



# WEST EARL TOWNSHIP WATER AUTHORITY

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Jeff Zimmerman, Chairman · Curtis Miller, Vice Chairman  
Thomas Hopta, Treasurer · Bob Youndt, Secretary · Jimmy Dennis, Asst. Secretary

## Minutes of October 3, 2022

The West Earl Township Water Authority held their scheduled monthly meeting on Tuesday, October 3, 2022 at the West Earl Township Municipal Building.

Jeff Zimmerman, Chairman  
Bob Youndt, Secretary

Tom Hopta, Treasurer

**Additional Officials in attendance:** Jenna Seesholtz, Township Manager

**PUBLIC ATTENDANCE:** No Public in Attendance

### CALL TO ORDER

Chairman Zimmerman called the October 3, 2022, of the West Earl Water Authority meeting to order at 7:03 pm.

### REGULAR BUSINESS

**Minutes of September 6, 2022 Regular Meeting:** A motion by Youndt second by Hopta to approve the minutes of September 6, 2022 Regular Meeting as submitted. Motion carried.

### PUBLIC COMMENT

There was no public comment.

### NEW BUSINESS

**Martin Appliance (Denmar) – Release Financial Security and Escrow:** A motion by Hopta, second by Youndt to approve the release of the \$644.75 in financial security being held for the Martin Appliance (Denmar) project. Motion carried.

**2023 Budget and 1-, 3-, and 5-Year Plan:** Manager Seesholtz would like to put a budget and a 1, 3, and 5-year plan together for the Water Authority. Chairman Zimmerman requested the last few years income statements along with a chart of accounts that can be reviewed to set up the 2023 Budget.

**Akron Water Tower - Minoan:** Minoan continues to work on the punch list of items that needs to be completed before the final payment can be released. Minoan noted that they should have their final request for payment in at the November 2022 meeting.

**Green Acres Mobile Home Park Update:** Green Acres is ready to construct the hook-up to the water system. The Authority members came to a consensus that they would allow Green Acres' contractor, BR Kreider, use some of the Authority's 8" pipe supply that was purchased for the East Main Street Water Main Replacement Project, but a letter should be submitted to the Township as to when and how the pipe would be replaced.

**Commercial Account Review:** Township Manager Seesholtz will be sending a letter to the commercial accounts that are over their EDUs allotted.

### AUTHORITY FINANCIAL BUSINESS

**Treasurer Report:** A motion by Zimmerman, second by Youndt to approve the August 31, 2022 Treasurer's Report as submitted. Motion carried.

**Payment of Bills and Treasurer's Report:**

Tom Hopta, Treasurer reported on this month's bills:

- Entech (\$17,031.40) Engineering
- Morgan, Hallgren & Asso (\$74.00) Legal Fees
- Verizon (\$100.94) iPads
- Powerton Generators (\$960.00) Tank Painting
- Cleveland Brothers (\$2,029.50) Tank Painting
- Escrow (\$3,472.55) Entech – Green Acres
- Escrow (\$5,644.75) Denmar

**Payment of Bills:** Motioned by Youndt second by Zimmerman to approve payment of invoices on check register dated September 30, 2022, as submitted, in the amount of \$23,650.39. Motion carried.

**MEMBER BUSINESS**

None

**ADJOURNMENT**

There being no other business in front of the Water Authority, a motion by Hopta, second by Youndt to adjourn the meeting at 7:55 pm. Motion carried.

Respectfully submitted by,

Jenna Seesholtz  
Township Manager