, Treasurer
Jimmy Dennis

Additional Officials in attendance: Jenna Seesholtz, Township Manager; John Enck, Water Operator; Kim Mazur of Entech

PUBLIC ATTENDANCE: None

CALL TO ORDER

Member Youndt called the May 2, 2022, of the West Earl Water Authority meeting to order at 7:02 pm.

REGULAR BUSINESS

Minutes of April 4, 2022: A motion by Miller second by Hopta to approve the minutes of April 4, 2022 with amendments. Motion carried.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

Akron Hill Tank Rehabilitation Project: There were 6 bidders for the Akron Hill Tank Rehabilitation project. Motioned by Miller seconded by Dennis to award the Akron Hill Tank Rehabilitation project to Minoan in the amount of \$402,950. The alternate bids will be reviewed and after Authority Engineer Mazur discuss the items in the bid with his staff. The Water Authority will fund 75% of this project and the Township's Water Fund will fund the remaining 25%. Motion carried. Water Operator Enck will make arrangements for the generator that will be required for this project. The third-party inspection for this project will fall under Entech.

Akron Hill Tank Rehabilitation Project – Entech Work Order Approval: Motioned by Miller seconded by Dennis to approve the Work Order to manage the Akron Hill Tank Rehabilitation Project not to exceed \$42,000. This Work Order includes the third-party inspection that will be required for this project. Motion carried.

AUTHORITY FINANCIAL BUSINESS

Payment of Bills and Treasurer's Report:

Tom Hopta, Treasurer for the Water Authority reported on this month's bills:

- Entech (\$5,239.75) Engineering
- Verizon (\$100.94) Communications

Payment of Bills: Motioned by Dennis seconded by Miller to approve payment of invoices on check register dated April 4, 2022, as submitted, in the amount of \$5,340.69. Motion carried.

WEWA/West Earl Township Lease Agreement: A review on the Lease Agreement between WEWA and the Township was completed. Manager Seesholtz completed review and composed a memo which highlighted the responsibilities of each entity is responsible for according to the Agreement. Seesholtz also noted that a Water Department employee will attend the Board of Supervisor meeting on a quarterly basis to give report on the system and projects that need to be completed.

OLD BUSINESS

Glenn Rissler – Water Service request for 3879 Oregon Pike, Leola: A motion by Miller seconded by Dennis to approve the water connection request for property located at 3879 Oregon Pike, Leola. This will be a residential hook-up. Motion carried.

Meter Pit Discussion: Water Operator Enck put together a presentation to request that all new construction include a meter pit. The Township employees are finding it hard to gain access to homes when meters need to be replaced. The Authority members decided that requiring new construction to have meter pits will not alleviate the issue when the remaining 1,500 homes do not have meter pits.

Nitrate Abandonment Discussion: Water Operator Enck will provide the WEWA members with a cost analysis of abandoning the Nitrate System versus keeping the system. No action was taken on this item.

Meters: The meters that are located at each property that is hooked up to the water system which allow the Township to read water usage are almost 15 years old. On average the Water Department is replacing 10-15 meters a month. Some of the meter housings that the meter heads are hooked up to are almost 30 years old. The Water Department has been looking for replacements. Authority Engineer Mazur will put together a cost analysis to replace all of the meters throughout the Township. Chairman Zimmerman thinks that the Authority paid to have the meters replaced approximately 15 years ago.

Green Acres Mobile Home Park – Update: All of the required agreements have been signed by the property owner's who are granting easements for this project. Motioned by Miller seconded by Dennis to authorize Chairman Zimmerman to execute the agreement between Mr. Peifer, owner of Green Acres Mobile Home Park and the Water Authority. Motion carried.

DS Waters: After noticing DS Water's declining water usage, the Water Department requested representatives from DS Waters discuss their long-range plans with the Authority. A meeting has been scheduled for June 6 at 10AM. Chairman Zimmerman will attend this meeting. Authority Engineer Mazur suggested also contacting Lancaster City to advise them of the declining water usage. The Water Department should also discuss the chlorine situation with the City of Lancaster.

MEMBER BUSINESS

Vice Chairman Miller was in touch with Diane King, Township resident regarding potential contamination of her well. Miller also noted that he is not very happy with the cyber security. He requested several items that he would like to see implemented and will work with Manager Seesholtz to complete these tasks.

ADJOURNMENT

There being no other business in front of the Water Authority, a motion by Miller, second by Dennis to adjourn the meeting at 9:47 pm. Motion carried.

Respectfully submitted by,

Jenna Seesholtz
Township Manager