



# WEST EARL TOWNSHIP WATER AUTHORITY

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Jeff Zimmerman, Chairman · Curtis Miller, Vice Chairman  
Thomas Hopta, Treasurer · Bob Youndt, Secretary · Jimmy Dennis, Asst. Secretary

## Minutes of September 6, 2022

The West Earl Township Water Authority held their scheduled monthly meeting on Tuesday, September 6, 2022 at the West Earl Township Municipal Building.

Jeff Zimmerman, Chairman  
Craig Miller, Vice Chairman  
Bob Youndt, Secretary

Tom Hopta, Treasurer  
Jimmy Dennis, Member

**Additional Officials in attendance:** Jenna Seesholtz, Township Manager; Kim Mazur of Entech

### **PUBLIC ATTENDANCE:**

### **CALL TO ORDER**

Chairman Zimmerman called the September 6, 2022, of the West Earl Water Authority meeting to order at 7:04 pm.

### **REGULAR BUSINESS**

**Minutes of July 5, 2022 Regular Meeting:** A motion by Miller second by Hopta to approve the minutes of June 6, 2022 Regular Meeting as submitted. Motion carried.

### **PUBLIC COMMENT**

There was no public comment.

### **NEW BUSINESS**

**Martin Appliance – Release Financial Security and Escrow:** This item has been tabled until the next meeting.

**Minoan Payment Request #2 and #3:** A motion by Miller seconded by Dennis to approve a Payment #2 in the amount of \$213,060 and Payment #3 in the amount of \$39,900 with the condition that Payment #2 be released immediately, but Payment #3 be retained until the required documents to satisfy the project, such as notarized first and last payroll and verification that the subcontractors were paid are received. Once those documents are received, Payment #3 can be released. Motion carried.

**Commercial Account Review:** Township Manager Seesholtz presented the Authority members with a Commercial Water Account Summary. There are 5 accounts identified on the summary that are using more EDUs than they have paid for. At the direction of the Authority, Seesholtz will send out a letter to those entities that are identified in the 2021 usage report that are using more than one EDU than purchased to let them know what they have used for the first 2 quarters in 2022. The commercial customers will need to adjust their usage during the last 2 quarters or pay the additional EDU.

**Green Acres Mobile Home Park Update:** Authority Engineer Mazur stated that he supplies the owner of Green Acres MHP with the engineers drawings for the water hook-up.

**East Main Street Update:** Authority Engineer Mazur stated that they received the drawings from Rettew for the Stormwater plan. Mazur will set up a meeting the Rettew to discuss certain items on the drawing supplied.

**AUTHORITY FINANCIAL BUSINESS**

**Treasurer Report:** A motion by Dennis, second by Youndt to approve the July 2022 Treasurer's Report as submitted. Motion carried.

**Payment of Bills and Treasurer's Report:**

Tom Hopta, Treasurer reported on this month's bills:

- Entech (\$3,809.08) Engineering
- Minoan, Inc (\$252,960.00) Tank Painting
- Verizon (\$100.94) Communications
- Exeter Supply (\$651.26) Tank Painting
- Miscellaneous Expense (4,262.05)
- Escrow (\$7,069.25) Entech – Green Acres
- Escrow (\$5,644.75) Denmar

**Payment of Bills:** Motioned by Miller second by Dennis to approve payment of invoices on check register dated September 6, 2022, as submitted, in the amount of \$273,846.07. Motion carried.

**MEMBER BUSINESS**

Chairman Zimmerman reviewed the Tank Rehabilitation site.

Member Dennis will not be able to attend the October meeting.

**ADJOURNMENT**

There being no other business in front of the Water Authority, a motion by Miller, second by Hopta to adjourn the meeting at 9:04 pm. Motion carried.

Respectfully submitted by,

Jenna Seesholtz  
Township Manager